



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: October 21, 2021

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Touchless Entry and Exit Lane Stations for San Antonio International Airport

SUMMARY:

This ordinance authorizes acceptance of a contract with HUB Parking Technology USA, Inc. to provide 27 entry and exit lane stations for the Aviation Department, Parking Division for a total cost of \$237,809.79. Funding is available from FY 2022 Airport Operating and Maintenance Fund budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the offer submitted by HUB Parking Technology USA, Inc. to provide 27 entry and exit lane stations for the Aviation Department, Parking Division for a total cost of \$237,809.79. HUB Parking Technology USA, Inc. is the sole source for the entry and exit lane stations which are components of the Aviation Department's existing Parking Revenue Control System.

The City issued a Request for Offer (RFO) for "Touchless Entry and Exit Lane Stations for the San Antonio International Airport" (RFO 6100014267) to HUB Parking Technology USA, Inc. on August 19, 2021 with a response due on August 25, 2021.

The new entry and exit lane stations will enable Airport customers to pay for parking without touching any hardware or screen surfaces. The touchless payment capability mitigates the risk of COVID-19 or any other disease-related surface contact risk now or in the future. The 27 stations will be installed at various airport parking lots and garages. Twelve Jupiter Lane Entry stations will be installed as follows; six at the parking garage entry plaza, four at the Green Parking Lot, and two at the Red Parking Lot. Fifteen Jupiter Lane Exit stations will be installed as follows; eight at the parking garage exit plaza, four at the Green Parking Lot, and three at the Red Parking Lot.

The entry and exit lane stations are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his or her signature, that all items offered are considered a Sole Source.

ISSUE:

With the disruption caused by COVID-19, there is a recognized need to reduce the spread of contagious diseases through passenger, tenant, and employee interactions with heavily used, shared surfaces such as check-in kiosks, concessionaire point of sale units, and paper items such as boarding passes and bag tags. As a result, the Aviation Department is transitioning to a "touchless travel" model wherever possible for enhanced public health measures. The entry and exit lane stations are designed with touchless technology that will allow credit card transactions to be done without physically interacting with the device. This touchless payment option mitigates the risk of COVID-19 or any other disease-related surface contact risk now or in the future.

The new entry and exit lane stations will have a 1-year manufacturer warranty.

This award is exempt from the Small Business Economic Development Advocacy Program.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the Aviation Department will forego this component of its touchless travel initiative and continue to use the existing entry and exit lane stations which require physical touch and contribute to the spread of contagious diseases.

FISCAL IMPACT:

This ordinance authorizes acceptance of a contract with HUB Parking Technology USA, Inc. to provide 27 entry and exit lane stations for the Aviation Department for a total cost of \$237,809.79. Funding is available from FY 2022 Airport Operating and Maintenance Fund budget.

RECOMMENDATION:

Staff recommends the approval of the contract with HUB Parking Technology USA, Inc. to provide the Aviation Department, Parking Division with 27 entry and exit lane stations for a total cost of \$237,809.79.

This contract is procured by means of sole source and a Contracts Disclosure Form is not required.