



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 3

Agenda Date: April 27, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Aviation Department

DEPARTMENT HEAD: Jesus H. Saenz Jr.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Item for Annual Contract for On-Call Commercial Heating, Ventilation, and Air Conditioning (HVAC) Services for the San Antonio Airport System

SUMMARY:

The City of San Antonio, Aviation Department seeks proposals from qualified contractors to provide on-call commercial heating, ventilation, and air conditioning (HVAC) maintenance and repair services for the San Antonio International Airport and Stinson Municipal Airport. Trade services within new building construction, remodeling or alterations of an existing building will not be included.

BACKGROUND INFORMATION:

Department: Aviation

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$4 Million

Term of Contract: 2 years with 3, 1-year renewal options

Release Date: May 2, 2022

Closing Date: June 17, 2022

Proposed Council Date: September 8, 2022

Evaluation Criteria:

- Experience, Background, Qualifications: 30 Points

- Proposed Plan: 35 Points

- Price: 15 Points

- SBE Prime Contract Program: 10 Points

- M/WBE Prime Contract Program: 10 points

SBEDA Subcontracting Requirements: 15% MWBE

Local Preference Program: Not Applicable

Veteran-Owned Small Business Preference Program: Not Applicable

Voting Members:

- Jeff Coyle, Assistant City Manager, City Manager's Office

- Jesus H. Saenz, Director of Airports, Aviation Department

- Johnny Fisher, Interim Airport Facilities Manager, Aviation Department

- Cathleen Crabb, Sr. Architect, Public Works Department

- Ron Griego, Facilities Administrator, Building and Equipment Services Department

- TBD, Special Projects Manager, Aviation Department

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only