



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 7

**Agenda Date:** August 10, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** District 1

**SUBJECT:**

One Stop HVAC Repairs Change Order 1

**SUMMARY:**

An ordinance authorizing Change Order 1 in the amount of \$124,126.00 with L.C. Mosel Co., LTD for the Cliff Morton Development and Business Services Building, (“One Stop”) HVAC Repairs. The change order to the HVAC project is to furnish labor and material to replace motors on 83 fan powered boxes and 11 heaters, increasing the total contract price by 124,126.00 from \$656,039.00 to \$780,165.00. Funding is available from the FY 2023 Adopted Development Services Fund budget and is included in the FY 2023 – FY 2028 Capital Improvement Program.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration is the ratification of Change Order 1 for Invitation for Bid No. BES-0001 One Stop HVAC Repairs approved by Ordinance #2022-10-20-0774. The purpose of the overall project is to repair the existing HVAC system of the Cliff Morton Development and Business Services Center (“One Stop”) to improve temperature controls and air quality throughout the entire building. This project started in November 2022 and is anticipated to be completed by September 2023.

**ISSUE:**

Approval of this Ordinance will ratify a change order to the contract awarded to L.C. Mosel Co., LTD for the One Stop HVAC Repairs project. In the conduct of their existing contract work, the vendor investigated fan powered boxes and heaters throughout the facility and determined that additional repairs and replacement of motors on 83 fan powered boxes and 11 heaters was needed to ensure efficient air quality improvements.

**ALTERNATIVES:**

As an alternative, City Council could choose not to ratify this change order and the project will be completed with known deficiencies to the facility's HVAC system.

**FISCAL IMPACT:**

This ordinance authorizes Change Order 1 in the amount of \$124,126.00 with L.C. Mosel Co., LTD for One Stop's HVAC Repairs project to furnish labor and material to replace motors on 83 fan powered boxes and 11 heaters, increasing the total contract price by 124,126.00 from \$656,039.00 to \$780,165.00. Funding is available from the FY 2023 Adopted Development Services Fund Budget and is included in the FY 2023 – FY 2028 Capital Improvement Program.

**RECOMMENDATION:**

Staff recommends the ratification of Change Order 1 in the amount of \$124,126.00 with L.C. Mosel Co., LTD for the One Stop HVAC Repairs project to furnish labor and material to replace motors on 83 fan powered boxes and 11 heaters, increasing the total contract price by 124,126.00 \$780,165.00. Funding is available from the FY 2023 Adopted Development Services Fund Budget.