



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 1

Agenda Date: September 20, 2023

In Control: City Council B Session

DEPARTMENT: Police Department

DEPARTMENT HEAD: William McManus, Chief of Police

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Staff pre-solicitation briefing for a Professional Services Agreement for Management of Municipal Towing and Impound Operation Services.

SUMMARY:

The San Antonio Police Department (SAPD) will present a pre-solicitation briefing for a Professional Services Agreement to provide the City and SAPD with Management of Municipal Towing and Impound Operation Services for police directed tows, vehicle storage with evidence processing, and auction services.

BACKGROUND INFORMATION:

On June 1, 2023, Council approved the second extension of the current Municipal Tow Manager Agreement between the City of San Antonio and United Road Towing d/b/a United Road Vehicle Management Solution. This action extended the Tow Manager Agreement through September 30, 2024. The purpose of the Tow Manager Agreement is to provide police-directed towing management services and incident management of heavy-duty accidents for the San Antonio Police Department.

In 2017, the City entered into a contract for the Total Management of Growdon Vehicle Storage

Facility (VSF) with Alanis Wrecker Service. This contract expires on September 30, 2024. The VSF contractor is responsible for the intake, storage, and release of impounded vehicles. Additionally, the contractor conducts weekly auctions for abandoned vehicles, maintains the property, provides security, and ensures compliance with environmental regulations.

The towing and impound operations provide services twenty-four (24) hours a day, seven (7) days a week, three hundred sixty-five (365) days a year. The operations of the towing and impound services have a significant public safety and economic impact throughout the City.

Through the solicitation process, the City intends to combine and transition its police-directed towing services, dispatching, incident management, impound, storage, and auction services. Additionally, the City seeks a firm to provide solutions for the possible relocation of the City's Vehicle Storage Facility.

Also, SAPD seeks solutions that introduce innovative optimization of tow dispatching, electronic tow service records and auction data collection systems. In addition, SAPD seeks a separate system for data collection of private property impounds for the City.

A Request for Proposals (RFP) will be released by SAPD seeking a respondent to enter a Professional Services Agreement to provide the total Management of Municipal Towing and Impound Operation Services for the City and SAPD.

ISSUE:

This items provides a Pre-Solicitation briefing for a Professional Services Agreement to provide the City and SAPD with Management of Municipal Towing and Impound Operation Services.

ALTERNATIVES:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only

