

Review of 2023-2024 Head Start Quality Assurance Calendar





2023-2024

**Head Start
Quality Assurance Calendar**

AUGUST 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 EISD Program Begins	8 EISD Health & Safety (Screening)	9 EISD Health & Safety (Screening)	10 EISD Health & Safety (Screening)	11 CoSA QA Team Make-up Day/Documentation Day	12
13	14 EISD Health & Safety (Screening)	15 SAISD Program Begins	16 SAISD Health & Safety (Screening)	17 SAISD Health & Safety (Screening)	18 CoSA QA Team Make-up Day/Documentation Day	19
20	21 SAISD Health & Safety (Screening)	22 SAISD Health & Safety (Screening)	23 SAISD Health & Safety (Screening)	24 SAISD Health & Safety (Screening)	25 EISD Early Release CoSA QA Team Make-up Day/Documentation Day	26
27	28 SAISD Health & Safety (Screening)	29 SAISD Health & Safety (Screening)	30 SAISD Health & Safety (Screening)	31 SAISD Health & Safety (Screening) All Site Visits Completed		

SEPTEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 CoSA QA Team Make-up Day/Documentation Day	2
3	4 Labor Day CITY/EISD/SAISD Holiday	5 Health & Safety [Corrective Action] ISD Transportation EISD 30 th Day	6 Health & Safety [Corrective Action] ISD Transportation	7 Health & Safety [Corrective Action] ISD Transportation	8 CoSA QA Team Make-up Day/Documentation Day ISD Transportation	9
10	11 Health & Safety [Corrective Action] Follow Up	12 Health & Safety [Corrective Action] Follow Up	13 Health & Safety [Corrective Action] Follow Up SAISD 30 th Day	14 Health & Safety [Corrective Action] Follow Up	15 SAISD Student Holiday CoSA QA Team Make-up Day/Documentation Day	16
17	18 Nutrition Review Critical Health Concerns Health & Safety [Corrective Action] Follow Up	19 Nutrition Review Critical Health Concerns Health & Safety [Corrective Action] Follow Up	20 Nutrition Review Critical Health Concerns Health & Safety [Corrective Action] Follow Up EISD 45 th Day	21 Nutrition Review Critical Health Concerns Health & Safety [Corrective Action] Follow Up	22 EISD Early Release CoSA QA Team Make-up Day/Documentation Day All Corrections Due	23
24	25 Nutrition Review Critical Health Concerns Health & Safety [Corrective Action] Follow Up	26 Nutrition Review Critical Health Concerns Certification Letter to HS Policy Council Chair for Signature	27 Nutrition Review Critical Health Concerns Certification Letter to Mayor for Signature	28 Nutrition Review Critical Health Concerns SAISD 45 th Day	29 CoSA QA Team Make-up Day/Documentation Day	30

OCTOBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Nutrition Review Critical Health Concerns	3 Nutrition Review Critical Health Concerns	4 Nutrition Review Critical Health Concerns	5 Nutrition Review Critical Health Concerns <i>EISD Student Pedestrian & Bus Safety Training Benchmark</i>	6 CoSA QA Team Make-up Day/Documentation Day <i>EISD 1st Home Visit Benchmark</i>	7
8	9 Columbus Day EISD/SAISD Students Off 45-Day Education/ Health Screening Review	10 EISD Intersession 45-Day Education/ Health Screening Review	11 EISD Intersession 45-Day Education/ Health Screening Review	12 EISD Intersession 45-Day Education/ Health Screening Review	13 EISD Intersession CoSA QA Team Make-up Day/Documentation Day <i>SAISD Student Pedestrian & Bus Safety Training Benchmark</i> Upload Certification Letter to OHS!	14 <i>SAISD 1st Home Visit Benchmark</i>
15	16 SAISD Student Holiday 45-Day Education/ Health Screening Review	17 45-Day Education/ Health Screening Review	18 45-Day Education/ Health Screening Review	19 45-Day Education/ Health Screening Review	20 EISD Early Release CoSA QA Team Make-up Day/Documentation Day	21
22	23 45-Day Education/ Health Screening Review	24 45-Day Education/ Health Screening Review	25 45-Day Education/ Health Screening Review	26 45-Day Education/ Health Screening Review <i>Health & Safety presented to CAAB</i>	27 SAISD Student Holiday CoSA QA Team Make-up Day/Documentation Day	28
29	30 Disabilities Review	31 Disabilities Review				

NOVEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Disabilities Review	2 Disabilities Review	3 CoSA QA Team Make-up Day/Documentation Day	4 EISD 90 th Day
5	6 Disabilities Review	7 Disabilities Review	8 Disabilities Review	9 Disabilities Review	10 EISD Early Release CoSA QA Team Make-up Day/Documentation Day	11
12 SAISD 90 th Day	13 Disabilities Review	14 Disabilities Review	15 Disabilities Review	16 Disabilities Review	17 CoSA QA Team Make-up Day/Documentation Day	18
19	20 Thanksgiving Break EISD/SAISD Holiday Disabilities Review	21 Thanksgiving Break EISD/SAISD Holiday Disabilities Review	22 Thanksgiving Break EISD/SAISD Holiday Disabilities Review	23 Thanksgiving Break CITY/EISD/SAISD Holiday	24 Thanksgiving Break CITY/EISD/SAISD Holiday	25
26	27 HR Review - ISD	28 HR Review - ISD	29 HR Review - ISD	30 HR Review - ISD		

DECEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 CoSA QA Team Make-up Day/Documentation Day	2
3	4 HR Review - ISD ERSEA Attendance Review	5 HR Review - ISD ERSEA Attendance Review	6 HR Review - ISD ERSEA Attendance Review	7 HR Review - ISD ERSEA Attendance Review	8 CoSA QA Team Make-up Day/Documentation Day	9
10	11 ERSEA Attendance Review	12 ERSEA Attendance Review	13 ERSEA Attendance Review	14 ERSEA Attendance Review	15 CoSA QA Team Make-up Day/Documentation Day 1 st Parent Conference, 1 st MDS/URS & Family Assessment Benchmark	16
17	18 Winter Break EISD/SAISD Holiday ERSEA Attendance Review	19 Winter Break EISD/SAISD Holiday ERSEA Attendance Review	20 Winter Break EISD/SAISD Holiday ERSEA Attendance Review	21 Winter Break EISD/SAISD Holiday ERSEA Attendance Review	22 Winter Break EISD/SAISD Holiday ERSEA Attendance Review	23
24	25 Winter Break EISD/SAISD Holiday	26 Winter Break EISD/SAISD Holiday	27 Winter Break EISD/SAISD Holiday	28 Winter Break EISD/SAISD Holiday	29 Winter Break EISD/SAISD Holiday	30
31						

JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Winter Break EISD/SAISD Holiday	2 EISD/SAISD Holiday ERSEA Attendance Review	3 EISD Holiday ERSEA Attendance Review	4 ERSEA Attendance Review	5 CoSA QA Team Make-up Day/Documentation Day	6
7	8 Safe Environments Review #1	9 Safe Environments Review #1	10 Safe Environments Review #1	11 Safe Environments Review #1	12 CoSA QA Team Make-up Day/Documentation Day	13
14	15 Martin L. King Day EISD/SAISD Holiday	16 Safe Environments Review #1	17 Safe Environments Review #1	18 Safe Environments Review #1	19 CoSA QA Team Make-up Day/Documentation Day	20
21	22 Safe Environments Review #1	23 Safe Environments Review #1	24 Safe Environments Review #1	25 Safe Environments Review #1	26 CoSA QA Team Make-up Day/Documentation Day	27
28	29 Education Review Pedestrian Bus Safety	30 Education Review Pedestrian Bus Safety	31 Education Review Pedestrian Bus Safety			

FEBRUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Education Review Pedestrian Bus Safety	2 CoSA QA Team Make-up Day/Documentation Day	3
4	5 Education Review Pedestrian Bus Safety 10% Disabilities Enrollment	6 Education Review Pedestrian Bus Safety	7 Education Review Pedestrian Bus Safety	8 Education Review Pedestrian Bus Safety	9 SAISD Student Holiday CoSA QA Team Make-up Day/Documentation Day	10
11	12 Education Review Pedestrian Bus Safety	13 Education Review Pedestrian Bus Safety	14 Education Review Pedestrian Bus Safety	15 Education Review Pedestrian Bus Safety	16 SAISD Student Holiday CoSA QA Team Make-up Day/Documentation Day	17
18	19 President's Day EISD/SAISD Holiday	20 Education Review Pedestrian Bus Safety	21 Education Review Pedestrian Bus Safety	22 Education Review Pedestrian Bus Safety	23 CoSA QA Team Make-up Day/Documentation Day	24
25	26 Health Review Metro Health Review	27 Health Review Metro Health Review	28 Health Review Metro Health Review	29 Health Review Metro Health Review		

MARCH 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 CoSA QA Team Make-up Day/Documentation Day	2
3	4 Health Review Metro Health Review	5 Health Review Metro Health Review	6 Health Review Metro Health Review	7 Health Review Metro Health Review	8 CoSA QA Team Make-up Day/Documentation Day	9
10	11 EISD/SAISD Spring Break Health Review Metro Health Review	12 EISD/SAISD Spring Break Health Review Metro Health Review	13 EISD/SAISD Spring Break Health Review Metro Health Review	14 EISD/SAISD Spring Break Health Review Metro Health Review	15 EISD/SAISD Spring Break CoSA QA Team Make-up Day/Documentation Day	16
17	18 SAISD Student Holiday Health Review Metro Health Review	19 Health Review Metro Health Review	20 Health Review Metro Health Review	21 Health Review Metro Health Review	22 CoSA QA Team Make-up Day/Documentation Day	23
24	25 Health Review Metro Health Review	26 Health Review Metro Health Review	27 Health Review Metro Health Review	28 Health Review Metro Health Review 2nd Home Visit Benchmark	29 Good Friday EISD/SAISD Holiday CoSA QA Team Make-up Day/Documentation Day	30
31						

APRIL 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Family and Community Review	2 Family and Community Review	3 Family and Community Review	4 Family and Community Review	5 CoSA QA Team Make-up Day/Documentation Day	6
7	8 Family and Community Review	9 Family and Community Review	10 Family and Community Review	11 Family and Community Review	12 CoSA QA Team Make-up Day/Documentation Day	13
14	15 Family and Community Review	16 Family and Community Review	17 Family and Community Review	18 Family and Community Review	19 CoSA QA Team Make-up Day/Documentation Day	20
21	22 Safe Environments Review #2	23 Safe Environments Review #2	24 Safe Environments Review #2	25 Safe Environments Review #2	26 Battle of Flowers EISD/SAISD Holiday CoSA QA Team Make-up Day/Documentation Day	27
28	29 Safe Environments Review #2	30 Safe Environments Review #2				

MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Safe Environments Review #2	2 Safe Environments Review #2	3 CoSA QA Team Make-up Day/Documentation Day	4
5	6 ERSEA Eligibility Verification Review #1	7 ERSEA Eligibility Verification Review #1	8 ERSEA Eligibility Verification Review #1	9 ERSEA Eligibility Verification Review #1	10 CoSA QA Team Make-up Day/Documentation Day	11
12	13 ERSEA Eligibility Verification Review #1	14 ERSEA Eligibility Verification Review #1	15 ERSEA Eligibility Verification Review #1	16 ERSEA Eligibility Verification Review #1	17 CoSA QA Team Make-up Day/Documentation Day	18
19	20 Wellness Review	21 Wellness Review	22 Wellness Review	23 Wellness Review	24 CoSA QA Team Make-up Day/Documentation Day 2nd Parent Conference & 2nd MDS/MTSS Benchmark	25
26	27 Memorial Day EISD/SAISD Holiday	28 Wellness Review	29 Wellness Review	30 EISD and SAISD Last Day Wellness Review	31 CoSA QA Team Make-up Day/Documentation Day	

JUNE 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 EISD Intersession HR Review - COSA	4 EISD Intersession HR Review - COSA	5 EISD Intersession HR Review - COSA	6 EISD Intersession HR Review - COSA	7 EISD Intersession CoSA QA Team Make-up Day/Documentation Day	8
9	10 EISD Intersession HR Review - COSA	11 EISD Intersession HR Review - COSA	12 EISD Intersession HR Review - COSA	13 EISD Intersession HR Review - COSA	14 EISD Intersession CoSA QA Team Make-up Day/Documentation Day	15
16	17 ERSEA Eligibility Verification Review #2	18 ERSEA Eligibility Verification Review #2	19 Juneteenth Holiday EISD/SAISD Holiday	20 ERSEA Eligibility Verification Review #2	21 CoSA QA Team Make-up Day/Documentation Day	22
23	24 ERSEA Eligibility Verification Review #2	25 ERSEA Eligibility Verification Review #2	26 ERSEA Eligibility Verification Review #2	27 ERSEA Eligibility Verification Review #2	28 CoSA QA Team Make-up Day/Documentation Day	29
30						

JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 SAISD District Closed Governance Review	2 SAISD District Closed Governance Review	3 SAISD District Closed Governance Review	4 Independence Day City & EISD/SAISD Holiday	5 SAISD District Closed CoSA QA Team Make-up Day/Documentation Day	6
7	8 Governance Review	9 Governance Review	10 Governance Review	11 Governance Review	12 CoSA QA Team Make-up Day/Documentation Day	13
14	15 Governance Review	16 Governance Review	17 Governance Review	18 Governance Review	19 CoSA QA Team Make-up Day/Documentation Day	20
21	22 ERSEA Eligibility Verification Review #3	23 ERSEA Eligibility Verification Review #3	24 ERSEA Eligibility Verification Review #3	25 ERSEA Eligibility Verification Review #3	26 CoSA QA Team Make-up Day/Documentation Day	27
28	29 ERSEA Eligibility Verification Review #3	30 ERSEA Eligibility Verification Review #3	31 ERSEA Eligibility Verification Review #3			