

HISTORIC AND DESIGN REVIEW COMMISSION

October 04, 2023

HDRC CASE NO: 2023-386
ADDRESS: 711 NAVARRO ST
LEGAL DESCRIPTION: NCB 408 BLK 15 LOT 1,2 3,4,5 & 6
ZONING: D, RIO-3
CITY COUNCIL DIST.: 1
APPLICANT: Alejandra Gutierrez/Aetna Sign Group
OWNER: LINDSEY LeJeune /Common Deck
TYPE OF WORK: Review of a master signage plan
APPLICATION RECEIVED: August 31, 2023
60-DAY REVIEW: October 30, 2023
CASE MANAGER: Edward Hall

REQUEST:

The applicant is requesting a Certificate of Appropriateness for approval of a master signage plan at 711 Navarro. Within this request, the applicant has proposed the following:

1. One, channel letter sign to be installed on the east façade to feature 24' – 6" in width and 2' – 10" in height for a total size of seventy (70) square feet. The proposed sign will feature face lit channel letters on an aluminum backer panel. The proposed sign will be scaled to fit within an existing façade bay and will be located at the fourth level. This sign is identified as sign B in the application documents.
2. One, channel letter sign to be installed on the south façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. This sign is identified as sign D in the application documents.
3. One, channel letter sign to be installed on the east façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. This sign is identified as sign E in the application documents.
4. One, channel letter sign to be installed on the north façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. This sign is identified as sign F in the application documents.

Existing signage: A number of existing signs exist on site and on the building façade. These signs are identified in the application documents as signs A, C1, C2, C3, C4, C5, C6, G1, G2, H, and I.

APPLICABLE CITATIONS:

Unified Development Code Section 35-678, Signs and Billboards in the RIO.

(a) General Provisions.

- (1) This section governs all exterior signs and all interior signs hung within ten (10) feet of an exterior fenestration, or those signs intended to be read by exterior patrons.
 - A. All signage within an RIO district shall conform to all city codes and must have approval of the historic preservation officer prior to installation.
 - B. Permits must be obtained following approval of a certificate of appropriateness.
 - C. No sign shall be painted, constructed, erected, remodeled, refaced, relocated, expanded or otherwise altered until it has been approved and a permit has been obtained from the development services department in accordance with the provisions of this section and applicable city code.
 - D. Signs, visual displays or graphics shall advertise only the business on the premises unless otherwise allowed in this section.
 - E. Temporary displays for permitted events are authorized if in accordance with chapter 28 of the City Code of San Antonio, Texas.
- (2) When reviewing applications for signage the historic preservation officer and the historic and design review commission shall consider the visual impact on nearby historic resources.

- A. Signs should respect and respond to the environment and landmark or district character in which constructed.
 - B. Signs should respect and respond to the river improvement overlay districts character and the historic Riverwalk.
 - C. The content or advertising message carried by permitted signs shall pertain to the business located on the same premises as the sign or to any otherwise lawful noncommercial message that does not direct attention to a business operated for profit, or to a commodity or service for sale, provided that signs erected on buildings with multiple businesses within shall pertain to any such business within.
- (3) For signs with changeable message panels, the changeable message area of the sign shall not exceed twenty-five (25) percent of the total sign area, except for gasoline price signs which shall not exceed seventy-five (75) percent of the total sign area. Electronic changeable message boards shall be prohibited.
 - (4) The name of a business may be changed through the administrative approval process if the sign conforms to the provisions of this section, and if the color, size, and style of lettering, and illumination of the sign remain the same.
 - (5) Provisions under this section shall comply with chapter 28 of the City Code of San Antonio, Texas. In cases where provisions under this section are stricter or a sign is designated as a contributing structure, then this section shall control.
 - (6) Special consideration should be given to the character of the sign itself proposed in the application, and whether the proposed sign has inherently historic characteristics which may fall outside of the guidelines presented below but which would contribute to the historic district, landmark or area for which it is being proposed. Additionally, when reviewing applications for signage the historic preservation officer and the historic and design review commission shall consider the visual impact on nearby historic resources.
 - (7) Memorials, markers, naming rights of public property, and recognition of charitable donations given to the City of San Antonio shall be additionally governed by any formal action passed by city council.
- (b) Sign Definitions. For signage definitions, refer to subsection 35-612(b) and chapter 28 of the City Code.
 - (c) Standards for Sign Design and Placement. In considering whether to recommend approval or disapproval of an application to construct or alter signage on a building, object, site, or structure in a river improvement overlay district, review shall be guided by the following standards in addition to any specific design guidelines approved by city council.
 - (1) Primary sign design considerations shall be identification and legibility. Size, scale, height, color and location of signs shall be harmonious with, and properly related to, the overall character of the district and structure. Sign materials shall be compatible with that of the building facade. Highly reflective materials that will be difficult to read are not permitted.
 - (2) Signs which describe, point, or direct the reader to a specific place or along a specific course, such as "entrance," "exit," and "disabled persons access," as well as government signs, shall be reviewed but shall not be included in total allowable signage area. Emergency signs shall be exempt from historic and design review commission approval.
 - (3) All graphic elements shall reinforce the architectural integrity of any building. Signs shall not disfigure, damage, mar, alter, or conceal architectural features or details and shall be limited to sizes that are in scale with the architecture and the streetscape. Emblems and symbols of identification used as principal structural or architectural design elements on a facade shall not be included in the total allowable signage per facade per structure when approved. Review shall be guided by the building's proportion and scale when such elements are incorporated.
 - (4) Graphics and signage may be illuminated by indirect, internal, or bare-bulb sources, providing that glare is not produced; by indirect light sources concealed by a hood or diffuser; by internal illumination with standard opal glass or other translucent material or with an equal or smaller light transmission factor. All illumination shall be steady and stationary. Neon lighting shall be permitted when used as an integral architectural element or artwork appropriate to the site. For purposes of this subsection, "Glare" shall mean an illumination level of six (6) Lux or greater at the property boundary. If internal illumination is used, it shall be designed to be subordinate to the overall building composition. Light fixtures should reflect the design period of the building on which they are placed. The use of ambient light from storefront or streetlights is encouraged.
 - (5) Signage requests for multi-tenant buildings must complement existing signage with regards to size, number, placement and design, unless such existing signage is not in conformity with regulations in this article. It is recommended that the building owner or their agent develop a master signage plan or signage guidelines for the total building or property. If a property has an approved master signage plan on file with the historic preservation officer, then applications for signage may be approved administratively at the discretion of the

historic preservation officer provided that they comply with such master signage plan. Notwithstanding the above, signs may not exceed the maximum size and height limitation of signage contained in chapter 28, article 9.

- (d) Proportion of Signs. For all signage, signage width and height must be in proportion to the facade, respecting the size, scale and mass of the facade, building height, and rhythms and sizes of window and door openings. The building facade shall be considered as part of an overall sign program but the sign shall be subordinate to the overall building composition. Additionally, signs shall respect and respond to the character and/or period of the area in which they are being placed.
- (e) Number and Size of Signs.
 - (1) Number and Size. The historic and design review commission shall be guided in its decisions by the total number of businesses or services per building and the percentage of visible storefront occupied by each business or service. Applicants may apply for up to three (3) signs total. Total signage for all applicants shall not exceed fifty (50) square feet unless additional signs and/or additional total footage is approved. Additional square footage may be approved provided that the additional signage is in conformity with, and does not interfere with, the pedestrian experience on the Riverwalk. The additional square footage shall be based upon the size and scope of the site. Signs should reflect the type and speed of traffic they are meant to attract. Signs designed for pedestrians and drivers of slow moving cars should not be the same size as signs designed for highway traffic.
 - (2) Sign Area. The sign area shall be determined in the following manner:
 - A. Sign Areas. The area of a sign shall be computed on the actual area of the sign. Sign area shall be calculated as the area within a parallelogram, triangle, circle, semicircle or other regular geometric figure including all letters, figures, graphics or other elements of the sign, together with the framework or background of the sign. The supporting framework of the sign shall not be included in determining sign area unless such supporting framework forms an integral part of the sign display, as determined by the historic preservation officer. If the sign is located on a decorative fence or wall, when such fence or wall otherwise meets these or other ordinances or regulations and is clearly incidental to the display itself, the fence or wall shall not be included in the sign area. In the cases of signs with more than one (1) sign face, including but not restricted to double-faced signs, back-to-back signs, overhanging signs, and projecting signs, each side of the sign shall be included in total allowable signage area.
 - B. Channel Letter Signs. For channel letter signs, the sign area shall be the smallest rectangle that will encompass the limits of the writing, including spaces between the letters. Each advertising message shall be considered separately.
 - (3) Building Identification Signs. An additional building identification sign may be placed on a building with multiple tenants, if the building name is not the same as the business(s) housed within and such sign is recommended for approval by the historic and design review commission. This type of sign is to identify a building as a destination, shall not exceed thirty-two (32) square feet, shall not be included in the total allowable signage area, and shall not include names of individual businesses.
 - (4) Freestanding Signs. Freestanding signs are allowed provided the sign does not interfere with pedestrian or vehicular traffic. Freestanding signs shall be perpendicular to the street, two-sided and no taller than six (6) feet. Freestanding signs shall not be located in the right-of-way.
 - A. Projecting Arm Signs. Signs hung from poles are allowed. Pole height shall not exceed six (6) feet and the pole diameter shall not exceed three (3) inches. Blade signs are not allowed to project over a sidewalk or other right-of-way.

FINDINGS:

- a. The applicant is requesting a Certificate of Appropriateness for approval of a master signage plan at 711 Navarro. The structure at 711 Navarro is a seven-story structure constructed circa 1970.
- b. ALLOWABLE SIGNAGE – The Unified Development Code recommends one major and two minor signs per application, not to exceed fifty (50) square feet total. Additionally, the UDC notes that signage should be designed to be in proportion to the façade. The Commission may approve additional signage and square footage.
- c. EXISTING SIGNAGE – A number of existing signs exist on site and on the building façade. These signs are identified in the application documents as signs A, C1, C2, C3, C4, C5, C6, G1, G2, H, and I. The applicant has proposed to maintain these signs as they exist. Their in-kind replacement would be eligible for administrative approval.

- d. WALL SIGN (East Façade) – The applicant has proposed to install one, channel letter sign to be installed on the east façade to feature 24' – 6" in width and 2' – 10" in height for a total size of seventy (70) square feet. The proposed sign will feature face lit channel letters on an aluminum backer panel. The proposed sign will be scaled to fit within an existing façade bay and will be located at the fourth level. This façade bay is immediately above the primary Navarro Street entrance. This sign is identified as sign B in the application documents. Generally, staff finds the proposed sign's placement and design to be appropriate and consistent with the UDC. A glare should not be produced by the proposed illumination.
- e. WALL SIGN (South Façade, Cornice) – The applicant has proposed to install one, channel letter sign to be installed on the south façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. This sign is identified as sign D in the application documents. The UDC Section 35-678(d) notes that signage width and height must be in proportion to the façade, respecting the seize, scale and mass of the façade, building height and rhythms and sizes of windows and door openings. Staff finds that the proposed signage should be reduced in width to be proportionate to the building's façade vertical façade bays.
- f. WALL SIGN (East Façade, Cornice) – The applicant has proposed to install one, channel letter sign to be installed on the east façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. The proposed sign. This sign is identified as sign E in the application documents. The UDC Section 35-678(d) notes that signage width and height must be in proportion to the façade, respecting the seize, scale and mass of the façade, building height and rhythms and sizes of windows and door openings. Staff finds that the proposed signage should be reduced in width to be proportionate to the building's façade vertical façade bays.
- g. WALL SIGN (North Façade, Cornice) – The applicant has proposed to install one, channel letter sign to be installed on the north façade at the building cornice. The proposed sign is to feature 24' – 0" in width and 11' – 2" in height for a total size of approximately 300 square feet. This sign is identified as sign F in the application documents. The UDC Section 35-678(d) notes that signage width and height must be in proportion to the façade, respecting the seize, scale and mass of the façade, building height and rhythms and sizes of windows and door openings. Staff finds that the proposed signage should be reduced in width to be proportionate to the building's façade vertical façade bays.

RECOMMENDATION:

Staff recommends approval of the proposed master signage plan based on finding b through g. Staff recommends the following for each sign.

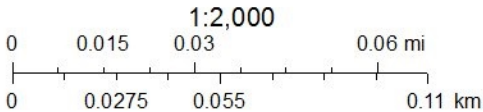
1. Wall Sign (East Façade): That the raceway feature colors to match the window mullion system and that the final illumination not product a glare.
2. Wall Sign (South Façade, Cornice): That the sign be reduced in width to be proportionate to the building's façade vertical façade bays. Final signage specifications, including materials, style and lighting are to match the existing and proposed channel letters on site.
3. Wall Sign (East Façade, Cornice): That the sign be reduced in width to be proportionate to the building's façade vertical façade bays. Final signage specifications, including materials, style and lighting are to match the existing and proposed channel letters on site.
4. Wall Sign (North Façade, Cornice): That the sign be reduced in width to be proportionate to the building's façade vertical façade bays. Final signage specifications, including materials, style and lighting are to match the existing and proposed channel letters on site.

No more than three (3) primary building identification signs at the building cornice are to be assigned to one single tenant.

City of San Antonio One Stop



September 28, 2023



TRAVIS PARK PLAZA

711 Navarro
San Antonio, TX
78205



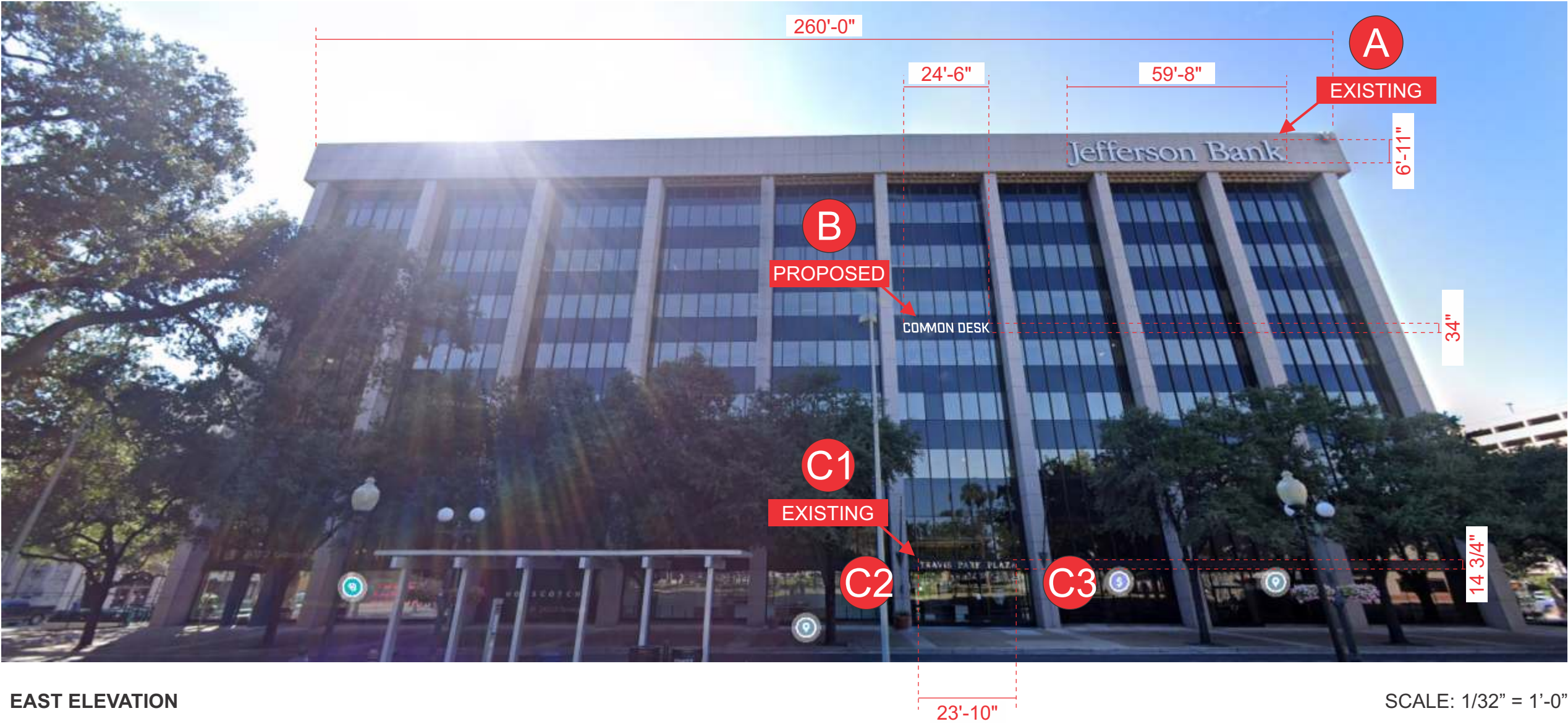
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CLIENT:	Travis Park Plaza	DRWG#:	7365
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE: art\dwg\misc\7365_Travis Park Plaza		TSCL#18370	

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National Building Codes now states all signs that utilize neon transformers, sized at 7,500 volts and up, must utilize UL2161 (GFI) transformers. This type of transformer must have a dedicated electrical (GFI) circuit with ground for the transformer to work. You are responsible to have the proper electrical service to the sign location. Please contact your Aetna Sign Group representative if you need additional information.

All signs will be manufactured to accommodate 120 volt current unless otherwise instructed by customer. Note: Aetna will supply transformers, boxes, disconnects, switches & letters. Installers are to provide all other necessary hardware to accomplish installation.



EAST ELEVATION

SCALE: 1/32" = 1'-0"



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CLIENT:	Travis Park Plaza	DRWG#:	7365.2
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE:	art\dwg\misc\7365_Travis Park Plaza	TSC#	18370
REVISION HISTORY:			

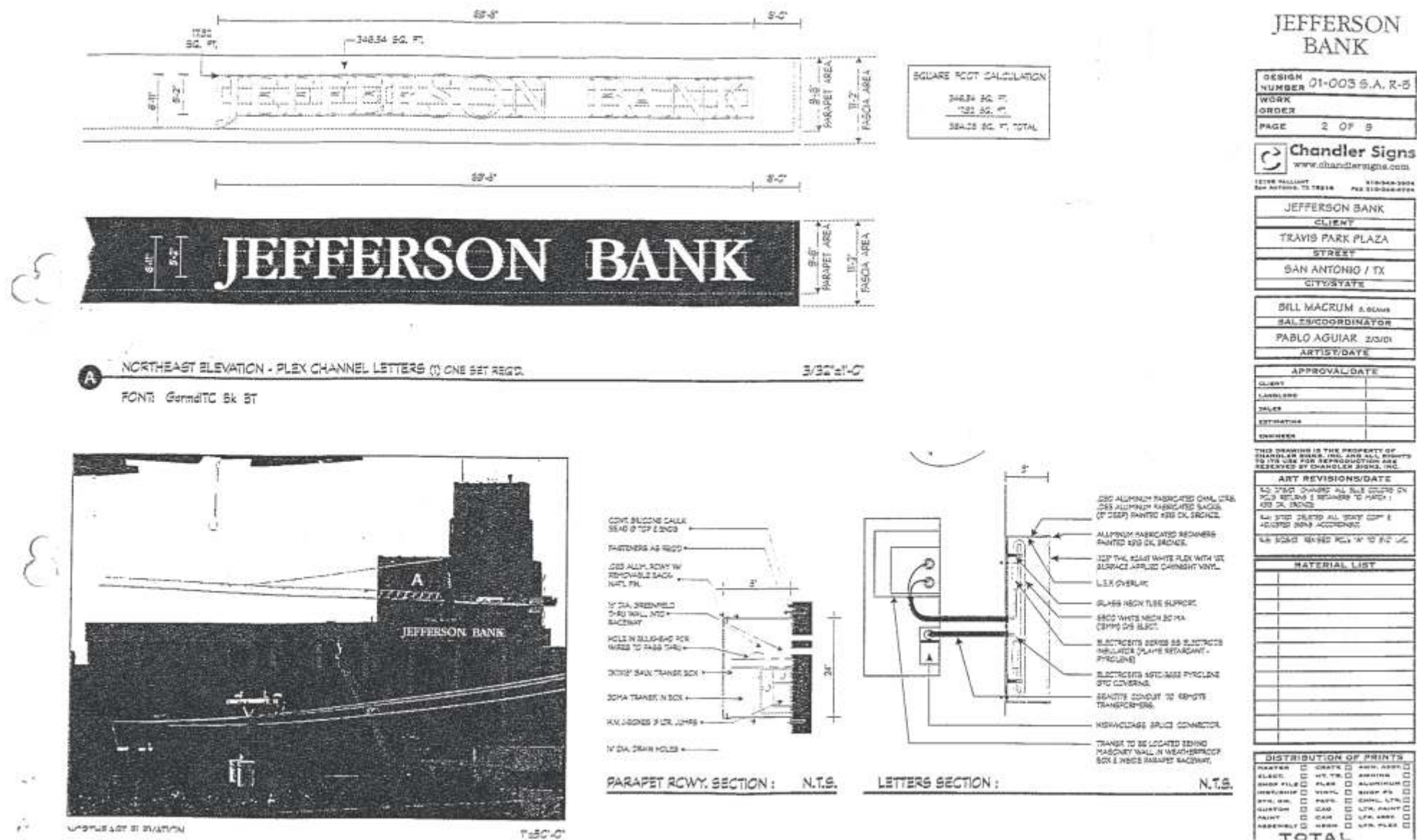
Future signage to match existing in size, location and design

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National Building Codes now states all signs that utilize neon transformers, sized at 7,500 volts and up, must utilize UL2161 (GFI) transformers. This type of transformer must have a dedicated electrical (GFI) circuit with ground for the transformer to work. You are responsible to have the proper electrical service to the sign location. Please contact your Aetna Sign Group representative if you need additional information.

A



A

FACE-LIT CHANNEL LETTERS
ONE (1) EXISTING - ILLUMINATED CHANNEL LETTERS

385 SQ. FT.

Aetna
SIGN GROUP

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ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	

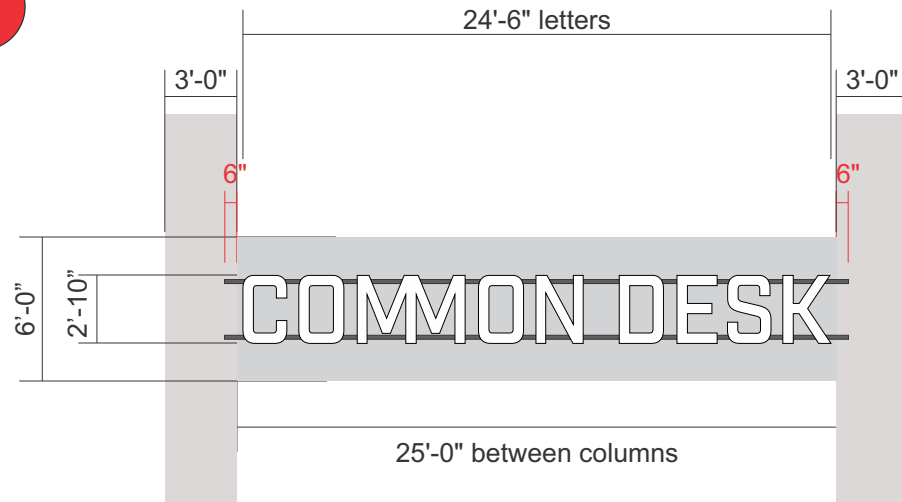
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National Building Codes now states all signs that utilize neon transformers, sized at 7,500 volts and up, must utilize UL2161 (GFI) transformers. This type of transformer must have a dedicated electrical (GFI) circuit with ground for the transformer to work. You are responsible to have the proper electrical service to the sign location. Please contact your Aetna Sign Group representative if you need additional information.

B



Front View - Scale: 1/8"=1'-0"
70 SQ. FT.

Note: 4th floor locked down floor,
power will need to run down to 3rd floor

Specifications:

Manufacture and install (1) set of channel lit letters
on aluminum backer pan panel as shown.

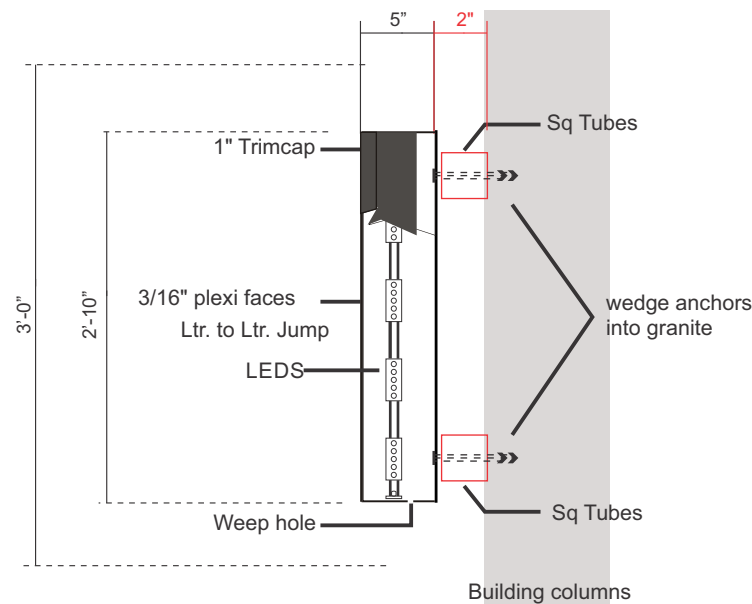
Aluminum construction with 5" returns and 1" trim cap - black
3/16" White plexi faces
Internally illuminated with white LEDS.

2"X2" Sq tubes, Painted Dk Bronze, mounted to columns

Note: sidewalk closure required for install



Night View - Scale: 1/8"=1'-0"



Side View - N.T.S.



Photo Survey Existing - NTS



Photo Survey Proposed - NTS

Future signage to match existing in size, location and design



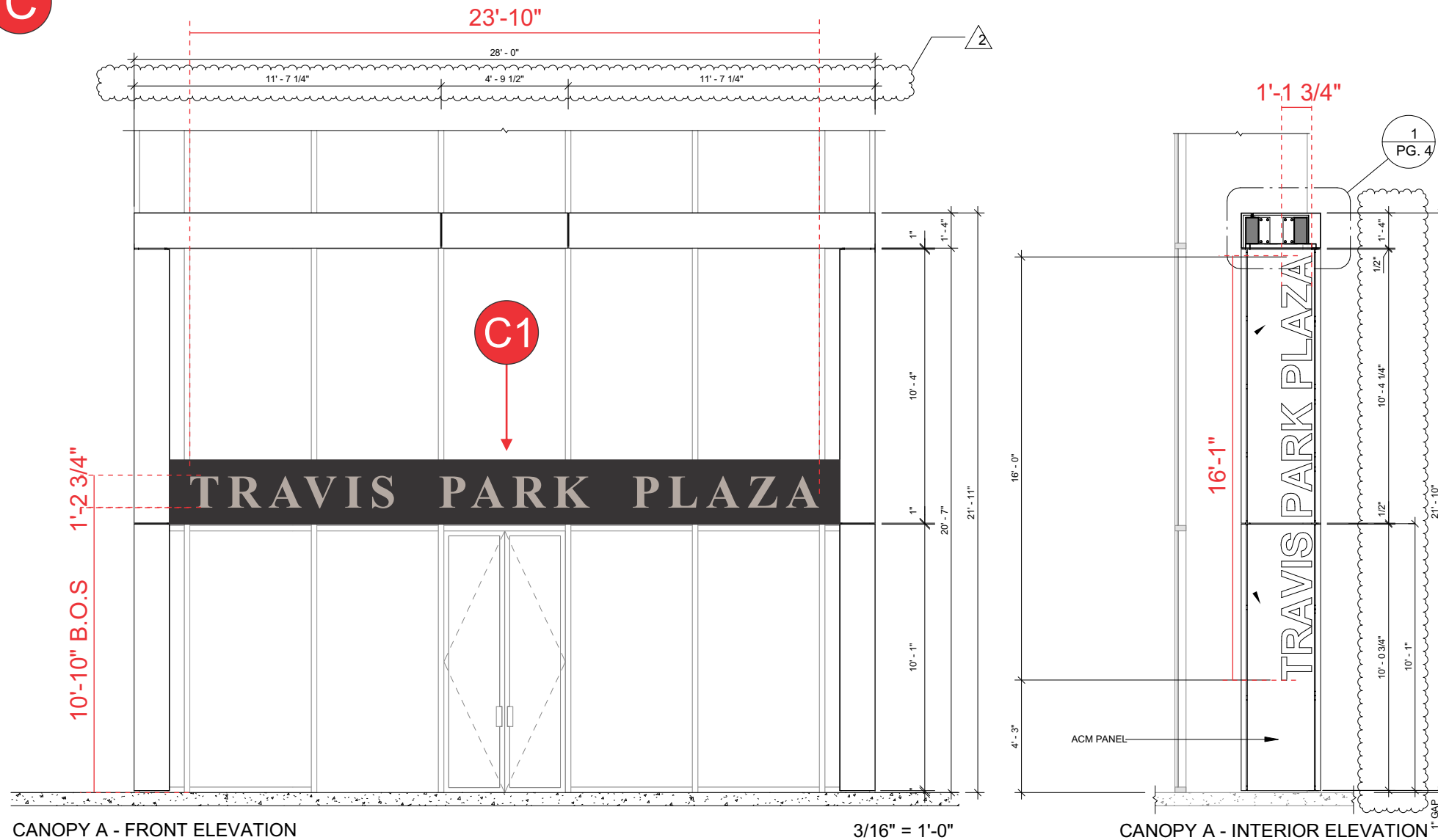
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All signs will be manufactured to accommodate 120 volt current unless otherwise instructed by customer. Note: Aetna will supply transformers, boxes, disconnects, switches & letters. Installers are to provide all other necessary hardware to accomplish installation.

CLIENT:	Travis Park Plaza	DRWG#:	7365.4
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
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National Building Codes now states all signs that utilize neon transformers, sized at 7,500 volts and up, must utilize UL2161 (GFI) transformers. This type of transformer must have a dedicated electrical (GFI) circuit with ground for the transformer to work. You are responsible to have the proper electrical service to the sign location. Please contact your Aetna Sign Group representative if you need additional information.

C



EXISTING SIGN

Future signage to match existing in size, location and design

C1 C4 NON-LIT LETTERS 36 SQ. FT.
TWO (2) EXISTING - FLAT CUT OUT LETTERS

C2 C3 ILLUMINATED ROST LETTERS 18.4 SQ. FT.
FOUR (4) EXISTING - ACM REMOVABLE PANELS
BACKED W/ WHITE PLEX
ILLUMINATED



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ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE:	art\dwg\misc\7365_Travis Park Plaza	TSCL#	18370
REVISION HISTORY:			

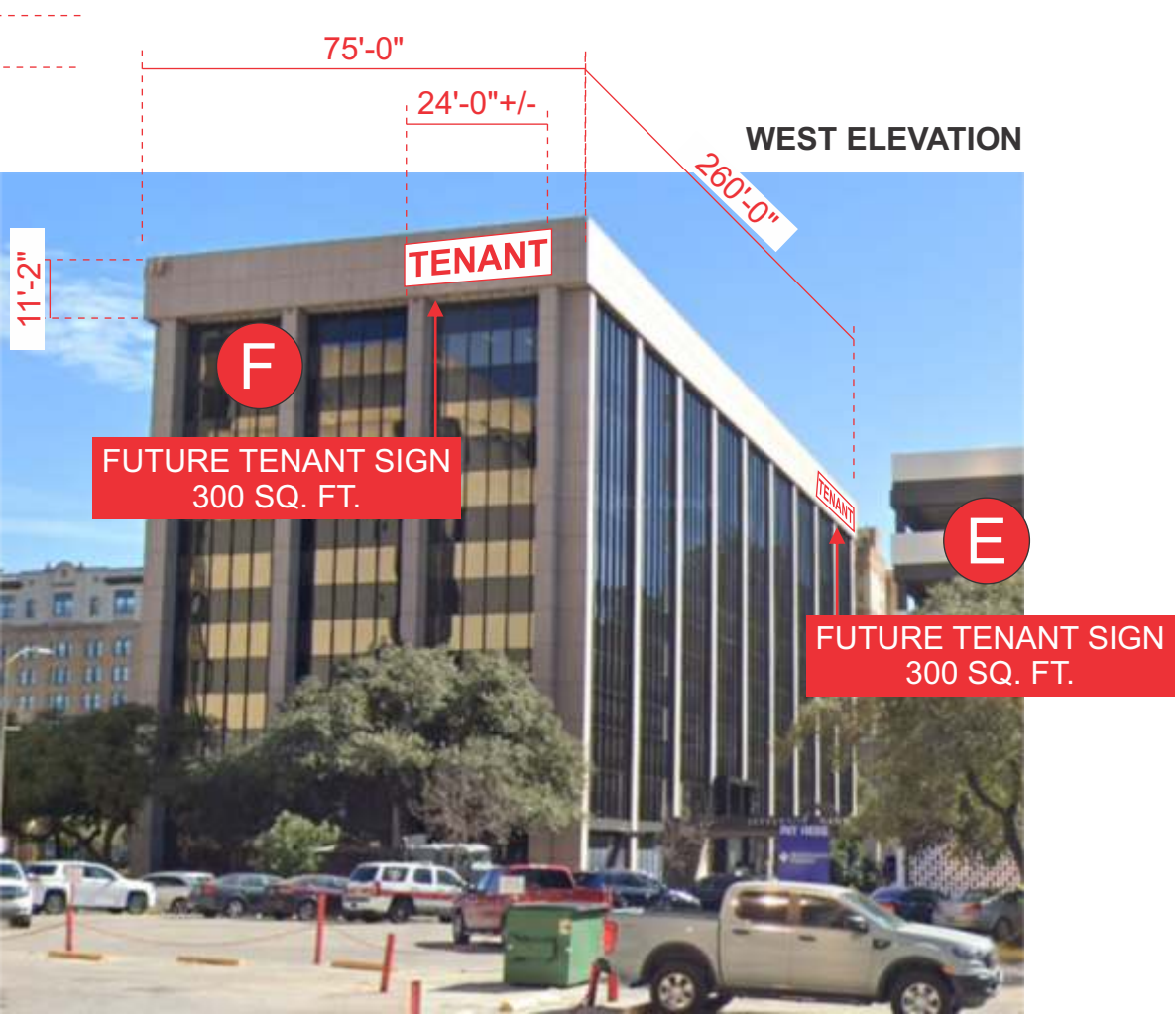
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SOUTH ELEVATION SCALE: 1/32" = 1'-0"



NORTH ELEVATION SCALE: 1/32" = 1'-0"

CLIENT:	Travis Park Plaza	DRWG#:	7365.6
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE:	art\dwg\misc\7365_Travis Park Plaza	TSC#	18370
REVISION HISTORY:			

Future signage to match existing in size, location and design

G



EXISTING SIGN

SCALE: 3/32" = 1'-0"

G1 G2 **FACE-LIT CHANNEL LETTERS** **50 SQ. FT.**
TWO (2) EXISTING - ACRYLIC FACE-LIT CHANNEL LETTERS



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CLIENT:	Travis Park Plaza	DRWG#:	7365.7
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE:	art\dwg\misc\7365_Travis Park Plaza	TSC#	18370
REVISION HISTORY:			

Future signage to match existing in size, location and design

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National Building Codes now states all signs that utilize neon transformers, sized at 7,500 volts and up, must utilize UL2161 (GFI) transformers. This type of transformer must have a dedicated electrical (GFI) circuit with ground for the transformer to work. You are responsible to have the proper electrical service to the sign location. Please contact your Aetna Sign Group representative if you need additional information.

H



EXISTING SIGN

SCALE: 1/2" = 1'-0"

H

D/F DIRECTIONAL

21 SQ. FT.

ONE (1) EXISTING - ILLUMINATED DIRECTIONAL

I



EXISTING SIGN

SCALE: 3/8" = 1'-0"

I

D/F PYLON

28.7 SQ. FT.

ONE (1) EXISTING - ILLUMINATED PYLON SIGN



2438 FREEDOM DRIVE + SAN ANTONIO, TX 78217 + PH: 210.826.2800

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All signs will be manufactured to accommodate 120 volt current unless otherwise instructed by customer. Note: Aetna will supply transformers, boxes, disconnects, switches & letters. Installers are to provide all other necessary hardware to accomplish installation.

CLIENT:	Travis Park Plaza	DRWG#:	7365.8
ADDRESS:	711 Navarro	SALES REP:	Jeanette M
CITY:	San Antonio, Texas	DESIGNER:	B. Davis
DATE:	09-20-23	CLIENT APPROVAL:	
COMPUTER FILE:	art\dwg\misc\7365_Travis Park Plaza	TSC#	18370
REVISION HISTORY:			

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