



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 49

**Agenda Date:** September 21, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Health Department

**DEPARTMENT HEAD:** Claude Jacob

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Approving agreements with Rebecca Davenport, D.D.S., and Parent/Child Incorporated for services related to the San Antonio Metropolitan Health District's Oral Health Program.

**SUMMARY:**

This ordinance authorizes the execution of an agreement with Rebecca Davenport, D.D.S., to provide Dental Clinic Director services for the San Antonio Metropolitan District's (Metro Health) Oral Health Program in an amount up to \$57,600.00 for a term beginning October 1, 2023 and ending September 30, 2024, with options to renew for two, one-year terms, for a total amount of \$172,800.00, inclusive of renewals. Funding in the amount of \$47,600.00 is available from the Medicaid 1115 Waiver and \$10,000.00 is available from the General Fund contingent upon approval of the FY 2024 Proposed Budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds.

This ordinance also authorizes the execution of an agreement with Parent/Child Incorporated (PCI) for Metro Health to provide oral health services for infants and children enrolled in the Early Head Start program for a term beginning October 1, 2023 and ending September 30, 2024, in the amount of \$10,000.00, with the option to renew for three, one-year terms for an in-kind budgeted amount up to \$40,000.00. Metro Health will not seek reimbursement for these services. Metro Health will

provide the agency with documentation of the in-kind value of dental care provided through this initiative.

## **BACKGROUND INFORMATION:**

On an annual basis, the Metro Health Oral Health Program provides diagnostic and preventive care to more than 22,000 children living in poverty by providing services in non-traditional settings, such as Head Start, Early Head Start and on campuses of local Title I elementary schools. Case management services are provided by Metro Health dental staff to ensure participating children receive needed treatment and to connect families to a source of ongoing care in the community. Additionally, oversight of dental clinic operations requires a licensed dentist per Texas law.

An agreement with Rebecca Davenport, D.D.S. will allow for a continuation of care for Metro Health patients, as well as professional consultation services related to Metro Health's dental clinic operations and community outreach programs. Professional consultation services will include the development and implementation of program initiatives to improve the oral health of the community, as well as related service delivery plans, performance measures and evaluation activities.

Metro Health's Oral Health Program provides dental services for 6,332 children enrolled in Head Start and Early Head Start Programs annually. Early Head Start is a federally funded program providing early childhood education to children ages 0 to 3 years old for families whose income is at or below the federal poverty guidelines. In alignment with Head Start and Early Head Start Program Performance Standards, each enrollee is provided with an on-site limited oral health evaluation performed by a Metro Health dentist. In addition, Metro Health dental staff provide case management services and support for all children identified with urgent or unmet dental needs who are uninsured or underinsured for required dental care. Through the agreement with PCI, Metro Health dental staff also connects these children with comprehensive dental care through the UT Health San Antonio, School of Dentistry, Department of Developmental Dentistry clinics for preventative and restorative treatment.

The Finance Department on behalf of Metro Health, released a Request for Qualifications (RFQ) on June 2, 2023 for Dental Clinic Director services. The RFQ was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio eProcurement System (SAePS), and an email notification was released to a list of potential Respondents. Responses were due on July 3, 2023, and one proposal was received and deemed eligible for review. On July 20, 2023, the one responsive proposal was reviewed by the evaluation committee, which included representatives from Metro Health. The proposal was evaluated and scored based on the following: Experience, Background, Qualifications; Proposed Plan; Price and the Small Business Economic Development Advocacy Program. After committee review and evaluation, Rebecca A. Davenport, D.D.S. was recommended for award by the evaluation committee based on consensus scoring.

## **ISSUE:**

Metro Health requests City Council authorize the execution of an agreement with Rebecca Davenport, D.D.S., to provide Dental Clinic Director services for Metro Health's Oral Health Program, in an amount up to \$57,600.00 for a term beginning ending September 30, 2024, with options to renew for two, one-year terms, for a total amount of \$172,800.00, inclusive of renewals. This action also approves the execution of an agreement with PCI for Metro Health's dental staff to provide oral health services for children enrolled in local Early Head Start programs, for a total budgeted amount up to \$10,000.00 in in-kind-services For a term ending September 30, 2024, with the option to renew for three, one-year terms and a total in-kind amount of \$40,000.00, inclusive of renewals. This agreement will allow for early diagnosis and access to timely primary and preventive interventions that improve the oral health outcomes for children at high risk for decay.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. The Goal Setting Committee applied the Small Business Enterprise (SBE) Prime Contract Program with Five (5) evaluation preference points, and the Minority/Women-Owned Business Enterprise (MWBE) Prime Contract Program with Five (5) evaluation preference points. Rebecca A. Davenport, DDS, was not eligible to receive any points.

#### **ALTERNATIVES:**

Should City Council choose not to approve this ordinance, Metro Health will need to identify an alternative mechanism for which to provide programmatic oversight for continued patient oral care, education, and program coordination services for the Oral Health Program. In addition, PCI, will need to seek an alternate entity to provide oral health assessments, on-site preventive dental care and case management support for children enrolled in its Early Head Start Program.

#### **FISCAL IMPACT:**

This ordinance authorizes the execution of an agreement with Rebecca Davenport, D.D.S., in an amount up to \$57,600.00 for a term beginning October 1, 2023 and ending September 30, 2024, with options to renew for two, one-year terms, for a total amount of \$172,800.00, inclusive of renewals. Funding in the amount of \$47,600.00 is available from the Medicaid 1115 Waiver and \$10,000.00 is available from the General Fund contingent upon approval of the FY 2024 Proposed Budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds.

This ordinance also authorizes an agreement with PCI for the provision of oral health services for children enrolled in local Early Head Start programs. Funding for the agreement and provision of services is provided through the General Fund. Metro Health will not seek reimbursement for these services. Metro Health will provide PCI with documentation of the value of dental care provided through this initiative. The total budgeted amount for the in-kind services provided through this agreement will not exceed \$10,000.00, for a total contract value of \$40,000.00, inclusive of renewals.

#### **RECOMMENDATION:**

Staff recommends approval.

The agreement with Rebecca Davenport, D.D.S. was procured by means of Request for Qualifications and a Contracts Disclosure Form is required.