



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 2

Agenda Date: June 20, 2023

In Control: Public Safety Committee

DEPARTMENT: Fire Department

DEPARTMENT HEAD: Charles Hood, Fire Chief

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Report on Fire Accreditation Process and Strategic Plan

SUMMARY:

Fire Chief Charles Hood will be giving a presentation that includes information on the status of the Commission on Fire Accreditation International (CFAI) process. The chief will also present the new Fire Department strategic plan.

BACKGROUND INFORMATION:

The Commission on Fire Accreditation International accreditation is offered by the Center for Public Safety Excellence. The CFAI accreditation process is an all-hazard, quality improvement model based on risk analysis and self-assessment that promotes the establishment of community-adopted performance targets for fire and emergency service agencies. This will be the first reaccreditation cycle for the department as they were originally accredited in 2018.

Accredited agencies are described as being community-focused, data-driven, outcome-focused, strategic minded, well organized, properly equipped, and properly staffed and trained. The department has begun the reaccreditation process and is currently evaluating the required data and performing the self-assessment process, which includes writing to over 250 criteria in 11 categories that examine all aspects of the department. The department recently completed the strategic planning process which is also examined in the accreditation process.

Process to become and remain accredited:

- 1) Become an Applicant Agency by completing three documents:
 - a) Community Risk Assessment: Standards of Cover Document,
 - b) Community-driven Strategic plan, and
 - c) Self-Assessment Manual
- 2) Become a Candidate Agency. Once the documents are complete the applicant becomes a candidate for accreditation. The CFAI assigns a peer team to review the candidate's documents, conducts an onsite assessment, and prepares an accreditation report. The accreditation report is presented during a CFAI public hearing.
- 3) Becoming and Remaining an Accredited Agency. Accreditation is valid for a five-year period and every year the agency submits an annual compliance report.

ISSUE:

The Fire Chief will present information and a status report on the Fire Department's progress in the CFAI accreditation process. The Fire Chief will also present the department's new strategic plan, which was created utilizing information from internal and community stakeholders.

FISCAL IMPACT:

The item is for briefing purposes only.

ALTERNATIVES:

The item is for briefing purposes only.

RECOMMENDATION:

The item is for briefing purposes only.