



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 4

**Agenda Date:** May 11, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Building Automation System Replacement for Public Safety Answering Point (PSAP) 911 Emergency Dispatch Center

**SUMMARY:**

This ordinance authorizes a contract with Automated Logic Contracting Services, Inc. in the amount of \$100,000 to provide a new Building Automation System at the Public Safety Answering Point (PSAP) 911 Emergency Dispatch Center for the purpose of remotely monitoring and managing all HVAC systems and equipment that condition the facility in accordance with the American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE) standards and Indoor Air Quality Regulations. Funding for this contract is available from FY 2023 Tax Notes and included in the FY 2023 Deferred Maintenance Program.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is one offer from Automated Logic Contracting Services, Inc. to provide a new Building Automation System at the PSAP 911 Emergency Dispatch Center for the purpose of remotely monitoring and managing all HVAC systems and equipment that condition the facility in accordance with ASHRAE standards and Indoor Air Quality regulations. This project will be procured through Automated Logic

Contracting Services, Inc.'s cooperative agreement with BuyBoard Contract # 631-20.

The existing BAS has exceeded its useful lifecycle and does not have the remote monitoring and temperature adjustment capabilities, nor is it compatible with the City's server that is designated for HVAC Building Automation Systems. The City issued a Request for Offer (RFO) for "Building Automation System Replacement for Public Safety Answering Point (PSAP) 911 Emergency Dispatch Center" (RFO 6100016715) on March 24, 2023 with a submission deadline of April 3, 2023. One (1) offer was received. Automated Logic Contracting Services, Inc. met the published requirement specifications and is recommended for contract award.

#### **ISSUE:**

This contract will provide a Building Automation System at the PSAP 911 Emergency Dispatch Center. Building Automation Systems are required to adequately control building temperatures per desired comfortability levels and shall be periodically maintained and serviced at designated intervals to ensure the safety and comfortability of the building occupants. This contract will provide the Building and Equipment Services Department with a contractor who will furnish all labor, equipment, materials, and tools to perform the installation of a new Building Automation System that includes the associated monitoring and temperature control devices throughout the PSAP 911 Emergency Dispatch Center.

This purchase is made in accordance with the Texas Local Government Purchasing Cooperative (BuyBoard) passed on ordinance 97097, dated 1/30/2003. Contracts awarded through this Purchasing Cooperative are competitive and meet all bidding requirements.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirement was waived due to the lack of small, minority, and/or businesses available to provide these goods and services.

The recommended award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the ability to remotely monitor, adjust, and control the existing Building Automation System would continue to be unavailable due to the existing system having exceeded its useful lifecycle. The current system is incapable of performing these tasks adequately and remotely. Moreover, operational activities would be unfavorably impacted without the ability to remotely manage and control the temperature set points at this high-profile facility that operates 24/7/365 days each year.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Automated Logic Contracting Services, Inc. in the amount of \$100,000 to provide a new Building Automation System at the Public Safety Answering Point (PSAP) 911 Emergency Dispatch Center for the purpose of remotely monitoring and managing all HVAC systems and equipment that condition the facility in accordance with the American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE) standards and Indoor Air Quality Regulations. Funding for this contract is available from FY 2023 Tax Notes and included in the FY 2023 Deferred Maintenance Program.

**RECOMMENDATION:**

Staff recommends approval of a contract with Automated Logic Contracting Services, Inc. to replace the existing Building Automation System for the PSAP 911 Emergency Dispatch Center for a cost of \$100,000.00.

This contract is procured by means of cooperative purchasing and a Contracts Disclosure Form is not required.