

Review of EHS and EHS-CCP Program Monitoring





City of San Antonio Head Start Program

Monitoring Report – May 2023

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the during the time indicated above:

Monitoring Projects Conducted:	May 2023
<u>Unannounced Safe Environment Visits</u> <ul style="list-style-type: none"> Blessed Sacrament Academy Healy Murphy CDC YWCA Olga Madrid EHS Stafford <u>EHS Home Based Child File Review</u> <u>Curriculum Fidelity and Professional Development Review</u>	
Non-Compliances – There were no non-compliances noted that showed a systemic concern in meeting performance standards or policy relating to the Safe Environment service area.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Unannounced Safe Environment Visit</u> <ul style="list-style-type: none"> Diaper changing process not posted Toothbrush process not followed Ceiling tile replacement needed Chemicals not locked in cabinet <u>Home Based Child Review</u> <ul style="list-style-type: none"> Data entry of weekly home visits notes <u>Curriculum Fidelity Review</u> <ul style="list-style-type: none"> Incomplete Administrators and Teachers Fidelity Tools Fidelity logs and coaching sessions documentation not available for review 	
Follow-up Activities: EHS Child Care Director's will provide corrective action responses and evidence supporting the actions taken in the ChildPlus Data System. Follow up verification will be completed once CAP responses are entered to close the monitoring projects. Monitors will follow up on CAP responses for Wellness Support review.	



For more detailed information:

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