



# City of San Antonio

## Agenda Memorandum

**File Number:**

---

**Agenda Item Number:** 5

**Agenda Date:** October 12, 2023

**In Control:** City Council A Session

---

**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 2

**SUBJECT:**

Daktronics Extended Service Plan

**SUMMARY:**

This ordinance authorizes a contract with Daktronics, Inc. to provide the Enhanced Service Portfolio Extended Service Plan for a total cost of \$64,220.00 for the Convention and Sports Facilities (CSF) Department. Funding is available from the Community and Visitor Facilities Fund FY 2024 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the proposal submitted by Daktronics, Inc. to provide an Enhanced Service Portfolio Extended Service Plan which will include parts coverage and expedited parts processing including replacement parts, repair, return, and exchange parts and shipping for the Alamodome and the Henry B. Gonzalez Convention Center. This service plan also includes technical phone support, access to Daktronics service coordination, on-site field services, an annual system test and on-site parts inventory management.

This extended service plan will cover 51 large equipment items such as video display, ribbon display, game shot clocks, media players, image processors, start/stop horn, video display (marquee), and scorer's tables. Service Portfolio Extended Service Plan will provide help support along with maintenance and repair of existing equipment held at the Alamodome.

The City issued a Request for Offer (RFO) for "Daktronics Extended Service Plan" (RFO, 6100016866) on April 26, 2023, with a submission deadline of May 1, 2023. Daktronics, Inc. is recommended for contract award based on published specifications.

This purchase is made in accordance with the Texas Local Government Purchasing Cooperative (Buyboard) passed on Ordinance 97097, dated 1/30/2003. The use of the cooperative contract allows Convention and Sports Facilities Department to access continued maintenance and support services from Daktronics, Inc. for existing equipment. There are no local vendors available to provide this service.

#### **ISSUE:**

This contract will provide the Convention and Sports Facilities Department with service and support for existing equipment. The contractor will provide extended service plan, delivery, and materials necessary for the proper execution of this contract.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional services contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the Convention and Sports Facilities Department, will not have support or replacement parts for the existing Daktronics, Inc. equipment at the Alamodome and Henry B. Gonzalez Convention Center.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Daktronics, Inc. to provide the Enhanced Service Portfolio Extended Service Plan for a total cost of \$64,220.00 for the Convention and Sports Facilities (CSF) Department. Funding is available from the Community and Visitor Facilities Fund FY 2024 Adopted Budget.

**RECOMMENDATION:**

Staff recommends the approval of this purchase with Daktronics, Inc. to provide the Convention and Sports Facilities Department with Daktronics Extended Service Plan for a total cost of \$64,220.00.

This contract was procured on the basis of a cooperative agreement and a Contracts Disclosure Form is not required.