



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 5

**Agenda Date:** October 14, 2021

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Annual Contract for Landscaping Equipment

**SUMMARY:**

An ordinance authorizing acceptance of annual contracts with Certified Small Engine Repair, DeWinne Equipment Company, Tellus Equipment Solutions, LLC, Watts Equipment, Inc dba Mustang Equipment, and Vermeer Texas to provide replacement landscaping equipment through December 30, 2021, for a total estimated cost of \$808,407.75. Landscaping equipment is for the Parks and Recreation, Public Works, Convention and Sports Facilities and Solid Waste Management Departments. Funding in the amount of \$808,407.75 is available from the FY 2022 Equipment Renewal and Replacement Fund.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the tabulation of eight bid submissions to provide replacement landscaping equipment. The Public Works Department uses this landscaping equipment for right-of-way easement mowing and preventing vegetation overgrowth from impeding stormwater drainage. The Parks and Recreation, Convention and Sports Facilities, and Solid Waste Management Departments use this equipment for on-going green

space maintenance.

These contracts shall provide nineteen 60" Zero Turn Mowers-Side Discharge, three 60" Zero Turn Mowers-Rear Discharge, one 4x4 Utility Tractor with enclosed cab, twenty-six 15-foot Flex Wing Rotary Cutters, three Stand-On Blowers, and one Wood Chipper.

The Invitation for Bid (IFB) was evaluated based upon the published bid specifications.

## **ISSUE:**

This equipment will be used to maintain easements, drainage channels, rights of way, medians and ornamental roadside bedding that are mowed on a scheduled basis. In addition, this equipment will be used for on-going grass and brush mowing at parks and lawn care at City facilities. These contracts shall provide replacement landscaping equipment that is consistent with the City's Equipment Renewal and Replacement Program.

All equipment comes with a minimum one-year warranty. Mowers/cutters used for lawn care have a 60-month life expectancy. Mowers/cutters assigned to rights of way and brush areas have a 48-month life expectancy. All other items have a 120-month life cycle.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The low bid for Item 1 is recommended for award to DeWinne Equipment Company, a local business. Therefore, application of the Local Preference Program was not required.

The low bid for Item 2 is recommended for award to Watts Equipment, Inc. dba Mustang Equipment, a local business. Therefore, application of the local Preference Program was not required.

The low bid for Item 3 is recommended for award to Tellus Equipment Solutions, LLC, a non-local business. There were no bids submitted from local bidders for this item; therefore, the Local Preference Program was not applied.

The low bid for Item 4 is recommended for award to Tellus Equipment Solutions, LLC, a non-local business. In accordance with the Local Preference Program, no local preference was applied, since the local bidder is not within 3% of the recommended lowest non-local bidder.

Item 5 was deleted and will be rebid at a later date.

The low bid for Item 6 is recommended for award to Certified Small Engine Repair, a local business. Therefore, application of the Local Preference Program (LPP) was not required.

The low bid for Item 7 is recommended for award to Vermeer Texas, a non-local business. There

were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

The current equipment scheduled for replacement has met age requirements for replacement and is no longer economically feasible to repair. Should replacement equipment not be purchased, necessary field work may be compromised impacting stormwater drainage and visibility in rights of ways along frontage roads. Parks and on-going green space maintenance will develop overgrowth that would harbor rodents and snakes. The alternative is to continue using existing equipment and incur increasing maintenance costs and down time for repairs.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Certified Small Engine Repair, DeWinne Equipment Company, Tellus Equipment Solutions, LLC, Watts Equipment, Inc dba Mustang Equipment, and Vermeer Texas to provide replacement landscaping equipment through December 30, 2021, for a total estimated cost of \$808,407.75. Landscaping equipment is for the Parks and Recreation, Public Works, Convention and Sports Facilities and Solid Waste Management Departments. Funding in the amount of \$808,407.75 is available from the FY 2022 Equipment Renewal and Replacement Fund.

#### **RECOMMENDATION:**

Staff recommends the approval of these five contracts to purchase fifty-three replacement units from DeWinne Equipment Company for a cost of \$162,621.00, Watts Equipment, Inc dba Mustang Equipment for a cost of \$30,900.00, Tellus Equipment Solutions, LLC for a cost of \$541,099.75, Certified Small Engine Repair for a cost of \$26,637.00, and Vermeer Texas for a cost of \$47,150.00 for a total cost of \$808,407.75. Landscaping equipment is for the Parks and Recreation, Public Works, Convention and Sports Facilities and Solid Waste Management Departments.

This contract is procured on the basis of low bid and a Contracts Disclosure Form is not required.