

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING AN INTERLOCAL AGREEMENT WITH THE  
SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL  
FOR REPORTING SOFTWARE, DATA MANAGEMENT  
ASSISTANCE, AND SATELLITE COMMUNICATIONS  
FOR A THREE-YEAR PERIOD FROM SEPTEMBER 1,  
2023 THROUGH AUGUST 31, 2026, WITH THE OPTION  
TO EXTEND FOR TWO, ONE-YEAR PERIODS FOR A  
TOTAL AMOUNT NOT TO EXCEED \$4,529,112.53.  
FUNDING FOR FY 2024 THROUGH FY 2027 IS  
CONTINGENT UPON CITY COUNCIL APPROVAL OF  
THE ANNUAL BUDGET.**

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**WHEREAS**, the Fire Department is required to complete medical records for each patient treated, as well as to record and report fire incident data through the National Fire Incident Reporting System. The current software needs to be replaced with a current and reliable reporting system; and

**WHEREAS**, the City has contracted since 2007 with the Southwest Texas Regional Advisory Council (STRAC) for these services, and would continue to partner with STRAC to provide the reporting software by Image Trend, in addition to maintenance, data management, and satellite communications; and

**WHEREAS**, the contracts for the software are entered into by STRAC on a regional basis and provides a cost sharing opportunity for the City; and

**WHEREAS**, the Interlocal Agreement (ILA) includes a possible five percent annual increase that would need to be justified by STRAC annually for the software and data analytics portions of the ILA; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Chief of the Fire Department or designee, is hereby authorized to execute an ILA with STRAC that contains substantially the same terms and conditions as those contained in **Exhibit A** to provide reporting software by Image Trend, maintenance, data management and satellite communications for a three-year term beginning September 1, 2023 through August 31, 2026, with the option to extend for two on-year periods for a total amount not to exceed \$4,529,112.53

**SECTION 2.** Funding for this ordinance is available as part of the Fiscal year 2023 Adopted Budget approved by City Council:

- a. In the amount of \$38,389.02 in Fund 74001000, Cost Center 902010001 and General Ledger 5203080;
- b. In the amount of \$27,235.62 in Fund 11001000, Cost Center 2015010004 and General Ledger 5203080;
- c. In the amount of \$1,242.26 in Fund 11001000, Cost Center 2015060001 and General Ledger 5403020; and
- d. In the amount of \$685.32 in Fund 11001000, Cost Center 1706030003 and General Ledger 5403020.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

**SECTION 4.** Payment is authorized to STRAC and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED this 31st day of August, 2023.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney