



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 7

Agenda Date: December 1, 2022

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Purchase of Trailers

SUMMARY:

Ordinance approving a purchase contract for trailers with Holt Texas, LTD and San Antonio Southwest Trailers, Ltd. for a total cost of \$355,408.00. Funding in the amount of \$93,118.00 is available from the FY 2023 Airport Operating and Maintenance Fund Budget, \$8,875.00 from the FY 2023 General Fund Budget, \$34,950 from the FY 2023 Solid Waste Management Operating and Maintenance Fund Budget, \$14,985.00 from the FY 2023 Storm Water Fund Budget, \$15,985.00 from the FY 2023 Parks Environmental Fund Budget, \$153,860.00 from the FY 2023 Equipment Renewal and Replacement Fund Budget, and \$33,635.00 from the FY 2023 Parks Donation and Contribution Fund Budget.

BACKGROUND INFORMATION:

The City issued a Formal Invitation for Bid (IFB) for "Purchase of Trailers" (IFB 6100015995) on September 2, 2022, with a submission deadline of September 30, 2022. Three bid responses were received and deemed responsive for evaluation. Recommendation for award is based on bidders meeting the published bid specifications.

These contracts are a sustainable fleet acquisition. Eleven flat deck trailers will be constructed of alternative wood decking that is made of recycled tires and crushed rubber. This will save 1,583 square feet of wood. Two enclosed trailers will have interior liners made of oriented strand board that is made of remnant wood chips pressure bonded with resin. The remaining nine trailers are metal throughout.

Items 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12, and 13 are recommended for award to San Antonio Southwest Trailers Ltd., the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

Item 9 is recommended for award to Holt Texas LTD, the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

ISSUE:

This action will provide contracts to provide 22 trailers that will be used by Aviation, Development Services (Code Enforcement), Parks and Recreation, Public Works, and Solid Waste Management Departments. These trailers transport mowers, skid steer loaders, front-end loaders, backhoes, light poles, and materials between City sites. These trailers range in size from 14' to 25' deck lengths to meet the transport requirements of each department.

The lifecycle for these trailers is 120 months. The warranty for these trailers is 1 year.

The Small Business Economic Development Advocacy Ordinance requirements were waived due to the lack of qualified SMWBE's available to provide the goods and services.

The Veteran-Owned Small Business (VOSB) Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should these contracts not be approved, City departments could rebuild trailer decks, replace axles, or rent trailers which are all costly alternatives to replacement. Old trailers are unsafe if they are not rebuilt or replaced. There is a liability of lost cargo injuring motorists should a trailer fail on the road. It is recommended that purchase of these trailers not be deferred to another year.

FISCAL IMPACT:

Ordinance approving a purchase contract for trailers with Holt Texas, LTD and San Antonio Southwest Trailers, Ltd. for a total cost of \$355,408.00. Funding in the amount of \$93,118.00 is available from the FY 2023 Airport Operating and Maintenance Fund Budget, \$8,875.00 from the FY 2023 General Fund Budget, \$34,950 from the FY 2023 Solid Waste Management Operating and Maintenance Fund Budget, \$14,985.00 from the FY 2023 Storm Water Fund Budget,

\$15,985.00 from the FY 2023 Parks Environmental Fund Budget, \$153,860.00 from the FY 2023 Equipment Renewal and Replacement Fund Budget, and \$33,635.00 from the FY 2023 Parks Donation and Contribution Fund Budget.

RECOMMENDATION:

Staff recommends the approval of these contracts for trailers with San Antonio Southwest Trailers, Ltd. for \$316,350.00 and Holt Texas LTD for \$39,058.00 to provide the Aviation, Development Services, Parks and Recreation, Public Works, and Solid Waste Management departments with trailers for a total cost of \$355,408.00.

This contract is procured by means of a low bid basis and a Contracts Disclosure Form is not required.