



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 23

**Agenda Date:** September 21, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Pavement Maintenance Management Program Services for the San Antonio International Airport

**SUMMARY:**

This ordinance authorizes a professional services agreement with Kimley-Horn and Associates, Inc for Pavement Maintenance Management Program services at the San Antonio International Airport in the amount not-to-exceed \$2,200,000.00 for an initial term of three years with the option to extend for one, additional three-year period. Funding in the amount of \$366,667.67 is available from the Airport Operating & Maintenance Fund contingent upon City Council approval of the FY 2024 Annual Budget. Funding for subsequent years is contingent upon City Council approval of the Annual Budget and Funds.

**BACKGROUND INFORMATION:**

Airports seeking federal grant funding for projects through the Federal Aviation Administration (FAA) Airport Improvement Program must have an annual Pavement Maintenance Management Program (PMMP) to help justify the need for the project. Through a PMMP, pavement surface conditions are studied, inventoried and monitored by a consultant firm who then recommends short-term and long-term solutions in order to maintain or rehabilitate the pavement.

The selected consultant will evaluate, document and recommend short-term and long-term maintenance, rehabilitation and budget requirements to extend the useful life of various pavements at the San Antonio

International Airport. The selected consultant will perform a PMMP update on an annual basis and rotate among airfield pavements, airside service roads and landside pavements on a three-year cycle.

#### **Procurement of Services**

The City issued a Request for Qualifications on January 27, 2023 from qualified firms with demonstrated technical capabilities and aviation experience to update or provide a PMMP for the airfield, vehicle service (emergency response or perimeter) roads, and landside roadway and parking lot pavement surfaces as required by the FAA. The RFQ was advertised in the San Antonio Hart Beat, the City's Bidding and Contracting Opportunities website, the San Antonio e-Procurement System, TVSA, and an email notification was released to a list of potential respondents. Four responses were received on March 10, 2023 and deemed eligible for evaluation committee review. A selection committee consisting of representatives from the City Manager's Office, Aviation Department, U.S. Air Force and Airport Advisory Commission evaluated and scored the four responsive submissions on March 27, 2023. Scoring was based on the published evaluation criteria of 100 points, which included Experience, Background, Qualifications (50 points); Understanding of the Project and Proposed Management Plan (30 points); and, Disadvantaged Enterprise Program (20 points). Kimley-Horn and Associates, Inc. received the highest score and was recommended by the committee to move forward to negotiations.

Due to the utilization of federal dollars, the Disadvantaged Business Enterprise (DBE) Program requirements of U.S. Department of Transportation were utilized in place of the Small Business Economic Development Advocacy Program. The DBE goal for this project is 9% which Kimley-Horn and Associates, Inc. has committed to exceed.

#### **ISSUE:**

This action will support the City's policy of improving facilities, improving land uses, and enhancing safety at the San Antonio International Airport and maximizing utilization of federal funds.

#### **ALTERNATIVES:**

City Council could elect to not approve this professional services agreement which would require the City to issue another solicitation in order to ensure compliance with FAA requirements to maintain federal funding eligibility or delay the design or construction of planned projects eligible for federal funding.

#### **FISCAL IMPACT:**

This ordinance authorizes a professional services agreement with Kimley-Horn and Associates, Inc for Pavement Maintenance Management Program services at the San Antonio International Airport in the amount not-to-exceed \$2,200,000.00 for an initial term of three years with the option to extend for one, additional three-year period. Funding in the amount of \$366,667.67 is available from the Airport Operating & Maintenance Fund contingent upon City Council approval of the FY 2024 Annual Budget. Funding for subsequent years is contingent upon City Council approval of the Annual Budget and Funds.

#### **RECOMMENDATION:**

Staff recommends the approval of a professional services agreement with Kimley-Horn and Associates, Inc for Pavement Maintenance Management Program services at the San Antonio International Airport.