



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** 7

**Agenda Date:** August 8, 2023

**In Control:** Audit Committee

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Pre-Solicitation High Profile Briefing for National Environmental Policy Act (NEPA)  
Environmental Consulting Services

**SUMMARY:**

The Public Works Department will present a pre-solicitation briefing for the selection of up to five firms to provide on-call National Environmental Policy Act (NEPA) consulting services for federal transportation projects, bond funded projects, and other City projects. This briefing will allow an opportunity for input from Committee members.

**BACKGROUND INFORMATION:**

The Public Works Department will issue a Request for Qualifications (RFQ) seeking up to five firms to supplement the City's NEPA consulting resources. The Public Works Department provides environmental due diligence and oversight for federal transportation projects, bond funded projects and other City projects.

These services may include but are not limited to environmental document preparation in accordance with TxDOT and Federal Highway Administration (FHWA) requirements, Clean Water Act Section 404 permitting and other requirements including but not limited to waters of the U.S. delineations, public involvement planning and coordination, endangered species habitat evaluations and surveys, mussel surveys, Section 10 permitting, and noise modeling.

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and DBE Program requirements.

**ISSUE:**

For briefing purposes only

**FISCAL IMPACT:**

For briefing purposes only

**ALTERNATIVES:**

For briefing purposes only

**RECOMMENDATION:**

For briefing purposes only