



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 4

Agenda Date: August 3, 2023

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Articulated Boom Lift

SUMMARY:

This ordinance authorizes a contract with Harris County Rentals, LLC to provide an articulated boom lift for the Convention & Sports Facilities Department for a total cost of \$65,998.69. Funding for this contract is available from the Texas Public Facilities Corporation and included in the FY 2023 - FY 2028 Capital Improvement Program.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a bid from Harris County Rentals, LLC to provide an articulated boom lift for the Convention & Sports Facilities Department. This is a battery powered 45-foot man lift with an articulated boom for use at the Henry B. Gonzalez Convention Center. This equipment is used by facility maintenance staff to change lamps, ballasts, ceiling tiles, and hang banners or other decorations as required.

This articulated boom lift will replace a 2000 SJIII 6832C Skyjack scissor lift, that is not part of the Equipment Renewal and Replacement Fund. The replacement is necessary due to the Skyjack scissor lift is obsolete. Repair parts are not available and it is not feasible to maintain the

equipment. Convention Center maintenance staff also have one 70-foot boom lift and one 45-foot boom lift in service.

The articulated boom lift to be provided is a zero-emission battery powered DC electric driving lift.

The City issued an Invitation for Bids (IFB) for Articulated Boom Lift on March 27, 2023, with a submission deadline of April 12, 2023. The IFB was advertised in the HartBeat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. Five bid responses were received, four responses were deemed eligible for review. One bid response was deemed not as specified because bidder submitted a response for an incorrect solicitation. The bid received from Harris County Rentals LLC is recommended for award and meets the published bid specifications.

The initial term of the agreement shall be for the period upon award by City Council and shall terminate upon delivery of all goods ordered.

ISSUE:

This contract will provide an articulated boom lift for the Henry B. Gonzalez Convention Center. This articulated boom lift will replace a 2000 SJIII 6832C Skyjack scissor lift, that is not part of the Equipment Renewal and Replacement Fund. The replacement is necessary due to the Skyjack scissor lift is obsolete. Repair parts are not available and it is not feasible to maintain the equipment. Convention Center maintenance staff also have one 70-foot boom lift and one 45-foot boom lift in service.

The life expectancy for this equipment is typically 120 months or as long as it is in good condition for continued operation.

This equipment comes with a 1-year warranty and a 5-year structural warranty.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women owned business available to provide these goods and services.

This recommended award is in accordance with the Local Preference Program and will result in an additional cost to the City of \$1,503.69 for this one-time contract. Harris County Rentals, LLC, the recommended local bidder, submitted a bid of \$65,998.69 and is within 5% of Evergreen Specialty Services, the lowest non-local bidder, who submitted a bid of \$64,495.00.

The Veteran-Owned Business Program does not apply to goods/supplies contracts, so no preference was applicable to this contract.

ALTERNATIVES:

Should this contract not be approved the Convention & Sports Facilities Department may be required to rent another lift in the event of a breakdown so that work can occur simultaneously for

event preparation since the 2000 SJIII 6832C is no longer economically feasible to repair because the parts are obsolete. The 70-foot boom lift has limited applications due to its size and is not a suitable back up for 20-foot to 40-foot applications.

FISCAL IMPACT:

This ordinance authorizes a contract with Harris County Rentals, LLC to provide an articulated boom lift for the Convention & Sports Facilities Department for a total cost of \$65,998.69. Funding for this contract is available from the Texas Public Facilities Corporation and included in the FY 2023 - FY 2028 Capital Improvement Program.

RECOMMENDATION:

Staff recommends the approval of an ordinance for acceptance of this contract with Harris County Rentals, LLC to an articulated boom lift for the Convention & Sports Facilities Department for a cost of \$65,998.69.

This contract is procured by the on basis of low bid and a Contracts Disclosure Form is not required.