



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 5

Agenda Date: June 13, 2023

In Control: Audit and Accountability Committee

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for On-Call Traffic Engineering Services

SUMMARY:

The Public Works Department will present a pre-solicitation briefing for the selection of up to three engineering consultants to provide traffic engineering analysis and design services. This briefing will allow an opportunity for input from Committee members.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

The Public Works Department uses traffic engineering consultants to assist staff with engineering

projects that are larger than can be handled in house. Examples of such projects include signal retiming, traffic calming project design and construction, signal design and survey. Current on-call contracts are approaching expiration and newly executed contracts are needed to continue services and projects.

A Request for Qualifications (RFQ) will be released by the Public Works Department for multiple organizations to provide submittals documenting the firm's ability to provide traffic engineering services in line with the department's needs.

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.