



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 38

Agenda Date: October 20, 2022

In Control: City Council A Session

DEPARTMENT: Health Department

DEPARTMENT HEAD: Claude Jacob

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Approving the execution of an agreement with the Texas Health and Human Services Commission for the Medicaid Administrative Claiming Program.

SUMMARY:

This ordinance approves the execution of an agreement with the Texas Health and Human Services Commission (HHSC) for participation by the San Antonio Metropolitan Health District (Metro Health) in the Medicaid Administrative Claiming (MAC) Program. MAC is a cost-based reimbursement program for Medicaid administrative activities such as determining Medicaid eligibility, outreach and informing, referral, coordination and monitoring, Medicaid translation and transportation, and Medicaid provider relations. This ordinance also approves acceptance of funds reimbursed from HHSC in the estimated amount up to \$50,000.00 annually for conducting qualified services under the MAC Program and for a total amount not to exceed \$250,000.00.

Furthermore, this ordinance authorizes the Director of Metro Health to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the referenced grant, and to execute contract amendments pertaining to this contract, to include a) carryover funds, when ascertained and approved by the funding agency through a revised notice of award b) line-item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the

terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

BACKGROUND INFORMATION:

Centers for Medicare & Medicaid Services (CMS) administers the Medicaid Administrative Claiming (MAC) Program at the federal level and reimburses states for allowable outreach activity performed under the Program. The Texas Health and Human Services Commission (HHSC) administers the MAC Program at the state level. The purpose of the MAC Program is to provide State affiliated public agencies like Local Health Departments (LHD) in Texas the opportunity to submit reimbursement claims for administrative activities that support the Medicaid program.

The MAC Program is a reimbursement methodology used to draw down federal matching funds (also known as Federal Financial Participation [FFP]) for activities that facilitate client access to medically necessary Medicaid-funded services. Examples of qualifying Medicaid administrative activities include Medicaid outreach, Medicaid transportation, facilitating Medicaid referrals, coordination and monitoring of Medicaid Services, program planning, development and interagency coordination related to medical services, medical translation, and medical/Medicaid-related training.

Metro Health seeks City Council approval of an agreement with HHSC for participation in the MAC Program. The agreement was executed to recoup non-reimbursable administrative expenses to include administrative processing of the patient through the normal Medicaid reimbursement claims process. All Medicaid reimbursement claims are processed electronically by our 3rd party provider, CDP, in coordination with Fiscal staff. Any claims that are rejected are researched by the Fiscal Billing and Coding Specialist to resubmit the claims for payment. The purpose of this agreement is to assist HHSC in providing effective and timely access to care for Medicaid-eligible clients and their families, more appropriate utilization of Medicaid covered services, and to promote activities that reduce the risk of poor health outcomes for the state's most vulnerable populations.

ISSUE:

Metro Health's Operation's section manages the MAC Program and submitted \$32,000.00 in reimbursements for Medicaid administrative activities such as Medicaid eligibility, outreach and informing, referral, coordination and monitoring, Medicaid translation and transportation, and Medicaid provider relations in FY 2022. Metro Health requests City Council approve the execution of this agreement and the acceptance of funds in the amount up to \$50,000.00 from HHSC for a total amount not to exceed \$250,000.00 for the term ending March 31, 2026.

ALTERNATIVES:

Should City Council not approve the execution of the agreement; Metro Health will forgo an opportunity to receive reimbursement from HHSC for services provided through the MAC Program.

FISCAL IMPACT:

This ordinance approves the execution of an agreement with Texas Health and Human Services Commission (HHSC) for the Medicaid Administrative Claiming (MAC) Program which will provide funds in an estimated amount up to \$50,000.00 annually. This ordinance further approves acceptance of reimbursements from HHSC for Metro Health's participation in the MAC Program starting April 1, 2021 through March 31, 2026 for a total amount not to exceed \$250,000.00. There is no impact on the General Fund.

RECOMMENDATION:

Staff recommends City Council approve the execution of the agreement with the HHSC and approve the acceptance of funds reimbursed from HHSC in an amount up to \$50,000.00 for a total amount not to exceed \$250,000.00 for the period ending March 31, 2026 for the Medicaid Administrative Claiming Program.