



## ADDENDUM I

**SUBJECT:** Formal Invitation for Bid – Motorized Roller Shades, Equipment & Installation, (IFB, 6100016660), Scheduled to Close: Wednesday, April 19, 2023; Date of Issue: Wednesday, March 29, 2023.

**FROM:** Denise Gómez Esquivel, C.P.M., CPPB  
Procurement Administrator

**DATE:** April 11, 2023

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED FORMAL INVITATION FOR BID**

### **THE ABOVE MENTIONED FORMAL INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

1. **ADD:** IFB Section 004 Specification/Scope of Services, Subsection 4.1 General Requirements: Adding 4.1.3 for clarification as follows:
  - 4.1.3 Contractor shall perform the work after 4:30pm, Monday thru Friday and on weekends. None of the work shall be performed during normal business hours.
  
2. **REVISED:** IFB Section 004 Specification/Scope of Services, Subsection 4.3.1 is hereby amended to read as follows:
  - 4.3.1 Remove, dispose of and replace the existing window roller shade system, and install twelve (12) new motorized window roller shades in the lobby of the Cliff Morton Development and Business Services Center (“One Stop”) located at 1901 S. Alamo. The window roller shades shall be supplied in the following sizes (in inches): eight (8) roller shades sized 86” x 400”, two (2) roller shades sized 72” x 400”, and two (2) roller shades sized 148” x 300,” all twelve with cable guides, **and Contractor shall uninstall and replace the existing control panel with one (1) new control panel to operate the shade system.** Fabric **material and** color will be replaced like-for-like based on existing shade color. Shades shall go up and down with one switch, with the capability of having intermittent stops.

3. **REPLACE:** IFB 009 – Attachments, Attachment A – Price Schedule table is hereby deleted and replaced as follows;

Item No.	Item Description	Unit of Measure	Quantity (A)	Price (B)	Extended Price (C) (A x B) = (C)
1	Removal and disposal of existing window roller shade system with installation of twelve (12) new motorized window roller shades in the following sizes: eight (8) roller shades sized 86" x 400", two (2) roller shades sized 72" x 400", and two (2) roller shades sized 148" x 300" with cable guides, and Contactor shall uninstall and replace the existing control panel with one (1) new control panel to operate the shade system. Fabric material and color will be replaced like-for-like based on existing shade color or City approved equal.	Lump Sum	1	\$ _____	\$ _____
*Price shall include all costs including, but not limited to; materials, freight, equipment, removal, disposal, all labor & installation costs.				<b>Grand Total:</b>	\$ _____



for

Denise Gómez Esquivel, C.P.M., CPPB  
 Procurement Administrator  
 Finance Department – Procurement Division

**\*\*ACKNOWLEDGED AND AGREED\*\***

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Signature \_\_\_\_\_