



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 6

**Agenda Date:** December 9, 2021

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Smart Restroom Technology for San Antonio International Airport

**SUMMARY:**

This ordinance authorizes a contract with TRAX Analytics, LLC, to provide a smart restroom technology solution at the San Antonio International Airport (SAIA) for a total estimated cost of \$658,334.00. Funding for the first year in the amount of \$468,195.00 is available from the FY 2022 Airport Operating & Maintenance Fund. Funding for subsequent years is contingent upon City Council approval of the annual budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is a proposal submitted by TRAX Analytics, LLC to provide smart restroom technology which will track, audit, and report restroom usage, cleanliness, and customer feedback for the public restrooms at SAIA. This contract with TRAX Analytics, LLC will provide SAIA with equipment, installation, training, and on-going maintenance and support. This technology will be installed in a total of thirty restrooms in Terminals A and B and the Consolidated Car Rental Facility.

The City issued a Request for Competitive Sealed Proposals (RFCSP) for “Smart Restroom Technology for the San Antonio International Airport” (RFCSP 21-019, 6100013907) on May 17, 2021 with a submission deadline of July 9, 2021. One proposal response was received from TRAX Analytics, LLC and was deemed eligible for evaluation.

The evaluation committee met on August 9, 2021, to evaluate the one proposal response received. The evaluation committee consisted of representatives from the Aviation Department and Information Technology Services Department. The Finance Department, Purchasing Division assisted by ensuring compliance with City procurement policies and procedures. The proposal was evaluated based on the firm’s experience, background, qualifications, proposed plan, and price schedule. Additional categories of consideration included references and financial qualifications. After committee review and evaluation, TRAX Analytics, LLC was recommended for award by the evaluation committee based on consensus scoring.

The term of the agreement shall begin upon award by City Council and terminate five years after City’s final acceptance of the system. Two additional one-year renewals at the City’s option shall also be authorized by this ordinance.

#### **ISSUE:**

This contract will provide smart restroom technology to actively and accurately track, audit, and report restroom usage, cleanliness, and customer feedback at SAIA. The contract will provide equipment (monitors, Bluetooth beacon sensors and iPads), expertise, and software systems with processes and procedures required for a successful implementation and continuous data integration services. The intent of this project is to improve the passenger experience in public restroom locations within the SAIA. This technology has been deployed at other airports nationwide to improve restroom cleanliness and the customer experience.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, Aviation Department will continue restroom monitoring by the housekeeping staff and would not benefit from the continuous, real time monitoring available through the smart restroom technology. This contract would augment Aviation’s ability to

monitor the cleanliness of the restrooms by receiving constant feedback from customers.

**FISCAL IMPACT:**

This Ordinance will approve a contract with TRAX Analytics, LLC to provide smart restroom technology at SAIA for an estimated total cost of \$658,334.00 over the contract term. Funding for the first year is available from the Airport Operating & Maintenance Fund in the amount of \$468,195.00. Funding for subsequent years, in the amount of \$190,139.00, is contingent upon City Council approval of the annual budget.

**RECOMMENDATION:**

Staff recommends approval of an ordinance for acceptance of a contract with TRAX Analytics, LLC, to provide smart restroom technology at the San Antonio International Airport for an estimated total cost of \$658,334.00.

This contract was procured by means of a Competitive Sealed Proposal and a Contracts Disclosure Form is required.