



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 5

Agenda Date: April 26, 2023

In Control: Audit and Accountability Committee

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-solicitation High Profile item for Tenant-Based Rental Assistance (TBRA) and Homeless Prevention Services funded by HOME-ARP

SUMMARY:

The Department of Human Services (DHS) solicited proposals for contracts to provide programming services to determine program eligibility for qualifying populations needing assistance with housing-related costs such as rent, security deposits, utility deposits, and utility costs. Awarded applicants will serve as a HOME-ARP sponsors and may make rental subsidy payments, security deposit payments, or sublease a unit to qualifying households. The local Continuum of Care, including housing and homeless service providers, will provide awarded applicants with referrals through a Coordinated Entry process.

BACKGROUND INFORMATION:

In 2021, the U.S. Department of Housing and Urban Development (HUD) allocated to the City of San Antonio a total of \$20,042,085.00 in HOME Investment Partnerships Program (HOME) funds through the American Rescue Plan Act (ARPA). The City of San Antonio, as a participating jurisdiction, engaged in a public participation process to gather input on HOME-ARP funding priorities and submitted an allocation plan for HUD review and approval in 2022. Tenant-Based Rental Assistance (TBRA) and homeless prevention services with case management were identified in the plan as key priorities along with the need for Permanent Supportive Housing.

On December 9, 2022, a Request for Proposals was released for Tenant-Based Rental Assistance (TBRA) and Homeless Prevention Services through HOME-ARP. The estimated total contract value is \$7,542,085 for a 2 year term with a 1, 1-year option to renew.

On February 13, 2023, a total of eight proposals were received. The eight proposals were deemed responsive and moved forward for full proposal evaluation. The evaluation committee representatives were Melody Woosley, Director, DHS; Breanna Jajjairam, Homeless Service Administrator, DHS; William David Row, Community Services Supervisor, DHS; Kathy Lacy, Senior Management Coordinator, DHS; and Eboni Jett, Senior Director of System Advancement, South Alamo Regional Alliance for Homeless (SARAH).

The evaluation committee met to interview, discuss, and score all eight responsive proposals on March 20, 2023. The committee recommended awarding the contracts to the highest-ranking respondents.

This item is scheduled for Council consideration on May 11 2023.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

Staff recommends approval to proceed with scheduling 5 contracts for City Council consideration to provide Tenant-Based Rental Assistance (TBRA) and Homeless Prevention Services funded by HOME-ARP in the estimated total value of \$7,542,085 for an initial 2 year term with 1, 1-year option to renew.

