



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 7

**Agenda Date:** October 14, 2021

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 9

**SUBJECT:**

District 9 Park Restroom Improvements

**SUMMARY:**

This ordinance authorizes a contract with Restroom Facilities Ltd. for the purchase of two pre-manufactured restrooms to be located in Council District 9 in the amount of \$280,422.00. Funds are available from previously authorized 2019 Certificates of Obligation and are included in the FY 2021 - FY 2026 Capital Improvement Program.

**BACKGROUND INFORMATION:**

Submitted for Council consideration and action is the offer submitted by Restroom Facilities Ltd. Utilizing the Texas BuyBoard Cooperative 592-19 for the purchase of two pre-manufactured restrooms and onsite assembly to be installed at Walker Ranch Park and Blossom Park located in Council District 9. The total cost for the purchase of both pre-manufactured restrooms and onsite assembly is \$280,422.00.

District 9 received funds in the amount of \$1 million from the FY 2020 Adopted Capital Budget to support infrastructure work in their council district. The Council District Office allocated a

portion of available funds to provide a pre-manufactured double unit unisex restroom in two District 9 parks based on requests received from the public. This contract is for the off-site fabrication of pre-manufactured restrooms for Walker Ranch Park and Blossom Park and assembly at the final location. Other contracts will be executed for the site work, utility connections and shipping of the two prefabricated restroom structures.

The work for Walker Ranch Park would provide a pre-manufactured double unit unisex restroom for in the amount of \$137,808.00 to go near the playground. Off-site fabrication of the restroom structure is anticipated to begin in October 2021 and is estimated to be completed by April 2022.

The work for Blossom Park would provide a pre-manufactured double unit unisex restroom in the amount of \$142,614.00 to go near the parking lot. Off-site fabrication of the restroom structure is anticipated to begin in October 2021 and is estimated to be completed by April 2022.

The initial term of the agreement shall begin upon approval of the contract by the City Council and terminate upon completion of the work.

#### **ISSUE:**

This purchase is made utilizing the Texas BuyBoard Contract Cooperative 592-19 and will be made in accordance with the Texas Local Government Purchasing Cooperative passed per Ordinance No. 97097 dated January 30, 2003.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This recommended award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program (VOSBPP) does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the department would be required to re-solicit the project and would adversely affect the timely completion of the project and meet the citizens' needs for Walker Ranch Park and Blossom Park.

#### **FISCAL IMPACT:**

This is a one-time capital improvement expenditure in the amount of \$280,422.00 payable to Restroom Facilities Ltd. Funds are available from previously authorized 2019 Certificates of

Obligation and are included in the FY 2021 - FY 2026 Capital Improvement Program.

**RECOMMENDATION:**

Staff recommends approval of a contract with Restroom Facilities Ltd. through Texas BuyBoard Cooperative Contract 592-19 in the amount of \$280,422.00 to fabricate two pre-manufactured restrooms and provide onsite assembly at Walker Ranch Park and Blossom Park located in Council District 9.

This contract was procured through cooperative purchasing and a Contract Disclosure Form is not required.