



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 5

Agenda Date: August 3, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

ADA Passenger Shuttle Buses

SUMMARY:

This ordinance authorizes a contract with Model 1 Commercial Vehicles, Inc., formerly Creative Bus Sales, Inc., to provide two wheelchair accessible buses to be utilized by the Department of Human Services for a total cost of \$373,322.00. Funding is available from the Equipment Renewal and Replacement Fund FY 2023 Adopted Budget in amount of \$186,661.00 for one bus, and the General Fund FY 2023 Adopted Budget in the amount of \$186,661.00 for the second bus.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a bid submitted by Model 1 Commercial Vehicles, Inc., formerly Creative Bus Sales, Inc., to provide two wheelchair accessible buses for the Department of Human Services. One bus is a fleet addition that will be assigned to the District 4 Heritage Neighborhood Park Community Center. The second bus is a rebid effort to replace one canceled bus order initially authorized through Ordinance# 2021-08-05-0510. The manufacturer was only able to supply 5 of 6 buses on IFB# 6100013754 Annual Contract for Wheelchair Accessible Buses. The 5 buses were received and placed into service in April 2023.

There are currently nineteen 23-passenger buses in service used by the Department of Human Services. This contract would increase the bus count to twenty buses for community service programs.

The City issued an Invitation for Bids (IFB) for “BESD ADA Passenger Shuttle Buses” (IFB, 6100016887) on May 3, 2023, with a submission deadline of May 24, 2023. The IFB was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential Respondents. One bid response was received. Model 1 Commercial Vehicles, Inc., formerly Creative Bus Sales, Inc., is recommended for contract award.

An electric vehicle equivalent was also solicited however no bid responses were received.

The initial term of the agreement shall be for the period upon award by City Council and will terminate upon delivery of all goods ordered.

ISSUE:

This contract will provide two wheelchair accessible buses, one replacement and one addition, for the Department of Human Services.

The wheelchair accessible buses will have a 96-month lifecycle.

The buses body structure and body water leakage are covered by a 100,000 miles/five years warranty, the chassis, vehicle engine and transmission are covered by a 60,000 miles/five years warranty, the air conditioner is covered by an unlimited miles/three years warranty and the lift/ramp is covered by a limited five-year warranty, all other options are covered by a minimum of 36,000/three years warranty.

This vehicle purchase is for a Medium-duty vehicle. Light-duty vehicles are defined as Class 1 - Class 2 vehicles weighing 10,000 lbs. or less. Medium-duty vehicles are defined as Class 3 -Class 6 vehicles weighing 10,001 - 26,000 lbs. Heavy-duty vehicles are defined as Class 7 – Class 8 vehicles weighing 26,001 and greater. A commercial driver license is required to operate heavy-duty vehicles.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, foreseeable repairs due to the age of the other buses are expected to cause downtime for the Department of Human Services. Staff will be required to reallocate existing buses and use smaller passenger vans to meet program demand should the planned contract for two buses not be approved. The current bus pending replacement was on a previously solicited contract but not supplied due to manufacturer chassis shortages.

FISCAL IMPACT:

This ordinance authorizes a contract with Model 1 Commercial Vehicles, Inc., formerly Creative Bus Sales, Inc., to provide two wheelchair accessible buses to be utilized by the Department of Human Services for a total cost of \$373,322.00. Funding is available from the Equipment Renewal and Replacement Fund FY 2023 Adopted Budget in amount of \$186,661.00 for one bus, and the General Fund FY 2023 Adopted Budget in the amount of \$186,661.00 for the second bus.

RECOMMENDATION:

Staff recommends approval of an ordinance for acceptance of a contract with Model 1 Commercial Vehicles, Inc., formerly Creative Bus Sales, Inc., to provide two wheelchair accessible buses for the Department of Human Services for a total cost of \$373,322.00.

This contract is procured on the basis of low bid and a Contracts Disclosure Form is not required.