



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 11

Agenda Date: June 23, 2022

In Control: City Council A Session

DEPARTMENT: Parks & Recreation Department

DEPARTMENT HEAD: Homer Garcia III

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Labor and Materials for Fencing Park Operations 2022

SUMMARY:

This ordinance approves an annual contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for the Parks and Recreation Department and other City departments for an estimated cost of \$1,496,400.00. Purchases will be made on an as-needed basis dependent on the Department's available budget, for the term of the contract.

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of normal daily operations.

This project was advertised on March 24, 2022 for construction bids in the San Antonio Hart Beat, City's website, Texas Electronic State Business Daily, TVSA and through electronic bidding website CivCast. Bids were opened on April 12, 2022 and three (3) bids were received. Of these, the lowest bidder withdrew their bid thereby making Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC the lowest responsive bidder as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 23% Minority/Women Business Enterprise (M/WBE) subcontracting goal. Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC has agreed to meet the subcontracting participation goals.

This construction contract was developed utilizing the low bid process. Therefore, a Contracts Disclosure Form is not required.

ISSUE:

These products and services are used by City departments in their daily operations such as repairs, scheduled maintenance, and other projects.

ALTERNATIVES:

Should this contract not be approved, the City would be required to purchase fencing when needed foregoing economies of scale. Non-contract rates may result in increased costs and adversely affect timeliness of services.

FISCAL IMPACT:

This ordinance approves an annual contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for Parks and Recreation and other City departments for an estimated cost of \$1,496,400.00. Purchases will be made on an as-needed basis dependent on the Department's available budget, for the term of the contract.

RECOMMENDATION:

Staff recommends the acceptance of this contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the option to renew for two additional one-year terms to provide fencing labor and materials for the Parks and Recreation Department and other City departments for an estimated cost of \$1,496,400.00.

This contract was developed utilizing the formal competitive bid process; therefore, a Contract Disclosure Forms is not required.