

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A LEASE AMENDMENT AGREEMENT WITH BRASS  
CENTERVIEW 11, LLC FOR THE CONTINUED USE BY COUNCIL  
DISTRICT 7 OF THE LEASED PREMISES AT 4414 CENTERVIEW  
FOR FIVE YEARS FOR THE TOTAL COST OF \$133,680.00 FOR  
RENT PLUS REIMBURSEMENT TO LANDLORD FOR  
IMPROVEMENTS TO THE PREMISES NOT TO EXCEED  
\$71,000.00.**

\* \* \* \* \*

**WHEREAS**, City of San Antonio (City) has operated a council district office from this building since 2011; initially located in 1,640 square feet, the City will renovate and expand its occupancy to 2,056 square feet by taking additional space adjacent to the current office; the Landlord will renovate the office suite based on work requested by City staff including painting the office, reconfiguring the conference room and replacing the flooring; and

**WHEREAS**, the current lease term has expired and there is empty space within the building adjacent to the current occupied space, that if expanded into, will allow reconfiguration of the space to better meet staff's needs; currently there is no available City-owned space within Council District 7 in which to relocate this office.

**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee are authorized to amend the existing lease with Brass Centerview 11, LLC for the Council District 7 Field Office by expanding the premises and extending the term for an additional five years at a cost of \$133,680.00 to provide for the continued operation of an office serving constituents in the district. This extension reimburses landlord for improvements to the premises at a cost of \$71,000.00 to be paid in a lump sum. Funding in the amount of \$95,016.00 is available for year one of the lease from the FY24 Adopted Budget.

**SECTION 2.** This action is consistent with the City's policy to support the mission and space needs of the Council district offices.

**SECTION 3. - Waiting on fiscal language -**

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific

VS/bh  
9/21/2023  
Item No. \_\_\_\_\_

Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 21<sup>th</sup> day of September, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney