



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 14

**Agenda Date:** June 22, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Annual Contracts 06/22/2023

**SUMMARY:**

An ordinance awarding thirty contracts to provide the City with commodities and services on an annual basis for the term of the contracts, for an estimated annual cost of \$3,146,000 annually. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the term of the contracts:

A. CDSI, Inc, for window washing services; \$51,000 annually (1 contract, Convention and Sports Facilities Department)

B. Hesselbein Tire Southwest, Inc., Southern Tire Mart, LLC, and Goodyear Tire & Rubber Company, for police pursuit tires, \$500,000 annually (3 contracts, Building and Equipment Services Department)

C. Siddons Martin Emergency Group, LLC, for fire truck water pumps, pump parts, and accessories, \$95,000 annually (1 contract, San Antonio Fire Department)

D. Anderson Machinery, Associated Supply Company, Inc. dba ASCO Equipment, Bakers Heavy Equipment Repair, Bruckner Truck Sales, Inc. dba Bruckner's Truck & Equipment, Cooper Equipment Co., Doggett Freightliner of South Texas, LLC, Fox Truck World, LLC, GBA Industrial Machine Shop, LLC, Holt CAT, LTD., Industrial Disposal Supply Co. LLC, M&M

Equipment, Inc., Mitson Automotive Inc. dba AMCO Transmissions, Nueces Power Equipment, Pablo & Sons Mobile Service, Inc., Peak Trailer Group, Reliance Truck & Equipment, River City Hydraulics, Inc., ROMCO Equipment Co, LLC, Southern Tire Mart, LLC, Tellus Equipment Solutions, Texan Waste Equipment, Inc. dba Heil of Texas San Antonio, Texas Pack and Load Sales, Inc. dba Texas + Load, Tuttle Motor Company, Vermeer Texas-Louisiana, Waukesha Pearce Ind. LLC, for on-call vehicle repair, \$2,500,000 annually (25 contracts, Solid Waste Management Department)

## **BACKGROUND INFORMATION:**

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

Procured on the basis of low bid:

A. CDSI, Inc, for window washing services; \$51,000 annually, upon award through March 31, 2026, with two, one-year renewal options – will provide the Convention and Sports Facilities Department with a contractor to provide all labor, materials, and equipment for window washing services at the Henry B. Gonzalez Convention Center. The contractor will provide window washing services to the internal and external windows of the facility to maintain the cleanliness and beauty of the Henry B. Gonzalez Convention Center. These services are required in order to keep it a viable location to attract events to the City of San Antonio.

### **Public Health or Safety Exemption**

B. Hesselbein Tire Southwest, Inc., Southern Tire Mart, LLC, and Goodyear Tire & Rubber Company, for police pursuit tires, \$500,000 annually, upon award through April 30, 2026, with two, one-year renewal options – will provide the City of San Antonio for the purchase of Goodyear and Firestone brand Police Pursuit Tires which will support the City's Fleet of approximately 1,600 vehicles. The tires furnished under this contract shall conform to the latest Department of Transportation requirements for police high speed tires. The Labor Relations Committee (LRC) had cause to discuss LRC Agenda #21-15. The issue pertains to which tires the City should purchase and install on all marked SAPD patrol cars. The SAPD Training Academy Driving Instructors tested the Firestone Pursuit and Goodyear Eagle tires and recommend those brand specific tires. This purchase was made utilizing public health or safety exemption, competitive sole brand procurement, and allows the City the ability to award to more than one vendor. Awarding to multiple vendors will allow for the purchase of police pursuit tires to be completed on a timely basis without any delays.

C. Siddons Martin Emergency Group, LLC, for fire truck water pumps, pump parts, and accessories, \$95,000 annually, upon award through March 31, 2026, with two, one-year renewal options – will provide the San Antonio Fire Department with water pumps, pump parts and accessories. The parts will be used for in-house repairs and maintenance of fire engine water

pumps, fire pumper trucks and other fire trucks in the City's fleet department. This purchase was made utilizing a public health or safety exemption, sole brand to allow for the competitive procurement of brand specific Waterous pumps, pump parts and accessories to provide standardized equipment and operations for all personnel using the vehicle and equipment.

#### Unforeseen Damage Exemption

D. Anderson Machinery, Associated Supply Company, Inc. dba ASCO Equipment, Bakers Heavy Equipment Repair, Bruckner Truck Sales, Inc. dba Bruckner's Truck & Equipment, Cooper Equipment Co., Doggett Freightliner of South Texas, LLC, Fox Truck World, LLC, GBA Industrial Machine Shop, LLC, Holt CAT, LTD., Industrial Disposal Supply Co. LLC, M&M Equipment, Inc., Mitson Automotive Inc. dba AMCO Transmissions, Nueces Power Equipment, Pablo & Sons Mobile Service, Inc., Peak Trailer Group, Reliance Truck & Equipment, River City Hydraulics, Inc., ROMCO Equipment Co, LLC, Southern Tire Mart, LLC, Tellus Equipment Solutions, Texan Waste Equipment, Inc. dba Heil of Texas San Antonio, Texas Pack and Load Sales, Inc. dba Texas + Load, Tuttle Motor Company, Vermeer Texas-Louisiana, Waukesha Pearce Ind. LLC, for on-call vehicle repair services, \$2,500,000 annually, upon award through December 31, 2025, with two, one-year renewal options – will provide the Solid Waste Management Department (SWMD) with twenty-five (25) vendors to perform repairs on various equipment makes and models in the SWMD fleet. By awarding to multiple on-call vendors a timelier return of vehicles to service will be achieved. These proposed contracts will provide services that may include diagnostics and repairs to engines for both gas & diesel vehicles, exhaust, transmission, transmission rebuilds, brakes, air conditioning, hydraulic systems and other chassis-related repairs. The contracts shall also include repairs for off-road equipment, machinery shop repairs, and commercial bodies (i.e., refuse, street sweeper, boom trucks and trailers, etc.). This purchase was made utilizing an unforeseen damage exemption to allow for a competitive procurement and for the City to award to multiple vendors. The City has an inventory of approximately 700 non-emergency medium and heavy-duty vehicles, and 750 off-road vehicles. Awarding to multiple vendors will allow for the repairs to City vehicles to be completed on a timely basis without any delays.

#### ISSUE:

This contract represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

#### A. Window Washing

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 21% Minority/Women Business Enterprise (M/WBE) subcontracting goal. CDSI, Inc has committed to 21% M/WBE subcontractor participation.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was s applied to this contract.

#### B. Police Pursuit Tires

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was s applied to this contract.

#### C. Fire Truck Water Pumps, Pump Parts, and Accessories

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was s applied to this contract.

#### D. On-Call Vehicle Repairs

This contract is within the scope of the SBEDA Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

The recommended awards are to the responsive offerors; therefore, the application of the Local Preference Program was not required.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was s applied to this contract.

### **ALTERNATIVES:**

A. Window Washing Services - Should this contract not be approved, the Convention and Sports Facilities Department would be required to process individual procurements on an as needed basis

wherein increased costs due to non-contract buying could be realized.

B. Police Pursuit Tires - Should this contract, not be approved, the departments will be required to process individual procurements for replacement tires to City Police vehicles as needs arise. Non-contract rates may result in increased costs and adversely affect timeliness of receiving replacement tires for the Police vehicles however, the ability to support security and safety of the community may be negatively impacted.

C. Fire Truck Water Pumps, Pump Parts, and Accessories - Should this contract not be approved, the department will be required to procure the pumps, parts, and accessories on an as needed basis. This will create increased cost due to non-contract buying. In addition, this may reduce service to the residents of San Antonio as fire apparatus is removed due to inoperability.

D. On-Call Vehicle Repairs – Should this contract not be approved, the Solid Waste Management Department will be required to procure unforeseen repairs on an as needed basis and the timely return of vehicles to service will be impacted.

#### **FISCAL IMPACT:**

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases made by the Department are as needed and dependent upon available funds within their adopted budget.

#### **RECOMMENDATION:**

Staff recommends the acceptance of these contracts submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the City's daily operations.

These contracts were procured via low bid, public health and safety exemption, and unforeseen damage exemption therefore Contract Disclosure Form is not required.