



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 2

Agenda Date: April 27, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Animal Care Services

DEPARTMENT HEAD: Shannon Sims

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-solicitation high profile item for Brackenridge Veterinary Clinic Facility Operations and Management

SUMMARY:

The Animal Care Services Department (ACS) is soliciting proposals for the selection of a qualified partner to manage and operate the Brackenridge Veterinary Clinic located at 210 Tuleta. In exchange for leasing the facility, the selected vendor will pay rent in the amount of \$1.00 per year and will perform a minimum of 6,500 spay/neuter surgeries per year. ACS will provide \$20,000 at the beginning of the initial lease to be used for capital equipment required for operations, such as computers and software.

BACKGROUND INFORMATION:

Department: Animal Care Services
Solicitation Type: Request for Proposals

Contract Value: \$20,000.00

Term of Contract: 3 years with 2, 1-year renewal options

Release Date: May 16, 2022

Closing Date: July 1, 2022

Proposed Council Date: September 2022

Evaluation Criteria:

- Experience, Background, and Qualifications: 45 points
- Proposed Plan: 55 points

SBEDA Program: Waived

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- David McCary, Assistant City Manager, City Manager's Office
- Shannon Sims, Director, Animal Care Services
- Bethany Colonnese, Chief Operations Officer, Animal Care Services
- Dr. Marilyn Gotbeter, Chief Veterinarian, Animal Care Services
- Rita Braeutigam, Advisory Board Chair, Animal Care Services Advisory Board
- Shannon Oster-Gabrielson, Assistant to the Director, Animal Care Services

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.