



**ADDENDUM I**

**SUBJECT:** Request for Offer (RFO 6100017257), Hybrid & Electric Vehicles, Scheduled to Open: August 4, 2023;  
Date of Issue: July 31, 2023

**FROM:** Marilyn Timlake, Procurement Manager

**DATE:** August 3, 2023

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR OFFER**

**THE ABOVE-MENTIONED REQUEST FOR OFFER IS HEREBY MODIFIED AS FOLLOWS:**

- 1. MODIFY:** The deadline for submissions has been extended to Friday, August 11, 2023, at 10:00AM CT.

Marilyn Timlake  
Procurement Manager  
Finance Department - Purchasing Division



**ADDENDUM II**

**SUBJECT:** Request for Offer (RFO 6100017257), Hybrid & Electric Vehicles, Scheduled to Open: August 11, 2023;  
Date of Issue: July 31, 2023

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** August 8, 2023

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II – TO THE ABOVE REFERENCED REQUEST FOR OFFER**

**THE ABOVE-MENTIONED REQUEST FOR OFFER IS HEREBY MODIFIED AS FOLLOWS:**

- 1. MODIFY:** RFO Document Section 004 – Specifications / Scope of Services:

**Section 4.1 is changed to read:**

**4.1 Scope:** The City of San Antonio is soliciting bids to obtain 93 electric and hybrid vehicles. These vehicles will be used for administrative purposes by various departments:

Sec.	Bid Item Description	FY 2023 Purchase order upon award	Estimated FY 2024 PO issued 10/1/2023 - 11/15/2023	Total Estimated Award
4.3	1 -Mid-Size Sedan, Hybrid, Mix Colors	6	10	16
4.4	2 - Compact Sedan, Hybrid, Mix Colors	33	0	33
4.5	3 - Compact Sedan, Hybrid, White	2	1	3
4.6	4 - Compact Electric SUV, 4WD, Amber Grill Mounted Lights, White	1	0	1
4.7	5 - Compact Electric SUV, 4WD, White	1	0	1
4.8	6 - Compact Electric SUV, 4WD, Blue & Amber Grill Mounted Strobes, White	1	0	1
4.9	7 - Compact Electric SUV, 2WD, Amber Gill Mounted Lights, White	3	0	3
4.10	8 - Compact Electric SUV, 2WD, White	4	0	4
4.11	9 - Compact Electric SUV, 2WD, Blue & Amber Grill Mounted Strobes, White	1	0	1
4.12	10 - Compact Hybrid SUV, 2WD, White	9	0	9
4.13	11 - Medium Hybrid SUV, 2WD, Amber Grill Mounted Strobe Lights, White	2	0	2
4.14	12 - Medium Hybrid SUV, 2WD, Blue & Amber Grill Mounted Strobe Lights, White	3	0	3
4.15	13 - Medium Hybrid SUV, 4WD, White	3	0	3
4.16	14 - Medium Hybrid SUV, 4WD, Amber Grill Strobe Lights, White	2	0	2
4.17	15 - Medium Hybrid SUV, 4WD, Blue & Amber Grill Mounted Strobe Lights, White	1	0	1
4.18	16 - Electric Truck Standard Range	1	0	1
4.19	17 - Compact Sedan, Plug-In Hybrid, Mix Colors	0	9	9

**Section 4.4 is changed to read:**

<b>4.4</b>	<b>ITEM</b>	<b>QUANTITY</b>	<b>DESCRIPTION</b>
	<b>2</b>	<b>33</b>	<b>Compact Sedan, Hybrid, Mix Colors</b>

**Section 4.4.16 is changed to read:**

**4.4.16 MISCELLANEOUS:** These units are replacing Police vehicle unit # 6225, 6226, 6227, 6229, 6230, 6231, 6232, 6235, 6237, 6238, 6239, 6244, 6252, 6255, 6260, 6261, 6262, 6268, 6271, 6272, 6274, 6278, 6332, 6335, 616410, 660111, 660811, 661011, 661911, 662911, 663111, 664411 and 665411 with a purchase order issued immediately upon award.

**Added Section 4.19 to read:**

<b>4.19</b>	<b>ITEM</b>	<b>ESTIMATED QUANTITY</b>	<b>DESCRIPTION</b>
	<b>17</b>	<b>9</b>	<b>Compact Sedan, Plug-In Hybrid, Mix Colors</b>

**4.19.1 ENGINE:** A Plug-In Electric/Gasoline hybrid engine capable to deliver a minimum 120 HP.

**4.19.2 GVWR:** Minimum 3010 lbs.

**4.19.3 TRANSMISSION:** Automatic transmission; minimum 5 speed with overdrive; Continuously Variable Transmission (CVT) preferred.

**4.19.4 FUEL SYSTEM:** Minimum 10-gallon tank capacity certified to run on 87 octane gasoline. Fuel system shall be a combination of gasoline and hybrid electric power.

**4.19.5 WHEELS & TIRES:** Tires shall meet or exceed the minimum gross vehicle weight rating of the vehicle and shall be an all-season tread design.

**4.19.6 BRAKES:** Unit shall be equipped with 4 wheeled disc brake system and 4 wheel ABS.

**4.19.7 STEERING:** Unit shall be power steering equipped.

**4.19.8 SUSPENSION:** Unit shall be equipped with the heaviest duty suspension available on model being submitted.

**4.19.9 WHEELBASE:** Minimum 106" (inch) wheelbase.

**4.19.10 SEATING CAPACITY:** Driver and front passenger bucket seating and one rear bench seat with applicable seat belts. Seating shall be dark color cloth.

**4.19.11 EXTERIOR:** Standard production colors to be selected from successful bidders' color charts. Vehicles must be equipped with tinted glass.

**4.19.12 DOORS:** Vehicle shall be supplied with 4 doors.

**4.19.13 SAFETY:** Unit shall be equipped with a back-up camera and back-up sensors. Unit shall be equipped with forward collision warning and blind spot monitoring, where available.

**4.19.14 ACCEPTABLE MODEL: Toyota Prius Prime or approved equal.**

**4.19.15 LICENSE PLATE & REGISTRATION** – Vehicles shall be registered with VTR-119 Affidavit for Regular License Plate on Exempt Vehicles that will be completed by City Staff.

**4.19.16 MISCELLANEOUS:** These specifications will replace Police vehicle unit # 6214, 6222, 6224, 6243, 6245, 6273, 661211, 663511, and 6983 shall have a purchase order issued after October 1, 2023, and no later than November 15, 2023. More vehicles may be ordered if the order bank has not closed.

**2. Section 009 – Attachments, Price schedule is replaced and amended as Attachment A – Price Schedule REVISION 1, DATED AUGUST 8, 2023**

**CHANGED TO READ ITEM 2:**

ITEM	QUANTITY	DESCRIPTION
2	33	Compact Sedan, Hybrid, Mix Colors

**ADD ITEM 17:**

ITEM	ESTIMATED QUANTITY	DESCRIPTION
17	9	Compact Sedan, Plug-In Hybrid, Mix Colors

BASE PRICE EACH YEAR MODEL 2023: \$ \_\_\_\_\_

QUANTITY OF MODEL YEAR 2023: \_\_\_\_\_

TOTAL YEAR MODEL 2023: \$ \_\_\_\_\_

BASE PRICE EACH YEAR MODEL 2024: \$ \_\_\_\_\_

QUANTITY OF MODEL YEAR 2024: \_\_\_\_\_

TOTAL YEAR MODEL 2024: \$ \_\_\_\_\_

MAKE & MODEL OFFERED:

\_\_\_\_\_

SPECIFIC MAKE & MODEL OF ELECTRIC ENGINE OFFERED (INCLUDE SAE NET HP):

\_\_\_\_\_

TRANSMISSION OFFERED:

\_\_\_\_\_

WARRANTY:

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WARRANTY SERVICE PROVIDER FACILITY NAME:

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WARRANTY SERVICE PROVIDER FACILITY ADDRESS:

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DELIVERY WILL BE MADE WITHIN \_\_\_\_\_ CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

PRODUCTION CUT-OFF DATE FOR YEAR MODEL OFFERED:

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INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT MISSING THE PRODUCTION CUT OFF DATE: \_\_\_\_\_.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? (YES/NO) \_\_\_\_\_

**NUMERICAL CORRECTION ITEM 18:**

<b>ITEM</b>	<b>QUANTITY</b>	<b>DESCRIPTION</b>
<b>18</b>	<b>1</b>	<b>Cooperative Fee</b>

Cooperative Fee: \$ \_\_\_\_\_

*Jennifer Johnson*  
\_\_\_\_\_  
Jennifer Johnson  
Procurement Administrator  
Finance Department - Purchasing Division

**Acknowledged and Agreed:**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**ADDENDUM III**

**SUBJECT:** Hybrid & Electric Vehicles, Request for Offer (RFO 6100017257), Scheduled to open: August 11, 2023, Date of Issue: July 31, 2023.

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** August 15, 2023

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. III – TO THE ABOVE REFERENCED REQUEST FOR OFFER**

**THE ABOVE-MENTIONED REQUEST FOR OFFER IS HEREBY AMENDED AS FOLLOWS:**

**1. Section 004 – SPECIFICATIONS / SCOPE OF SERVICES, 4.1 Scope and 4.3 Estimated Quantity are amended as follows:**

**Section 4.1 is revised to read:**

**4.1 SCOPE:** The City of San Antonio is soliciting bids to obtain 97 electric and hybrid vehicles. These vehicles will be used for administrative purposes by various departments:

Sec.	Bid Item Description	FY 2023 Purchase order upon award	Estimated FY 2024 PO issued 10/1/2023 - 11/15/2023	Total Estimated Award
4.3	1 - Mid-Size Sedan, Hybrid, Mix Colors	6	14	20
4.4	2 - Compact Sedan, Hybrid, Mix Colors	33	0	33
4.5	3 - Compact Sedan, Hybrid, White	2	1	3
4.6	4 - Compact Electric SUV, 4WD, Amber Grill Mounted Lights, White	1	0	1
4.7	5 - Compact Electric SUV, 4WD, White	1	0	1
4.8	6 - Compact Electric SUV, 4WD, Blue & Amber Grill Mounted Strobes, White	1	0	1
4.9	7 - Compact Electric SUV, 2WD, Amber Grill Mounted Lights, White	3	0	3
4.10	8 - Compact Electric SUV, 2WD, White	4	0	4
4.11	9 - Compact Electric SUV, 2WD, Blue & Amber Grill Mounted Strobes, White	1	0	1
4.12	10 - Compact Hybrid SUV, 2WD, White	9	0	9
4.13	11 - Medium Hybrid SUV, 2WD, Amber Grill Mounted Strobe Lights, White	2	0	2
4.14	12 - Medium Hybrid SUV, 2WD, Blue & Amber Grill Mounted Strobe Lights, White	3	0	3
4.15	13 - Medium Hybrid SUV, 4WD, White	3	0	3
4.16	14 - Medium Hybrid SUV, 4WD, Amber Grill Strobe Lights, White	2	0	2
4.17	15 - Medium Hybrid SUV, 4WD, Blue & Amber Grill Mounted Strobe Lights, White	1	0	1
4.18	16 - Electric Truck Standard Range	1	0	1
4.19	17 - Compact Sedan, Plug-In Hybrid, Mix Colors	0	9	9

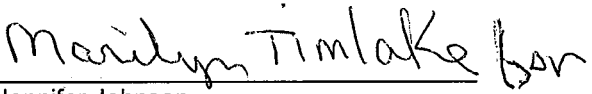
**Section 4.3 is revised to read:**

<b>4.3</b>	<b>ITEM</b>	<b>ESTIMATED QUANTITY</b>	<b>DESCRIPTION</b>
	1	20	Mid-Size Sedan, Hybrid, Mixed Colors

**2. ATTACHMENT A – PRICE SCHEDULE – REVISION 1, DATED AUGUST 8, 2023, Item 1 is amended to increase the quantity of ‘Mid-Size Sedan, Hybrid, Mix Colors’ by four to an Estimated Quantity of 20.**

The Quantity of Model Year 2024 is increased from 9 to **13** at the same Base Price Each Year Model 2024 of **\$31,492.50** for a revised Total Year Model 2024 of **\$409,402.50**.

**3. All other details, terms, conditions, covenants and provisions of Item 1, as previously amended, not specifically mentioned herein and revised by this document, are retained in their entirety, unchanged, and remain in full force in effect for the duration of the contract.**

  
Jennifer Johnson  
Procurement Administrator  
Finance Department - Purchasing Division

**Acknowledged and Agreed:**

Company Name Silsbee Toyota  
Address \_\_\_\_\_  
City/State/Zip Code \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_