



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 17

Agenda Date: February 16, 2023

In Control: City Council A Session

DEPARTMENT: Department of Human Resources

DEPARTMENT HEAD: Renee Frieda

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Amendment to the Professional Services Agreement with Alpha Sleep Labs for an amount not to exceed \$71,995.00 with a contract end date of June 30, 2023.

SUMMARY:

This amendment authorizes the City Manager or his designee to amend the Professional Services Agreement entered into between the City and Alpha Sleep Labs for an additional \$22,995.00 for a new total contract amount of \$71,995.00 and contract end date of June 30, 2023.

BACKGROUND INFORMATION:

There are approximately 800 Commercial Driver's Licensed (CDL) drivers employed by the City of San Antonio providing essential services across the Solid Waste, Public Works, Aviation, Human Services, Fire, Convention Facilities and Health Departments. In order to ensure that these employees can perform their jobs safely, Administrative Directive 4.8 Driver Safety Program requires CDL drivers to submit to a physical in order to acquire a medical card. The physical requirements for obtaining a medical card are governed by the U.S. Department of Transportation (DOT). Drivers are subject to physical examinations, as needed, to ensure they maintain a medical card. Medical cards can be valid for a period of between one month and three years dependent on the employee's medical history.

Often times, as a result of the physical, CDL driver's may be referred for a sleep study. Depending on the results of the sleep study, drivers may have to begin using a CPAP machine. In the past, employees would experience delays obtaining an appointment for the sleep study and due to shortage of CPAP machines, employees could wait up to 8 weeks to receive the CPAP machine needed to obtain a medical card. Since these employees cannot perform their duties without a valid medical card, they would be placed off work on short term disability pending their medical release. This not only delayed improving their personal health but also put added strain on operational departments who were already working diligently to fill their vacant CDL positions.

On May 1, of 2022, the City contracted with Alpha Sleep Labs in the amount of \$49,000.00. Alpha Sleep Labs provides priority services to City of San Antonio employees and provides a one-stop shop for both obtaining a sleep study and securing a CPAP machine. Since the contract's inception in May, 33 City drivers have undergone a sleep study and 37 have been placed on a CPAP machine. This successful program/partnership has improved employee health and allowed employees to continue actively working. This amendment will authorize additional funding in an amount not to exceed \$71,995.00 and allow the City to continue this highly effectively program while we go out to bid to secure a longer term contract.

ISSUE:

Approval of the contract amendment for an additional \$22,995.00 will allow CDL drivers diagnosed with apnea to continue active employment. Alpha Sleep Labs serves as a liaison between the medical examiner and the employee, assuring City employees are given priority service for sleep study and CPAP assuring uninterrupted employment for CDL drivers.

ALTERNATIVES:

Should this amendment not be approved, CDL Driver's may not be able to expeditiously obtain the follow-up they need to retain a valid medical card. This would negatively impact city services as impacted employees could not fulfill their driving duties.

FISCAL IMPACT:

This Ordinance authorizes an amendment to the Professional Services Agreement between the City and Alpha Sleep Labs for an additional \$22,995.00 for a new total contract amount of \$71,995.00 and contract end date of June 30, 2023. Funding is available in FY 2023 Employee Benefits Insurance Fund.

RECOMMENDATION:

Human Resources is requesting approval of this amendment to the Contract entered into between the City of San Antonio and Alpha Sleep Labs at an amount not to exceed \$71,995.00 with a contract end date of June 30, 2023.