



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: {{item.number}}

Agenda Date: January 26, 2022

In Control: Planning Commission Meeting

DEPARTMENT: Development Services Department

DEPARTMENT HEAD: Michael Shannon

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Consider applicants for and possibly make appointments to the Planning Commission Technical Advisory Committee (PCTAC), to include receiving the recommendation of the PCTAC Nominating Committee.

SUMMARY:

The PCTAC currently has openings for several regular members and alternates across several categories. This agenda item is to allow the Planning Commission to consider the applicants for these positions, with the advice of the PCTAC Nominating Committee.

BACKGROUND INFORMATION:

The PCTAC is established to advise the Planning Commission on matters relating to the Unified Development Code, Major Thoroughfare Plan, and Transportation Plan.

The Committee shall consist of twenty-two members. Three members shall be appointed from the Planning Commission, one member shall be appointed from the following boards: Zoning Commission, Board of Adjustment and the Parks and Recreation Board.

The other sixteen members, who shall be considered non-City Official voting members, shall consist of:

- two (2) development or real estate professionals
- three (3) registered professional engineers
- one (1) planning professional (AICP certification must remain current during the term of office)
- one (1) registered architect
- one (1) historic preservation specialist
- one (1) member specifically representing environmental interests
- seven (7) representatives of the community at-large who shall not qualify under any of the active professional membership categories (real estate/development, engineering, planning, architectural) nor have a professional economic interest in land development activities.

The members shall be appointed by resolution of the Planning Commission for overlapping two-year terms. Appointees must reside within the City of San Antonio or its extraterritorial jurisdiction provided that at least fourteen reside within the corporate limits of San Antonio.

Applications for the open seats were accepted from November 19, 2021 to December 20, 2021, and the deadline was extended to receive more applications for the Community Representative positions, which exceeds the minimum two week application timeframe as required in the PCTAC establishment and governance document. The open positions consist of the following categories:

- Environmental – 1 Primary & 1 Alternate
- Historic - 1 Alternate
- Community Representative – 3 Primaries

The Planning Commission Nominating Committee was appointed by the Planning Commission on October 27, 2021 and met via virtual meetings to review the applications of the candidates on January 5, 2022 and on January 18, 2022. The nominating committee consisted of Vice Chair George Peck, Commissioner Matthew Proffitt, and Commissioner Meredith Siegel. The nominating committee makes the following recommendations:

- Celencia Guillory | Community Representative Primary
- Jesse Vasquez | Community Representative Primary
- Bianca Maldonado | Community Representative Primary
- Christopher Fullerton | Environmental Representative Primary
- Dominic Dominquez | Environmental Representative Alternate
- Daniel Lazarine | Historic Preservation Primary

Once the recommendation from the nominating committee has been reviewed by the Planning Commission, the Chair of the Planning Commission shall call for a motion to either hold interviews or elections. Voting shall be by voice vote. The Chair shall call for nominations (for

interview or election) for each vacancy, taking the vote on the vacancy of each nomination in the order in which it was received. Once all nominations have been received, the Chair shall close the nomination process. The Planning Commission may consider any of the applicants.

ISSUE:

None.

ALTERNATIVES:

The Planning Commission may choose to appoint members or interview candidates.

RECOMMENDATION:

Staff recommends appointing members in accordance with the PCTAC establishment and governance document.