



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** June 15, 2023

**In Control:** Community Action Advisory Board Meeting

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**DEPARTMENT:** Department of Human Services

**DEPARTMENT HEAD:** Melody Woosley

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Review of the Head Start and Early Head Start (EHS) Cost of Living (COLA) and Quality Improvement (QI) Application

**SUMMARY:**

This item presents the following from the Department of Human Services (DHS) Head Start, Early Head Start, and Early Head Start-Child Care Partnership programs for action by the Head Start Policy Council.

**BACKGROUND INFORMATION:**

The Head Start Act 642 (c)(1)(E)(iv)(V)(bb) requires review of the Head Start Programs progress in carrying out the programmatic and fiscal provision of the grant application, including implementation of corrective action. With the Cost of Living (COLA) amount of \$1,444,298.00 and Quality Improvement (QI) amount of \$854,722.00 for Head Start and Cost of Living (COLA)

amount of \$120,711.00 and Quality Improvement (QI) amount of \$53,973.00 for Early Head Start, these applications will be submitted to the Office of Head Start (OHS) by 04/21/2023 with the approval of the Head Start Policy Council.

**ISSUE:**

Rules and regulations for the Head Start, Early Head Start, and Early Start-Child Care Partnership grants as set forth by the U.S. Department of Health and Human Services (HHS) require the Head Start Policy Council to review programmatic actions to oversee certain key responsibilities.

**FISCAL IMPACT:**

There is no anticipated impact to the general fund as a result of these actions.

**ALTERNATIVES:**

The review of the items included in this memorandum are required for program compliance with U.S. Department of Health and Human Services rules and regulations for Head Start, Early Head Start, and Early Head Start- Child Care Partnership programs.

**RECOMMENDATION:**

Staff will present a briefing on this item subject to possible action by the HSPC Committee. Staff recommends review and approval of the items included in this memorandum.