

# Post-Solicitation Briefing for On-Call Civil Engineering & Program Management Services



## Audit Committee

Date: August 8, 2023

Presented by: Catherine Hernandez, Interim Director, Transportation

# Solicitation Overview

On-Call Civil Engineering & Program Management Services will be used to expedite project delivery and completion of:

- transportation planning
- roadway design
- corridor studies
- pedestrian safety
- operations design
- bicycle and pedestrian facilities design

## Solicitation Type:

- Request for Qualifications (RFQ)

## Proposed Term:

- 3 years with 2, 1-year options

## Estimated Value:

- \$1.95 million annually
- \$9.75 million total

## Current Contract Status:

- New Contract

# Recommended Award



RFQ for On-Call Civil Engineering and Program Management Services (#T032723SR)  Score Summary *FINAL EVALUATION July 12, 2023	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E	VENDOR F
A - Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	41.71	39.29	38.86	38.86	39.29	36.71
B - Understanding of the Project and Proposed Management Plan	35	29.00	30.29	30.86	28.57	29.86	30.43
C - Experience with the San Antonio Region & Past Performance	20	17.86	16.85	16.14	17.57	14.71	15.15
<b>TOTAL SCORE</b>	<b>100</b>	<b>88.57</b>	<b>86.43</b>	<b>85.86</b>	<b>85.00</b>	<b>83.86</b>	<b>82.29</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

\*One evaluation meeting held and no interviews conducted.

SBEDA Subcontracting Requirements: 19%  
 Local Preference Program – Not Applicable  
 Veteran Owned Small Business Preference Program – Not Applicable

# Recommended Award



RFQ for On-Call Civil Engineering and Program Management Services (#T032723SR)  Score Summary *FINAL EVALUATION July 12, 2023	Maximum Points	VENDOR G	VENDOR H	VENDOR I	VENDOR J	VENDOR K	VENDOR L
A - Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	36.43	36.29	36.29	36.00	35.57	28.43
B - Understanding of the Project and Proposed Management Plan	35	28.14	26.43	29.71	28.43	28.43	22.86
C - Experience with the San Antonio Region & Past Performance	20	15.14	16.71	13.00	14.43	13.86	12.42
<b>TOTAL SCORE</b>	<b>100</b>	<b>79.71</b>	<b>79.43</b>	<b>79.00</b>	<b>78.86</b>	<b>77.86</b>	<b>63.71</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>

\*One evaluation meeting held and no interviews conducted.

SBEDA Subcontracting Requirements: 19%  
 Local Preference Program – Not Applicable  
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# Due Diligence



## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	4,243
Number of vendors at pre-submittal conference:	27
Number of responses received:	12

Results of Minimum Requirements Review:	No Materials Findings
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Results of Due Diligence Review:	No Materials Findings
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**Thank You**

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