



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 5

**Agenda Date:** June 15, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Virtual Reality De-Escalation Training Simulator

**SUMMARY:**

This ordinance authorizes a contract with GovRed Technology, Inc. to provide a Virtual Reality De-Escalation Training Simulator and annual maintenance and support for the San Antonio Police Department (SAPD) for an estimated total contract of \$173,000.00 for a 5-year contract period. Funding of \$125,000.00 is available from the FY 2021 Community Policing Development De-Escalation Training grant from the U.S. Department of Justice, Office of Community Oriented Policing Services, Department of Justice Federal Grant. Funding for annual maintenance of \$12,000.00 per year for a total of \$48,000.00 is available from the SAPD General Fund budget subject to future year appropriations.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is a proposal submitted by GovRed Technology Inc. to provide a virtual reality de-escalation simulator and annual maintenance and support for the Police Department.

The new virtual reality simulator system will provide SAPD officers cutting edge training that will

enhance an officer's judgment and decision-making skills to prevent avoidable use-of-force incidents. This system can be used for training for up to four officers at a time. The virtual reality simulator system is able to receive true human response through realistic stress inoculation that better prepares individuals for the rigors and demands required of law enforcement professionals.

The current simulator used by SAPD is Firearms Training Simulator (FATS), which is a two-dimensional, stationary system and only allows for a maximum of 2 officers at a time.

The City issued a Request for Competitive Sealed Proposals ("RFCSP") for "Annual Contract for the Purchase of Virtual Reality De-Escalation Training Simulator" (RFCSP 23-040; 6100016429) on March 1, 2023 with a submission deadline of April 3, 2023. The RFCSP was advertised in the HartBeat Newspaper, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAEPS) and an email notification was released to a list of potential respondents. Four proposal responses were received and deemed eligible for evaluation.

The Evaluation Committee consisted of representatives from the Police Department and the Information Technology Services Department. The Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal was based on a total of 100 points: 45 points allotted for Experience, Background, and Qualifications; 35 points allotted for Proposed Plan; and 20 points allotted for respondent's price schedule. Additional categories of consideration included references and financial qualifications.

The evaluation committee met on May 30, 2023, to review and score the four eligible proposal responses. GovRed Technology, Inc. received the highest ranking and is recommended for contract award based on the City's standard RFCSP evaluation process.

The initial term of the agreement will begin upon the effective date of the ordinance awarding the contract and will continue in full force and effect on a year-to-year basis for five years.

#### **ISSUE:**

This contract will provide a Virtual Reality De-Escalation Training Simulator equipment and annual support and maintenance for SAPD. The simulator will provide for training for four officers concurrently. The virtual reality de-escalation simulator equipment warranty will provide for full replacement or repair of all hardware or any item that may stop functioning or breaks.

The SBEDA Ordinance requirements were waived due to lack of qualified SMWBEs available to provide this specialized nature of purchase and perform this scope of work.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, SAPD will lose the Community Policing Development De-Escalation Training grant specifically awarded for this virtual reality de-escalation training simulator.

**FISCAL IMPACT:**

The ordinance authorizes a contract with GovRed Technology, Inc. to provide a Virtual Reality De-Escalation Training Simulator and annual maintenance and support for SAPD for an estimated total contract of \$173,000.00 for a 5-year contract period.

Funding of \$125,000.00 is available from the FY 2021 Community Policing Development De-Escalation Training Solicitation grant from the U.S. Department of Justice, Office of Community Oriented Policing Services, Department of Justice Federal Grant. Funding for annual maintenance in years two through five in the amount of \$12,000.00 per year for a total of \$48,000.00 is available from the SAPD General Fund budget subject to future year appropriations.

**RECOMMENDATION:**

Staff recommends approval of ordinance for acceptance of a contract with GovRed Technology, Inc. to provide SAPD with an annual contract for a Virtual Reality De-Escalation Simulator with annual maintenance and support for an estimated total contract amount of \$173,000.00.

This contract was procured by means of a Competitive Sealed Proposal and a Contracts Disclosure Form is required.