



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 9

Agenda Date: August 31, 2023

In Control: City Council A Session

DEPARTMENT: Transportation Department

DEPARTMENT HEAD: Catherine Hernandez

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Service Agreements: On-Call Civil Engineering Services

SUMMARY:

Ordinance authorizing the negotiation and execution of six Professional Services Agreements with Pape-Dawson Consulting Engineers, Inc., WSP USA, Inc., RS&H Inc., Kimley-Horn and Associates, Inc., Kittelson & Associates Inc., and Freese and Nichols, Inc., for on-call civil engineering services related to construction projects citywide. Each contract will have an estimated value of \$325,000 per year for an initial three-year term with two, one-year options to renew for an estimated value of \$1,625,000 per contract totaling an estimated value of \$9,750,000. Potential funding sources may include the Advance Transportation District Fund, the General Fund, and other funding sources.

BACKGROUND INFORMATION:

Procurement of Services:

A Request for Qualifications (RFQ) for on-call civil engineering services was issued on March 27, 2023. This RFQ was advertised in the San Antonio Hart Beat, on the City's website, the Texas Electronic State Business Daily, and through the electronic bidding website CivCast. A pre-submittal conference was held on April 12, 2023, and responses were due on June 7, 2023. Twelve

(12) firms responded and submitted their Statement of Qualifications (SOQs). A selection committee made up of City staff from the City Manager's Office, Transportation Department, Parks and Recreation Department, and Public Works Department evaluated and ranked the submissions. Scoring was based on the published evaluation criteria including experience, background, qualifications of the firm, key personnel, and key sub-consultants; understanding of the project and proposed management plan; and experience with the San Antonio region and past performance.

These agreements will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts to be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and woman-owned business participation under the contract. The Goal Setting Committee applied a 19% Minority/Women-Owned Business Enterprise Prime Contract Program subcontracting requirement. The recommended firms have committed to meeting the subcontractor participation goals.

These agreements were procured by using a Request for Qualifications and the Contract Disclosure forms for each of these firms are attached.

For this item, a post-solicitation briefing to the Audit Committee was held on August 8, 2023.

ISSUE:

This ordinance authorizing the negotiation and execution of six Professional Services Agreements with Pape-Dawson Consulting Engineers, Inc., WSP USA, Inc., RS&H Inc., Kimley-Horn and Associates, Inc., Kittelson & Associates Inc., and Freese and Nichols, Inc., for on-call civil engineering services related to construction projects citywide. Each contract will have an estimated value of \$325,000 per year for an initial three-year term with two, one-year options to renew for an estimated value of \$1,625,000 per contract totaling an estimated value of \$9,750,000. Potential funding sources may include the Advance Transportation District Fund, the General Fund, and other funding sources.

The professional civil engineering services provided under this agreement may include, but are not limited to, the efforts to expedite project delivery and:

- Improve mobility for all modes of transportation;
- Completion of transportation planning;
- Roadway design;
- Corridor studies;
- Pedestrian safety;
- Operations design;
- Bicycle and pedestrian facilities design;
- Compliance planning and analysis;
- Public engagement to assist in implementing multimodal, innovative, and smart transportation strategies and systems.

The consultants will be expected to perform work identified by City staff through individual task proposals based on needs for services through individual proposals as negotiated with City staff.

They will perform services specified by the task orders individually negotiated with City and invoice the City in accordance with compensation terms in the professional service agreement. These professional services agreements will allow for the immediate execution of work instead of soliciting these services on a per project basis.

ALTERNATIVES:

City Council could choose not to approve these on-call agreements, but require separate Request for Qualifications for each project or program management need to be issued, and select firms based on qualified experience working with similar projects or programs. However, separate solicitations issued for these projects and programs would significantly impact the timely delivery of future capital improvement projects and programs.

FISCAL IMPACT:

This ordinance approves the negotiation and execution of six Professional Services Agreements with Pape-Dawson Consulting Engineers, Inc., WSP USA, Inc., RS&H Inc., Kimley-Horn and Associates, Inc., Kittelson & Associates Inc., and Freese and Nichols, Inc., for on-call civil engineering services related to construction projects citywide. Each contract will have an estimated value of \$325,000 per year for an initial three-year term with two, one-year options to renew for an estimated value of \$1,625,000 per contract totaling an estimated value of \$9,750,000. Potential funding sources may include the Advance Transportation District Fund, the General Fund, and other funding sources.

This action does not encumber funds. Requirements for each task will be detailed in the individual task orders assigned. The City makes no minimum guarantee regarding the volume of work that each consultant may expect. If funding for any work activities were not previously appropriated, funding would be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends approval of this ordinance approving the negotiation and execution of six (6) Professional Services Agreements with Pape-Dawson Consulting Engineers, Inc., WSP USA, Inc., RS&H Inc., Kimley-Horn and Associates, Inc., Kittelson & Associates Inc., and Freese and Nichols, Inc., for on-call civil engineering services related to construction projects citywide. Each contract will have an estimated value of \$325,000 per year for an initial three-year term with two, one-year options to renew for an estimated value of \$1,625,000 per contract totaling an estimated value of \$9,750,000. Potential funding sources may include the Advance Transportation District Fund, the General Fund, and other funding sources.