



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: {{item.number}}

Agenda Date: October 12, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Annual Contract for Feral Hog Trapping and Removal

SUMMARY:

This ordinance authorizes acceptance of a contract with LMR Hog Trappers, LLC to provide feral hog removal services to include setup, maintenance, moving, and take down of feral hog traps at various sites within the San Antonio City limits, upon City Council award through March 31, 2026, for an estimated annual cost of \$35,000 with a total contract value of \$175,000. Funding for this contract is available in the General Fund FY 2023 Adopted budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a proposal submitted by LMR Hog Trappers, LLC to provide the feral hog removal services inclusive of setup, maintenance, moving, and take down of feral hog traps at various sites within the San Antonio City limits for the Parks and Recreation, Animal Care Services, and San Antonio Police Departments.

Feral hogs have caused damage to City property and pose a health and safety concern to the community. Feral hogs represent an invasive nuisance species and the growing population of feral

hogs must be addressed through use of professional hog trapping services. Such services provide a humane and effective way to dramatically reduce local populations of feral pigs and addresses the environmental and safety issues associated with a growing feral hog population. Contractor will follow all city, state and federal rules, laws and regulations when trapping, transporting and disposing of feral hogs. Contractor has proposed to donate any proceeds from the sale of the hogs to processing facilities, to the San Antonio Food Bank.

The City previously issued a Request for Competitive Sealed Proposal (RFCSP) for these services in July 2022 and two responses were received. However, based on review of the responses, the City departments requested cancelation and resolicitation to allow for revisions to scope of services. The City then issued a Request for Competitive Sealed Proposal (RFCSP) for Annual Contract for Feral Hog Trapping and Removal on December 7, 2022. The solicitation opened January 18, 2023. The RFCSP was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAePS) and an email notification was released to a list of potential Respondents. Three (3) proposals were received by the proposal deadline and all were deemed eligible for evaluation.

The evaluation committee consisted of representatives from the Parks and Recreation Department, San Antonio Police Department, Animal Care Services Department, as well as an outside evaluator from the Texas Parks & Wildlife Department. The Finance Department, Procurement Division, facilitated the procurement by ensuring compliance with City procurement policies and procedures. The proposals were evaluated based on the firm's qualifications, experience, service quality, previous performance, proposed plan and price schedule. Additional categories of consideration included references and financial qualifications.

The evaluation of each proposal response was based on a total of 100 points; 35 points allotted for experience, background, qualifications; 35 points allotted for proposed plan; 20 points allotted for respondent's price schedule; and 10 preference points were allotted for the Small Business Economic Development Advocacy (SBEDA) Program.

The evaluation committee met on April 19, 2023, to evaluate the three (3) proposals received. At the evaluation meeting, individual scores were submitted, and aggregate scores presented. After a recommendation for award was agreed upon by the selection committee, the pricing scores and SBEDA scores were revealed. LMR Hog Trappers, LLC, the highest-ranking firm, was recommended for award by the evaluation committee.

The initial term of the agreement will begin upon award through March 31, 2026. Two additional one-year renewals at the City's option will also be authorized by this ordinance.

ISSUE:

This contract will provide the Parks and Recreation Department, Animal Care Services Department, and San Antonio Police Department with a qualified vendor to remove feral hogs and setup, maintain, move, and take down feral hog traps at various sites within the San Antonio City limits.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. LMR Hog Trappers, LLC is a small, minority, hispanic american, and emerging small business firm that received ten evaluation preference points as they are located within the San Antonio Metropolitan Statistical Area and will be self-performing the project as there are no subcontracting goals applied.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Program does not apply to non-professional service contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the Parks & Recreation Department, the Animal Care Services Department, and the San Antonio Police Department would be required to procure feral hog trapping and removal services on an as-needed basis which could lead to higher pricing. Processing individual procurements will affect service times and the cost of services due to non-contract pricing.

FISCAL IMPACT:

This ordinance authorizes acceptance of a contract with LMR Hog Trappers, LLC to provide feral hog removal services to include setup, maintenance, moving, and take down of feral hog traps at various sites within the San Antonio City limits, upon City Council award through March 31, 2026, for an estimated annual cost of \$35,000 with a total contract value of \$175,000. Funding for this contract is available in the General Fund FY 2023 Adopted budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds. Purchases made by departments are as needed and dependent upon available funds within their operating budget.

RECOMMENDATION:

Staff recommends approval of this contract with LMR Hog Trappers, LLC, to provide the Parks & Recreation Department, the Animal Care Services Department, and the San Antonio Police Department with a qualified vendor to remove feral hogs and setup, maintain, move, and take down feral hog traps at various sites within the San Antonio City limits for an estimated annual amount of \$35,000 with a total contract value of \$175,000.

This contract was procured by means of Request for Competitive Sealed Proposal and a Contracts Disclosure Form is required.