



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: {{item.number}}

Agenda Date: March 24, 2022

In Control: Ready to Work Meeting

DEPARTMENT: Workforce Development Office

DEPARTMENT HEAD: Michael Ramsey

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Frequency of SA: Ready to Work Advisory Board and Subcommittee meetings.

SUMMARY:

The Advisory Board members will discuss and decide whether to adjust the frequency of Advisory Board and Subcommittee meetings.

BACKGROUND INFORMATION:

The initial SA: Ready to Work Advisory Board Resolution indicated a quarterly meeting schedule. Due to the condensed period to develop the program, the Advisory Board and its subcommittees have been holding monthly meetings since their inception. The Advisory Board may vote at any time to change the frequency of these meetings depending on program needs.

ISSUE:

The SA: Ready to Work Advisory Board may choose to change the frequency of Board and Subcommittee meetings.

FISCAL IMPACT:

No fiscal impact of this item.

ALTERNATIVES:

The Advisory Board members may maintain the current meeting frequency.

RECOMMENDATION:

Workforce Development Office staff recommends adjusting the frequency of Advisory Board and Subcommittee meetings to quarterly, staggering so as to avoid duplicating meetings per month.