



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 7

Agenda Date: June 13, 2023

In Control: Audit and Accountability Committee

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for On-Call Civil Engineering Services

SUMMARY:

The Public Works Department will present a pre-solicitation briefing for the selection of up to six firms to provide On-Call Civil Engineering Services on City of San Antonio projects. This briefing will allow an opportunity for input from Committee members.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

The Public Works Department is seeking up to six firms to provide On-Call Civil Engineering

Services on City of San Antonio projects.

These services may include, but are not necessarily limited to, the following:

- Design and construction phase services for streets, drainage, and sidewalk projects as outlined in Public Works' Design Guidance Manual and as reasonably inferred from standard industry practice
- Project management services through staff augmentation
- Conducting training classes for City staff of a technical, managerial, or leadership nature

A Request for Qualifications (RFQ) will be released by the Public Works Department for up to six contracts to provide On-Call Civil Engineering Services on City of San Antonio projects.

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.