

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR
RESOLUTION ADOPTED BY CITY COUNCIL**

ORDINANCE

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
WITH WORLDWIDE LANGUAGES AND COMMUNICATION,
LLC. TO PROVIDE SCHEDULED IN PERSON AND REMOTE
INTERPRETATION SERVICES FOR A THREE YEAR TERM
BEGINNING AUGUST 10, 2023 AND ENDING AUGUST 9, 2026,
WITH TWO OPTIONAL ONE YEAR RENEWAL TERMS IN AN
ESTIMATED ANNUAL AMOUNT OF \$295,500.00.**

* * * *

WHEREAS, the City wishes to enter into a Professional Services Agreement with Worldwide Languages and Communication, LLC. to provide scheduled in person and remote interpretation services for a three year term with two optional one year renewal periods for an estimated annual amount of \$295,500.00, and

WHEREAS, the City of San Antonio solicited proposals and a formal review was conducted of seven proposals; and

WHEREAS, as a result of the review process, staff recommends that Worldwide Languages and Communication, LLC. be awarded the contract; and

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is hereby authorized to execute a professional services contract with Worldwide Languages and Communication, LLC. to provide in person and remote interpretation services beginning August 10, 2023, and ending August 9, 2026 with two optional one year renewal periods. A copy of the contract, in final form, is attached hereto as **Exhibit A**. The terms and conditions of said contract are hereby approved.

SECTION 2. Funding in the amount of \$49,250.00 for this ordinance is available in Fund 11001000, Cost Center 4705010001 and General Ledger 5201040 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment is authorized to Worldwide Languages and Communication, LLC and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct

allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise, it shall be effective on the tenth day after passage hereof.

PASSED AND APPROVED this xx day of August, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

EXHIBIT A

DRAFT