



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: October 12, 2023

In Control: City Council A Session

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Services Agreements: On-Call Geotechnical and Material Testing Services

SUMMARY:

An ordinance approving the negotiation and execution of nine (9) on-call Geotechnical and Material Testing professional service agreements with Alpha Testing, Atlas Technical Consultants, LLC (Atlas), ECS Southwest, LLP (ECS), HVJ South Central Texas – M&J (HVJ), Inc., Integrated Testing and Engineering Company of San Antonio, L.P. (Intec), Professional Service Industries, Inc. (PSI), Raba Kistner, Inc., Terracon Consultants, Inc. and TTL, Inc. Each agreement is for a 3-year term to provide as-needed geotechnical and material testing services during planning, design, construction and maintenance phases with an option to renew each agreement for up to two additional one-year extensions, at the City's discretion for an amount not to exceed entire on-call program spending authorization of \$16,875,000.00 including initial and renewal terms for all contracts. Funding for FY 2024 is available from various funding sources including the 2022 General Obligation Bond Funds, General Fund, Certificates of Obligation, Tax Notes and Neighborhood Access and Mobility Program funds. Funding for future years is contingent upon approval of the annual adopted budget.

BACKGROUND INFORMATION:

Project Background

The Public Works Department Transportation, Operations, and Construction Divisions oversee the planning, design, construction, and maintenance of City projects. Staff will utilize these on-call geotechnical and material testing services, as needed, to assess existing conditions for planning and design purposes and to monitor materials and installation during maintenance and construction phases. Services may also include inspection services.

Procurement of Services

A Request for Qualifications (RFQ) was released on February 27, 2023, in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the online bidding website CivCast. Responses were due on April 14, 2023, and sixteen (16) submittals were received. A selection committee consisting of representatives from the City Manager's Office, Public Works and Transportation Departments evaluated and ranked the submissions and scored the submittals. Scoring was based on the published evaluation criteria, including Evaluation of Experience, Background, Qualifications of the Firm, Key Personnel, and Key Sub-Consultants; Understanding of the Project and Proposed Management Plan; and Experience in the San Antonio Region and Past Performance. After the evaluation process, the top 9 ranked firms were recommended for award; one firm out of top ranked firms was not recommended for award due to unsuccessful negotiations.

These contracts will be awarded in compliance with the Disadvantaged Business Enterprise (DBE) Program because these on-call services will be utilized, in part, on federally funded projects. The primary remedial goal and objective of the DBE program is to level the playing field by providing small businesses owned and controlled by socially and economically disadvantaged individuals a fair opportunity to compete for federally funded transportation contracts. The Texas Department of Transportation (TxDOT) set an 8.5% DBE goal. Arias, Alpha Testing, Atlas, ECS, HVJ, Intec, PSI, Raba Kistner, Inc., Terracon Consultants, Inc. and TTL, Inc. have committed to meeting this DBE goal.

These contracts were developed utilizing a formal Request for Qualifications (RFQ) process; therefore, as required by the Ethics Ordinance, Discretionary Contracts Disclosure Forms are attached.

These vendors have acknowledged to comply with the Heat Illness Prevention Ordinance, approved by City Council on August 31, 2023.

ISSUE:

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ALTERNATIVES:

As an alternative, City Council could choose not to execute these agreements and require staff to re-solicit for these services. However, this would significantly impact the timely delivery of geotechnical services for planning and design and impact maintenance and construction quality assurance through material testing.

FISCAL IMPACT:

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Requirements and associated work activities will be detailed in the individual task orders assigned. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these task orders are subject to available funding when work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends the ordinance approving the negotiation and execution of nine (9) on-call Geotechnical and Material Testing professional service agreements with Alpha Testing, Atlas Technical Consultants, LLC (Atlas), ECS Southwest, LLP (ECS), HVJ South Central Texas – M&J (HVJ), Inc., Integrated Testing and Engineering Company of San Antonio, L.P. (Intec), Professional Service Industries, Inc. (PSI), Raba Kistner, Inc., Terracon Consultants, Inc. and TTL, Inc. Each agreement is for a 3-year term to provide as-needed geotechnical and material testing services during planning, design, construction and maintenance phases with an option to renew each agreement for up to two additional one-year extensions, at the City's discretion for an amount not to exceed entire on-call program spending authorization of \$16,875,000.00 including initial and renewal terms for all contracts.