

Tab 14. Forms - Contracts Disclosure Form (RS&H)

6/5/23, 5:24 PM

Contracts Disclosure Form



CITY OF SAN ANTONIO Contracts Disclosure Form

Please print completed form and submit with
proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

*This is a:

☒ New Submission ☐ Correction ☐ Update to previous submission

*1) Name of person submitting this disclosure form.

* First

Nick

M.I.

A

* Last

Arnio

Suffix

*2) Contract Information

a) Contract or Project Name:

RFQ# T032723SR On-Call Civil Engineering and Program Management Services for the Transportation Department

b) Originating Department:

Transportation



*3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city. (NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Name

RS&H, Inc.

b) Name and title of contract signatory

Name

Nick Arnio

Title

Vice President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Type

Officer of Entity

Name

See Attachment A.

Board Member

See Attachment A.

***4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

- ☐ Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.
- ☒ Names of partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, and officers of each entity:

Type	Name
Subsidiary entity(ies) of the individual or entity listed	See Attachment B.

Names of owners, executive committee members, officers, partners, and directors:

Type	Name
Director	See Attachment B.
Officer	See Attachment B.

***5) List any individuals or entities that will be subcontractors on this contract.**

- ☐ Not applicable. No subcontractors will be retained for this contract.
- ☐ Subcontractors may be retained, but have not been selected at the time of this submission.
- ☒ List of subcontractors, including the name of the owner(s), and business name:

Owner	Business Name
Hernan A. Jaramillo, PE, CFM, LGPP	Bain Medina Bain, Inc.
Carl Bain, PE	Bain Medina Bain, Inc.
Lori Dullnig-Warlen, PE	Bain Medina Bain, Inc.
Martin Palacios, PE	Bain Medina Bain, Inc.
Russel Rincon, PE	Bain Medina Bain, Inc.
Cassio Conceicao, PE	Bain Medina Bain, Inc.
Lorena Carter, PE, LGPP	Bain Medina Bain, Inc.
Arin Gray	Concept Development & Planning, LLC
Pete Peters	Concept Development & Planning, LLC
Oscar Pena	Chamoy Creative, LLC
Lauri Revilla	Chamoy Creative, LLC
Alejandro Perez-Segnini	Chamoy Creative, LLC

Fernanda Revilla	Chamoy Creative, LLC
Brian C. Coltharp	Freese and Nichols, Inc.
Robert F. Pence	Freese and Nichols, Inc.
Jeff A. Payne	Freese and Nichols, Inc.
Cindy P. Milrany	Freese and Nichols, Inc.
LaShawn Stewart-Baylor	S. Jackson CCM Group, LLC dba ICMS
HW Lochner, Inc.	K. Frieze & Associates, LLC
Kiwa	Raba Kistner, Inc.
Jennifer Toole, AICP	Toole Design Group, LLC
Roswell Eldridge	Toole Design Group, LLC
William Schultheiss, PE	Toole Design Group, LLC
Ciara Schlitchiting, AICP	Toole Design Group, LLC
Nicholas Jackson	Toole Design Group, LLC
Jessica Fields, PE, AICP	Toole Design Group, LLC
Alia Anderson, AICP	Toole Design Group, LLC
Ernest Boughman, III, AICP	Toole Design Group, LLC
Jason DeGray, PE, PTOE	Toole Design Group, LLC
Sirisha Pillalamarri	Transcend Engineers + Planners, LLC
Raj Basavaraju	Transcend Engineers + Planners, LLC

***6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

- ☐ Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.
- ☒ List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:

Type	Name
Lobbyist	The Kaufman Group, Inc.

***7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)

- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☐ Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.

☒ List of contributions:

Name of Contributor	To Whom	Date of Contribution	Total Amount of Contribution
RS&H Political Action Committee	Mayor Ron Nirenberg Campaign	11/09/2021	\$500.00

Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

Penalty. A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

*8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

☒ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

☐ I am aware of the following conflict(s) of interest:

*9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

- ☒ **No**
☐ **Yes**

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

- ☒ **No**
☐ **Yes**

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

- ☒ **No**
☐ **Yes**

Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

Acknowledgements

*1. Updates Required

- ☒ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

*2. No Contact with City Officials or Staff during Contract Evaluation

- ☒ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

*3. Contribution Prohibitions for "High-Profile" Contracts

- ☐ **This is not a high-profile contract.**

☒ **This is a high-profile contract.**

- ☒ I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- ☒ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

***4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

- ☒ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

***Oath**

- ☒ I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

*** Your Name:**

Nick Arnio

Title:

Vice President

*** Company Name or DBA:**

RS&H, Inc.

Date:

6/5/2023

Please print completed form and submit with
proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966

ATTACHMENT "A"

RS&H, INC.

As of November 15, 2022

BOARD OF DIRECTORS/EXECUTIVE OFFICERS:

David Gaboury
Director, Chairman of the Board
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

David T. Sweeney
Director, President, Chief Executive Officer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

John J. Bottaro
Director, Executive Vice President, Assistant
Corporate Secretary
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Amy N. Davis
Executive Vice President, Chief Financial Officer,
Treasurer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

James W. Hullett, Jr.
Director, Senior Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Andrew F. Kaminsky
Executive Vice President, Chief People Officer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

J. Bryan Nicol
Executive Vice President, Chief Marketing
Officer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Henry Puente
Director
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Lisa M. Robert
Director, Executive Vice President, Chief
Operating Officer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Donald G. Roberts
Executive Vice President, Chief Technology
Officer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Marlon F. Starr
Executive Vice President, Chief Legal Officer,
Corporate Secretary
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Lizanne Thomas
Director
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

OFFICERS:

Rodney L. Bishop, Jr., Executive Vice President
3200 Southwest Freeway, Suite 3150
Houston, Texas 77027

Steve M. Creamer, Senior Vice President
4835 LBJ Freeway, Suite 800
Dallas, Texas 75244

Jesse J. Forst, Senior Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Christian B. Jackson, Senior Vice President
730 Peachtree Street, NE, Suite 430
Atlanta, Georgia 30308

George N. Tsiouvaras, Senior Vice President
4582 South Ulster Street, Suite 1100
Denver, Colorado 80237

OFFICERS: (Cont.)

Nicholi A. Arnio, Vice President
8240 N. MoPac Expressway, Suite 300
Austin, Texas 78759

Katherine A Brittian, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Keith C. Brockman, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Michael J. Coleman, Vice President
1715 N. Westshore Boulevard, Suite 600
Tampa, Florida 33607

Morgan M. County, Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Michael S. Dixon, Vice President
1715 N. Westshore Boulevard, Suite 600
Tampa, Florida 33607

Jennifer D. Farino, Vice President
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

Donald R. Glenn, Vice President
3200 Southwest Freeway, Suite 3150
Houston, Texas 77027

Samuel E. Gonzalez, Vice President
6303 Blue Lagoon Drive, Suite 325
Miami, Florida 33126

Douglas R. Green, Vice President
3125 W. Commercial Boulevard, Suite 130
Fort Lauderdale, Florida 33309

Kenneth J. Herring, Vice President
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

Dusty L. Holcombe, Jr., Vice President
4701 Cox Road, Suite 160
Glen Allen, Virginia 23060

Nicole M. Jeffers, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Davietta J. Knight, Vice President
730 Peachtree Street, NE, Suite 430
Atlanta, Georgia 30308

Randal G. Lapsley, Vice President
4582 South Ulster Street, Suite 1100
Denver, Colorado 80237

Jaime C. Lopez, Vice President
6303 Blue Lagoon Drive, Suite 325
Miami, Florida 33126

Philip R. Schwab, Vice President
3125 W. Commercial Boulevard, Suite 130
Fort Lauderdale, Florida 33309

James R. Shaw, Vice President
2580 Foxfield Road, Suite 301
St. Charles, Illinois 60174

Radha Swayampakala, Vice President
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

Jane L. Tiedeman, Vice President
210 West Pennsylvania Avenue, Suite 100
Towson, Maryland 21204

John A. Vandergriff, Vice President
4701 Cox Road, Suite 160
Glen Allen, Virginia 23060

ATTACHMENT “B”

RS&H COMMERCIAL REALTY, INC.
(A Wholly Owned Subsidiary of RS&H, Inc.)
As of February 22, 2022

BOARD OF DIRECTORS:

Aaron S. Curtis
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Andrew P. Wheeler
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

OFFICERS:

Aaron S. Curtis, President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Andrew P. Wheeler, Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

RS&H MARYLAND, INC.
(A Wholly Owned Subsidiary of RS&H, Inc.)
As of December 12, 2022

BOARD OF DIRECTORS:

John J. Bottaro
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Patrick H. Hargrove
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Chad H. Critcher
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

OFFICERS:

John J. Bottaro, President, Corporate Secretary
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Chad H. Critcher, Vice President
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

Patrick H. Hargrove, Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Dusty L. Holcombe, Jr., Vice President
4701 Cox Road, Suite 160
Glen Allen, Virginia 23060

RS&H MASSACHUSETTS, INC.
(A Wholly Owned Subsidiary of RS&H, Inc.)
As of December 12, 2022

BOARD OF DIRECTORS:

James R. Avitabile
301 E. Pine Street, Suite 350
Orlando, Florida 32801

John J. Bottaro
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

OFFICERS:

John J. Bottaro, President, Corporate Secretary
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

James R. Avitabile, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Roddy L. Boggus, Vice President
4835 LBJ Freeway, Suite 800
Dallas, Texas 75244

Steven W. Moore, Vice President
115 Alma Boulevard, Suite 101
Merritt Island, Florida 32953

RS&H MICHIGAN, INC.
(A Wholly Owned Subsidiary of RS&H, Inc.)
As of December 5, 2022

BOARD OF DIRECTORS:

Patrick H. Hargrove
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

John F. Walz
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

OFFICERS:

Patrick T. Frame, President
436 S. Main Street
Plymouth, Michigan 48170

John J. Bottaro, Vice President,
Corporate Secretary
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

William J. Braniff, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Douglas D. Geiger, Vice President
301 E. Pine Street, Suite 350
Orlando, Florida 32801

Patrick H. Hargrove, Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

Adam S. Mercer, Vice President
925 A.E.C. Drive
Wood Dale, Illinois 60191

H. Jason Pickel, Vice President
39500 High Pointe Boulevard, Suite 140
Novi, Michigan 48375

Shane M. Rixom, Vice President
330 Cummings Street, Suite D
Abingdon, Virginia 24210

James R. Shaw, Vice President
2580 Foxfield Road, Suite 301
St. Charles, Illinois 60174

John F. Walz, Vice President, Treasurer
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

RS&H ARCHITECTS-ENGINEERS-PLANNERS, INC.

(A Wholly Owned Subsidiary of RS&H, Inc.)

As of December 5, 2022

BOARD OF DIRECTORS:

James W. Hullett, Jr.
730 Peachtree Street, NE, Suite 430
Atlanta, Georgia 30308

David T. Sweeney
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

OFFICERS:

James W. Hullett, Jr., President
730 Peachtree Street, NE, Suite 430
Atlanta, Georgia 30308

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Michael J. Davis, Vice President
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Orlando, Florida 32801

Jennifer D. Farino, Vice President
1520 South Boulevard, Suite 200
Charlotte, North Carolina 28203

Jesse J. Forst, Vice President
10748 Deerwood Park Boulevard South
Jacksonville, Florida 32256

RS&H Architects-Engineers-Planners, Inc. –
Officers (Cont.)

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Patrick H. Hargrove, Vice President
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Jacksonville, Florida 32256

James P. Hawkes, Vice President
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North Charleston, South Carolina 29405

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Abingdon, Virginia 24210

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Andrew P. Wheeler, Vice President
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