

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

AUTHORIZING A CONTRACT WITH BIG STATE PRODUCE FROM OCTOBER 1, 2023, TO SEPTEMBER 30, 2026, IN AN AMOUNT NOT TO EXCEED \$518,625.00, TO PROVIDE HEALTHY NUTRITION EDUCATION AND PRODUCE MARKET SERVICES AT VARIOUS CITY SENIOR CENTER SITES. FUNDING FOR EACH FISCAL YEAR IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGETS AND FUNDS.

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WHEREAS, the City of San Antonio's Department of Human Services (DHS) operates 12 Comprehensive Senior Centers and 6 part-time senior center sites that offer programs to assist older adults age 60 and over to lead healthy, active, and engaged lives, such as the Healthy, Eating, Aging, and Living (HEAL) program, a congregate meal program providing a healthy lunch time meal and monthly nutrition education sessions on health and nutrition topics; and

WHEREAS, a Request for Proposals (RFP) was released May 26, 2023 to provide health-related services at no cost to seniors at City senior centers and Big State Produce was the selected respondent; and

WHEREAS, Big State Produce will unite nutrition education with produce markets for center members to learn the health and economic benefits of consuming seasonal produce and how to select, store, cook and incorporate in-season produce into diets; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The execution a Professional Services Contract with Big State Produce to provide nutrition education and produce market services at various City senior center sites in total annual amounts of up to \$172,875.00 from October 1, 2023 to September 30, 2026, for a total amount not to exceed \$518,625.00, is approved. A copy of the contract in substantially final form is attached and incorporated here for all purposes as **Attachment I**.

SECTION 2. Funding in the amount of \$172,872.00 for this ordinance is contingent upon City Council approval of the Fiscal Year 2024 budget in Fund 11001000, Cost Center 3806010102 and General Ledger 5201040.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment is authorized to Big State Produce and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 21st day of September, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT

ATTACHMENT I