

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH BIBLIOTHECA, LLC, TO PROVIDE A RADIO FREQUENCY IDENTIFICATION (RFID) SYSTEM AS A PLATFORM-AS-A-SERVICE (PAAS) SOLUTION FOR THE SAN ANTONIO PUBLIC LIBRARY FOR A FIVE-YEAR INITIAL TERM WITH TWO, ONE-YEAR RENEWAL OPTIONS FOR AN ESTIMATED COST OF \$415,343.73 ANNUALLY AND INCLUDES POTENTIAL FUTURE PURCHASES OF ADDITIONAL TYPES OF EQUIPMENT FOR ENHANCEMENTS FOR PUBLIC FACING CUSTOMER SERVICE. THE ESTIMATED TOTAL COST IS \$4,783,121.00 OVER THE ENTIRE CONTRACT TERM, INCLUDING RENEWALS. FUNDING FOR THE PAAS IS AVAILABLE FROM THE GENERAL FUND FY 2023 ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET. FUNDING FOR THE ADDITIONAL TYPES OF EQUIPMENT FOR ENHANCED LIBRARY SERVICES BEYOND THE BASIC SYSTEM WOULD BE CONTINGENT ON IDENTIFICATION OF RESOURCES IN BUILDING IMPROVEMENT PROJECTS OR ON FUTURE FUNDING REQUESTS.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with a Radio Frequency Identification (RFID) System for the San Antonio Public Library; and

**WHEREAS**, RFID is a critical technology for the library operations that allows self-service check out of library books and materials at self-service kiosks and at customer service points at library facilities; and

**WHEREAS**, this system also supports collection management including inventory and tracking of materials; and

**WHEREAS**, four proposals were received and evaluated; and

**WHEREAS**, staff recommends Bibliotheca, LLC, for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract to provide a RFID system solution with installation, support and maintenance at the San Antonio Public Library beginning upon award and continuing in full force and effect on a year-to-year basis for five years for an estimated cost of \$415,343.73 annually; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Bibliotheca, LLC, to provide a Radio Frequency Identification (RFID) System Solution for the San Antonio Public Library is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the Score Summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding for this ordinance in the amount of \$415,000.00 is available in Fund 11001000, Cost Center 402010001 and General Ledger 5201047 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 5.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney