



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 3

Agenda Date: March 18, 2022

In Control: Audit and Accountability Committee Meeting

DEPARTMENT: Animal Care Services

DEPARTMENT HEAD: Shannon Sims

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-solicitation high profile item for Contracted Veterinarian Services.

SUMMARY:

The City of San Antonio, Animal Care Services Department (ACS) is seeking to partner with multiple agencies to provide relief veterinary services to assist with shelter medicine and/or surgical services. Shelter medicine duties for pets coming into, and currently in, ACS care includes performing examinations, triage/stabilization, and prescribing medication, as well as developing treatment plans with the focus on maintaining shelter health. Surgical services include performing sterilization surgeries for pets leaving with adopters, fosters, or rescue groups, as well as specialized surgeries, such as enucleations, cherry eye, amputations, cryptorchid, and other non-routine surgeries that increase a pet's chance for placement.

A Request for Qualifications (RFQ) will be released by ACS for multiple vendors to provide relief veterinary services several days per week. The annual contract amount is \$686,455.00 with a total contract value of \$3,432,275.00 for an initial term of 3 years with 2, 1-year renewal options.

BACKGROUND INFORMATION:

Department: Animal Care Services

Solicitation Type: Request for Qualifications

Contract Value: \$3.4 Million

Term of Contract: 3 years with 2, 1-year renewal options

Release Date: April 07, 2022

Closing Date: May 22, 2022

Proposed Council Date: September 08, 2022

Evaluation Criteria:

- Experience, Background, and Qualifications: 45 points
- Proposed Plan: 55 points

SBEDA Program: Waived

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference: Not Applicable

Voting Members:

- David McCary, Assistant City Manager, City Manager's Office
- Shannon Sims, Director, Animal Care Services
- Bethany Colonnese, Chief Operations Officer, Animal Care Services
- Shannon Oster-Gabrielson, Assistant to the Director, Animal Care Services
- Marilyn Gotbeter, Chief Veterinarian, Animal Care Services
- Rita Braeutigam, Board Chair, Animal Care Services Advisory Board

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.