



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** 11

**Agenda Date:** August 8, 2023

**In Control:** Audit Committee

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**DEPARTMENT:** Transportation Department

**DEPARTMENT HEAD:** Catherine Hernandez

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Post-Solicitation High Profile item for On-Call Civil Engineering and Program Management Services

**SUMMARY:**

The Transportation Department solicited proposals for consultant to provide On-Call Civil Engineering and Program Management Services. The Transportation Department provides an array of transportation service programs and projects including the Vision Zero Program; Bike Infrastructure Management Program (IMP); Transportation Demand Management program (TDM); SA Bikes, which includes the update of the City's Bike Network Plan (BNP); the City's Capital Improvement Plan (CIP); and the City's existing and future railroad Quiet Zones.

As part of the City's continuing efforts to improve mobility for all modes of transportation, these on-call services will be used to expedite project delivery and completion of transportation planning, roadway design, corridor studies, pedestrian safety, operations design, and bicycle and pedestrian facilities design, compliance planning and analysis, and public engagement to assist in

implementing multimodal, innovative, and smart transportation strategies and systems to support our residents and workforce for years to come.

**BACKGROUND INFORMATION:**

On March 27, 2023, a Request for Qualifications (RFQ) was released for On-Call Civil Engineering and Program Management Services. The estimated contract value is \$9,750,000 for a contract term of three years with two, one-year options to renew.

On June 7, 2023, 12 proposals were received. All proposals were deemed responsive and moved forward for full proposal evaluation. The evaluation committee representatives were Roderick Sanchez, Assistant City Manager, City Manager's Office; Catherine Hernandez, Interim Director, Transportation Department; Homer Garcia, Director, Parks and Recreation Department; David McBeth, Assistant City Engineer, Public Works Department; Venessa Garza, Project Implementation Administrator, Transportation Department; Joe Conger, Public Relations Manager, Transportation Department; and Awolou Sossa, Sr. Engineer, Transportation Department.

The evaluation committee met to discuss, and score all 12 responsive proposals on July 12, 2023. The committee recommended awarding six contracts to the top highest-ranked respondents.

This item is scheduled for Council consideration on August 17, 2023.

**ISSUE:**

For briefing purposes only.

**FISCAL IMPACT:**

For briefing purposes only.

**ALTERNATIVES:**

For briefing purposes only.

**RECOMMENDATION:**

Staff recommends approval to proceed with scheduling six contracts for City Council consideration to provide On-Call Civil Engineering and Program Management Services for an estimated total value of \$9,750,000 for a term of three years with two, one-year options to renew.