



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 43

Agenda Date: June 23, 2022

In Control: City Council A Session

DEPARTMENT: Neighborhood and Housing Services

DEPARTMENT HEAD: Veronica Garcia, Interim Director

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

FY2022 CDBG Home Repair Program Delivery Funding.

SUMMARY:

An ordinance approving the selection of Merced Housing Texas to be a subrecipient of the City's Minor Repair and/or Owner-Occupied Rehabilitation Program for a total value of up to \$3,000,000.00 in Community Development Block Grant Funding (CDBG) for a term of (1) year with two (2), one (1) year options to renew.

BACKGROUND INFORMATION:

The City of San Antonio (City) Neighborhood and Housing Services Department (NHSD) requested proposals from qualified public or private nonprofit agencies, authorities, or organizations with the ability to determine program eligibility of homeowners and oversee housing rehabilitation services for homeowners as a subrecipient of the City's Minor Repair and/or Owner-Occupied Rehabilitation programs. The City will utilize Community Development Block Grant (CDBG) funds for the Minor Repair and Owner-Occupied Rehabilitation programs that will assist eligible homeowners in need of repairs of their single-family homes.

The City has allocated up to \$1,000,000.00 in Community Development Block Grant Funding for this Home Rehab Program Delivery in Fiscal Year 2022. This RFP is a one (1) year agreement with up to two (2), one (1) year renewals for a total potential contract amount up to \$3,000,000.00. Funding for future years is contingent on availability and appropriation by City Council for this purpose.

On March 7, 2022, a Request for Proposal (RFP) was released for Home Rehabilitation Program Delivery. On April 29, 2022, two (2) proposals were received. One (1) proposal was deemed non-responsive for failure to meet the application and submittal requirements. The remaining proposal was deemed responsive and moved forward for full evaluation. The evaluation committee included representatives from the City Manager's Office, Development Services Department and Neighborhood and Housing Services Department. The committee recommended awarding the contract to Merced Housing Texas.

The City will assign Merced Housing Texas a list of homeowners selected through the FY 2022 Home Rehab application process.

ISSUE:

Staff recommends an agreement with Merced Housing Texas for a total value of up to \$3,000,000 to complete the City's Minor Repair and/or Owner-Occupied Rehabilitation projects. Merced Housing Texas was the sole responsive proposal submitted and was selected via consensus by the evaluation panel.

Merced has a long, tenured history of completing home rehabilitation programs and first began delivering their Owner-Occupied Repair Program in 2002. Since that time, Merced Housing Texas has successfully completed more than 600 housing units. Merced will be responsible for determining homeowner eligibility, developing the scope of work, obtaining appropriate documentation, overseeing rehabilitation work, monitoring the budget and related costs, providing performance reporting and ensuring compliance with CDBG requirements and city policies. Merced will complete rehabilitation on all assigned housing units within twelve months of contract execution date.

ALTERNATIVES:

An alternative to awarding this funding to the recommended entity would be to reject the recommendation; however, the recommended entity has the necessary experience and capacity to assist the City in meeting the established goals set forth in the FY 2022 Action Plan and Budget. In addition, any other alternative to appropriate funding would delay the timely commitment and expenditure of the federally sourced funds.

FISCAL IMPACT:

An ordinance approving the selection of Merced Housing Texas to be a subrecipient of the City's Minor Repair and/or Owner-Occupied Rehabilitation Program for a total value of up to \$3,000,000.00 in Community Development Block Grant Funding (CDBG) for a term of (1) year with two (2), one (1) year options to renew. There is no fiscal impact to the General Fund with this award.

RECOMMENDATION:

Staff recommends awarding Merced Housing Texas as a subrecipient for Home Rehab Program Delivery to complete the City's Minor Repair and/or Owner-Occupied Rehabilitation projects. This contract has an estimated total value up to \$3,000,000.00 for a term of up to three years. This contract was procured by means of Request for Proposals and the Contract Disclosure Form is attached.