



City of San Antonio

Agenda Memorandum

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Agenda Item Number: {{item.number}}

Agenda Date: February 10, 2022

In Control: Community Action Advisory Board Meeting

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Review of Head Start Governance Structure and Communication with Economic Workforce Development Committee

SUMMARY:

This item presents the following from the Department of Human Services (DHS) Head Start, Early Head Start, and Early Head Start-Child Care Partnership programs for action by the Community Action Advisory Committee (CAAB).

BACKGROUND INFORMATION:

Responsibilities for advisory committees include activities specified at section 642(c)(1)(E) of the Head Start Act and detail how the governing bodies must oversee the agency's programs by reviewing ongoing monitoring results, data on school readiness goals, other information described in §1302.102, and section 642(d)(2)5 of the Act. The current governance structure for the DHS,

Head Start Program has established the City Council as the governing body and the Economic Workforce Development Committee (EWDC) and CAAB as its advisory committees. Shifting monthly programmatic oversight of the DHS Head Start Program to the Community Action Advisory Committee (CAAB) will promote collaboration between the City's DHS Bexar County Community Action Agency (CAA) and its Head Start Program. CAAB is now acting as the designated advisory committee to oversee key responsibilities related to program governance and improvements of the City's Head Start Program as under Section 45 C.F.R 1301.2 (c) City Council has designated to assist the City Council in its role as the governing body and will present items as needed to the EWCD

ISSUE:

Rules and regulations for the Head Start, Early Head Start, and Early Start-Child Care Partnership grants as set forth by the U.S. Department of Health and Human Services (HHS) require the CAAB to review programmatic actions to oversee certain key responsibilities.

FISCAL IMPACT:

There is no anticipated impact to the general fund as a result of these actions.

ALTERNATIVES:

The review of the items included in this memorandum are required for program compliance with U.S. Department of Health and Human Services rules and regulations for Head Start, Early Head Start, and Early Head Start- Child Care Partnership programs.

RECOMMENDATION:

Staff will present a briefing on this item subject to possible action by the CAAB. Staff recommends review and approval of the items included in this memorandum.