

ORDINANCE

APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KUTCHINS & GROH, LLC FOR ON-CALL INDEPENDENT FEE ESTIMATE SERVICES FOR THE SAN ANTONIO AIRPORT SYSTEM FOR A TOTAL CONTRACT VALUE IN AN AMOUNT NOT TO EXCEED \$750,000.00 FOR UP TO A FIVE-YEAR TERM.

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WHEREAS, independent fee estimates are required by the Federal Aviation Administration for planning, design and construction management services that exceed \$100,000 to determine a fair and reasonable price; and

WHEREAS, the City issued a Request for Qualifications (RFQ) for On-Call IFE Services for the San Antonio Airport System on December 30, 2022, with a submission deadline of February 21, 2023 and received five responses; and

WHEREAS, a selection committee consisting of representatives from the Development and Finance divisions of the Aviation Department evaluated and scored the five responsive submissions on March 27, 2023, and recommended Kutchins & Groh, LLC for award; and

WHEREAS, this ordinance authorizes a contract for On-Call Independent Fee Estimate Services for the San Antonio Airport System for a three-year term with the option to extend for two, one-year periods for an amount not to exceed \$750,000; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is authorized to execute a Professional Services Agreement for On-Call Independent Fee Estimate Services for the San Antonio Airport System for a three-year term with the option to extend for two, one-year periods for an amount not to exceed \$750,000, attached hereto as **Exhibit 1**.

SECTION 2. *Fiscal Ordinance Language to be inserted upon receipt.*

SECTION 3.

SECTION 4.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS

MAT
08/10/2023
Item No.

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.

Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this 10TH day of August, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

Debbie Racca-Sittre, City Clerk

APPROVED AS TO FORM:

Andrew Segovia, City Attorney

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EXHIBIT 1

**PROFESSIONAL SERVICES AGREEMENT
FOR
ON-CALL INDEPENDENT FEE ESTIMATE SERVICES**

DRAFT