



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 23

Agenda Date: August 17, 2023

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Award recommendation to provide health care services for Head Start, Early Head Start, and Early Head Start-Child Care Partnership Programs.

SUMMARY:

This ordinance authorizes the execution of a Health Care Services Agreement with University of the Incarnate Word – Nursing Cardinal Clinic for the provision of lead and hemoglobin health screening services for Head Start, Early Head Start, and Early Head Start-Child Care Partnership Programs. The contract will commence upon execution and extend through July 31, 2028, up to \$95,000.00 annually, for a total contract value not to exceed \$475,000.00.

BACKGROUND INFORMATION:

The Head Start program is a federally funded early childhood education and development program administered by the U.S. Department of Health and Human Services. The City of San Antonio's (City) Head Start program provides comprehensive, high-quality early childhood education services to 3,020 children ages three- and four-year-old in the San Antonio and Edgewood Independent School Districts. The City is the recipient of federally funded Early Head Start and

Early Head Start-Child Care Partnership grants serving 344 infants and toddlers in seven (7) licensed childcare centers in San Antonio.

These programs provide educational, health, mental health, disability, nutrition, and family support services. Under federal grant requirements, all grantees that receive Head Start funds are required to implement and provide health services to children enrolled in the Head Start and Early Head Start programs. The goal of this service is to promote healthy development and develop a comprehensive health plan for families. The current contract for health care services expired on July 31, 2023.

ISSUE:

The Finance Department, on behalf of the Department of Human Services, released a Request for Proposals (RFP) on February 10, 2023, for Health Services for the Head Start, Early Head Start, and Early Head Start-Child Care Partnership. One proposal was received and deemed eligible for review. On June 13, 2023, the one responsive proposal was reviewed by the evaluation committee, which included representatives from the Department of Health Services, San Antonio Metropolitan Health District, San Antonio Independent School District, and Edgewood Independent School District. After committee review and evaluation, the University of the Incarnate Word was recommended for award by the evaluation committee based on consensus scoring.

This contract will provide health care services of testing for lead and hemoglobin levels. Children with high lead or abnormal hemoglobin levels will be referred to health providers to receive additional support. Head Start staff will continue to monitor and work with families to ensure follow-up of the referrals are completed. The contractor will provide on-site services at all Head Start, Early Head Start, and Early Head Start-Child Care Partnership Program sites, or as directed by the City, and include all necessary training supplies and materials.

ALTERNATIVES:

Should this contract not be approved, the Department of Human Services will reissue a new RFP for health care services to Head Start, Early Head Start, and Early Head Start-Child Care Partnership Programs. This will serve children ages six weeks through five years of age since this is a requirement of the grant funds. This will delay health care services and would put the City of San Antonio Head Start Program out of compliance in accordance with the Head Start Performance Standards 1302.42 Health Services.

FISCAL IMPACT:

This ordinance authorizes the execution of a Health Care Services Agreement from August 1, 2023, through July 31, 2028 with one additional 1 year renewal option with the University of

Incarnate Word – Nursing Cardinal Clinic. The annual contract amount is up to \$95,000.00, for a total contract value not to exceed \$475,000.00, which will be funded by the Head Start, Early Head Start, and Early Head Start-Child Care Partnership grants. There is no fiscal impact to the General Fund.

RECOMMENDATION:

Staff recommends approval of a Health Care Services Agreement with University of Incarnate Word – Nursing Cardinal Clinic to provide ongoing lead and hemoglobin health screenings for children enrolled in the Head Start, Early Head Start and Early Head Start-Child Care Partnership Programs. This contract is procured by the means of Request for Proposals and the Contracts Disclosure Form is required.