



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 8

**Agenda Date:** December 15, 2022

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Audio-Visual Upgrades for Bexar County, CPS, And SAWS Public Meeting Spaces for San Antonio Communication and Engagement Department

**SUMMARY:**

This ordinance authorizes a contract with Unicom Government, Inc., to provide Audio-Visual Upgrades at the public meeting spaces located at the Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters for an estimated total cost of \$555,621.25 . Funding for this contract is available from the FY 2023 Public Education and Government (PEG) Television Fund Budget. The equipment provided by this contract will be owned and maintained separately by the respective entities, Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is a proposal submitted by Unicom Government, Inc., to provide Audio-Visual Upgrades at the public meeting spaces located at the Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters. These upgrades are required to provide high-quality and reliable broadcasting of public meetings from these

facilities and improve opportunities for citizen engagement.

The City issued a Request for Offer (RFO) for “AV Upgrades for Bexar County, CPS, and Saws Public Meeting Spaces” (RFO 6100016229) on October 28, 2022, with a submission deadline of November 3, 2022. Unicom Government, Inc. meets the published specifications and is recommended for award.

This contract was procured on the basis of an Omnia Partners Cooperative #4400006645 and is made through the U.S. Communities (Omnia Partners) Cooperative Program Passed through Ordinance 98797, dated 2/12/2004. The use of the cooperative contract allows the Communications and Engagement Department to access brand-specific broadcast audio-visual equipment for the respective entities to provide standardized operations, maintenance, and repair for the TVSA environment.

This contract will begin upon the effective date of the ordinance awarding the contract, and will terminate upon completion of all work described herein and delivery of all goods ordered, as applicable.

#### **ISSUE:**

This contract will provide Audio-Visual Upgrades at the public meeting spaces located at the Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters. Services shall include, but are not limited to, design, engineering, planning, purchase of new equipment, installation, integration into existing systems, and warrantied maintenance for equipment. The contractor shall provide all labor, equipment, tools, and materials to perform these services. The contract will ensure that public meetings from these facilities can be recorded and broadcast reliably and clearly on the City’s TVSA Government channel.

The Small Business Office recommends no API, based on the availability review.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the Communication and Engagement Department will not be able to air live public meetings at the CPS and SAWS locations which may result in reduced opportunities for transparency and engagement of citizens. In the case of Bexar County, broadcasts would continue to air but at a quality below industry standards for broadcast television viewing.

#### **FISCAL IMPACT:**

This ordinance will approve a contract with Unicom Government, Inc., to provide Audio-Visual Upgrades at the public meeting spaces located at the Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters for an estimated total cost of \$555,621.25 . Funding for this contract is available from the FY 2023 Public Education and Government (PEG) Television Fund Budget.

**RECOMMENDATION:**

Staff recommends approval of an ordinance for acceptance of a contract with Unicom Government, Inc., to provide Audio-Visual Upgrades at the public meeting spaces located at the Bexar County Courthouse, CPS Energy Headquarters, and SAWS Headquarters for an estimated total cost of \$555,621.25.

This contract was procured by means of cooperative agreement and a Contracts Disclosure Form is not required.